



**EEOC Training Institute
Federal Course Evaluation Form
Office of Federal Operations**

COURSE DATE: _____ MM/DD/YYYY

COURSE TITLE: _____

COURSE LOCATION: _____

Your feedback is important as we seek to meet your training needs. Please indicate the response which best expresses your assessment of these items.

1. Rate your knowledge of laws/topics covered in this course:

	Excellent	Above Average	Average	Below Average
Prior To The Course	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
After Completing This Course	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2. Rate your understanding of ways to manage these topics in the workplace:

	Excellent	Above Average	Average	Below Average
Prior To The Course	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
After Completing This Course	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

How much do you agree or disagree with the following statements:

3. The stated objectives of the course were fulfilled.

Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

4. The information provided in this course are relevant to my duties.

Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

5. The materials provided in this course are relevant to my duties.

Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

6. The exercises were effective.

Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree	Not Applicable
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

7. The instructor(s) fostered interaction.

Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

8. Sufficient time was provided for participant feedback.

Strongly Agree Agree Neutral Disagree Strongly Disagree

9. How useful was each of the following:

The participant manual.

Very Useful Useful Somewhat Useful Not At All Useful

Comments: _____

10. The case workbook materials.

Very Useful Useful Somewhat Useful Not At All Useful Not Applicable

Comments: _____

11. The audiovisual presentation (technology, video, powerpoint).

Very Useful Useful Somewhat Useful Not At All Useful

Comments: _____

12. The presentation overall.

Very Useful Useful Somewhat Useful Not At All Useful

13. Please rate the instructors. You may also type in names that do not appear on the list.

Instructor 1:	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
Instructor was knowledgeable of the content presented.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Instructor was organized and well prepared.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Instructor clarified points of confusion.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Instructor actively engaged participants.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Overall, I was satisfied with the instructor.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Comments: _____

Instructor 2:

	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
Instructor was knowledgeable of the content presented.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Instructor was organized and well-prepared.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Instructor clarified points of confusion.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Instructor actively engaged participants.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Overall, I was satisfied with the instructor.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Comments: _____

Instructor 3:

	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
Instructor was knowledgeable of the content presented.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Instructor was organized and well-prepared.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Instructor clarified points of confusion.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Instructor actively engaged participants.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Overall, I was satisfied with the instructor.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Comments: _____

14. Have you previously attended an EEOC Training Institute event in the last two years?

Yes

No

If Yes, then did your attendance result in improvement to your organization's HR/EEO written policies or procedures; your day to day employment practices?

Yes

No

If Yes, please describe.

15. What specific EEO training would you like to see in the future?

Topic 1: _____

Topic 2: _____

Topic 3: _____

16. What training delivery method would you like to see in the future: webinar, online, in-person, blended learning, or another method?

Contact Information (Optional):

Name: _____

Agency/Company: _____

Phone Number: _____

Email: _____

THANK YOU for your assessments and comments. We look forward to seeing you in another course!