**Lifeline/Low Income Universal Service**

Description of Application for Lifeline Program

(Note: This is a representative description of the information to be collected via the online portal and is not intended to be a visual representation of what each applicant will see).

**Fields for Lifeline Universal Application**

| **Item Number** | **Field Description** | **Purpose/Instructions** |
| --- | --- | --- |
| 1 | Full legal name | Applicantwillsupplyfirstnameandlastnamewithoptionalmiddlenameandsuffix**.** |
| 2 | (Optional field) Phone number | Applicant has option to supply phone number. |
| 3 | Date of birth | Applicant will supply month, day and year of birth for purpose of identity verification. |
| 4 | (Optional field) Email address | Applicant has option to supply email address for program correspondence. |
| 5 | Last 4 digits of Social Security number or tribal ID | Applicant will supply the last 4 digits of their social security number or their full tribal ID for identity verification. |
| 6 | Preferred contact method | Applicant will check box for email, phone, text message or mail to indicate their preferred contact method. |
| 7 | Home address | Applicant will supply home address including street number and name, apartment number, city, state and zip code. |
| 8 | Temporary address indicator | Applicant will check box to indicate whether address is temporary. |
| 9 | Tribal lands indicator | Applicant will check box to indicate that they live on Tribal lands. |
| 10 | (Optional field) Mailing address | Applicant will supply mailing address only if it is different than their home address. |
| 11 | User name and Password (if applicable) – National Verifier States Only | Applicant will enter a user name and Password in order to create an account in the National Verifier system |
| 12 | Security Questions (if applicable) – National Verifier States Only | Applicant till enter three security questions for association with their National Verifier account |
| 13 | (Optional field) Benefit qualifying person (BQP) indicator | Applicant will check box to indicate they are applying on behalf of a dependent. |
| 14 | (Optional field) BQP full legal name | Applicant will supply BQP's first name, last name and have the option to supply a middle name and suffix. |
| 15 | (Optional) BQP last 4 digits of Social Security number or tribal ID | Applicant will supply BQP’s last 4 digits of their social security number or their full tribal ID for identity verification. |
| 16 | (Optional field) Tribal land indicator | Applicant will check a box to indicate that the BQP lives on tribal lands |
| 17 | (Optional field) BQP date of birth | Applicant will supply the BQP's month, day and year of birth. |
| 18 | Qualifying program indicator | Applicant will check a box indicating in which Lifeline qualifying programs they participate. |
| 19 | Documentation demonstrating eligibility based on qualifying program (If applicable) – National Verifier States Only | If applicant’s eligibility cannot be automatically verified using an available database, applicant will be asked to upload documentation demonstrating participation in a qualifying program. |
| 20 | Income qualification | If applicant does not participate in a Lifeline qualifying program, they will check a box to indicate their household size and household income to indicate that they will qualify using income. |
| 21 | Documentation demonstrating eligibility based on income (If applicable) – National Verifier States Only | Applicant will be asked to upload documentation demonstrating eligibility based on income, if applicable. |
| 22 | Qualifying program for Benefit Qualifying person (If applicable) | Applicant will indicate in which Lifeline qualifying programs the Benefit Qualifying Person participates, if applicable. |
| 23 | Documentation demonstrating eligibility of Benefit Qualifying Person (If applicable) – National Verifier States Only | If the Benefit Qualifying person’s eligibility cannot be automatically verified using an available database, applicant will be asked to upload documentation demonstrating eligibility. |
| 24 | Documentation verifying identity (If applicable) – National Verifier States Only | If, as part of the eligibility verification process, the applicant’s identity cannot be verified, applicant will be asked to upload documentation that can be used to verify their identity. |
| 25 | Documentation verifying address (If applicable) – National Verifier States Only | If, as part of the eligibility process, the applicant’s address cannot be verified, applicant will be asked to upload documentation that can be used to verify their identity. |
| 26 | Documentation of a port-freeze exception (If applicable) – National Verifier States Only | If, as part of the eligibility process, the applicant is determined to be under a port-freeze, which would prevent them from transferring service, applicant will be asked to upload documentation that can verify they have a port-freeze exception. |
| 27 | Documentation of emancipated minor status (If applicable) – National Verifier States Only. | If, as part of the eligibility process, the applicant is determined to be under the age of 18 but is an emancipated minor, the applicant will be asked to upload documentation that demonstrates they are an emancipated minor. |
| 28 | Certifications | The applicant will initial eight certifications in accordance with Section 54.410(d)(3)(i)–(viii) indicating, under penalty of perjury, that they understand and agree with the rules of the Lifeline program.  The applicant will agree that their service provider can give the Lifeline Program administrator all of the information contained on the application form.  Applicant will agree that USAC can use the information provided to check applicant’s eligibility. (National Verifier States Only)  Applicant will agree that USAC can use the information provided regarding their child or dependent’s information to check applicant’s eligibility (if applicable). (National Verifier States Only) |
| 29 | Signature | Applicant will sign the application. |
| 30 | Date | Applicant will date the application. |

| 31 | (Optional) Agent full legal name | If an agent assisted with the application, agent will supply first and last name with the option of middle name and suffix. |
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| 32 | (Optional) Agent ID number | If an agent assisted with the application, the agent will supply ID number. |
| 33 | (Optional) Agent date of birth | If an agent assisted with the application, agent will supply month, day and year of birth. |