

INSTRUCTIONS: Use this form when a single information collection document involves multiple reporting and recordkeeping requirements. The totals of the figures in cols. should be entered in item 13 of OMB-83-1: cols. (D) &/or (I) = 13a (respondent is only counted once); cols. F & I = 13b; cols. H & K = 13c.
 (F)Total/(D)Total = (E)Average
 (H)Total/(I)Total = (G)Average (K)Total/(J)Total = (J)Average
NOTE: The columns will calculate automatically. If Col. E's response is something other than annually, i.e., 1/6 years, list as "1/6" & decimal will display.

TITLE OF INFORMATION COLLECTION DOCUMENT
 Approval of Laboratories for Conducting Aquatic Animal Tests for Export Health Certificates

OMB NO.
 0579-0429
DATE PREPARED
 June 11, 2018

IDENTIFICATION OF REPORTING OR RECORDKEEPING REQUIREMENT			ANNUAL BURDEN							
SECTION OF REGS. (A)	DESCRIPTION (B)	(S) (If "none" so state) (C)	REPORTS					RECORDS		
			NO. OF RESPONDENTS (D)	NO OF RESPONSES PER RESPONDENT (E)	TOTAL ANNUAL RESPONSES (Col. D x E) (F)	HOURS PER RESPONSE (G)	TOTAL HOURS (Col. F x G) (H)	NO. OF RECORD-KEEPERS (I)	ANNUAL HOURS PER RECORD-KEEPER (J)	TOTAL RECORD-KEEPING HOURS (Col. I x J) (K)
	Notification for Intent to Request Approval (Business)	none	3	4.00	12.00	0.16	2.00			
	Notification for Intent to Request Approval (State)	none	9	2.00	18.00	0.16	3.00			
	Application for APHIS Approval (Business)	none	3	4.00	12.00	2.00	24.00			
	Application for APHIS Approval (State)	none	9	2.00	18.00	0.50	9.00			
	Protocol Statement (Business)	none	3	4.00	12.00	1.00	12.00			
	Protocol Statement (State)	none	9	4.00	36.00	1.00	36.00			
	Submission of Sample Copies of Diagnostic Reports (Business)	none	3	4.00	12.00	1.00	12.00			
	Submission of Sample Copies of Diagnostic Reports (State)	none	9	4.00	36.00	1.00	36.00			
	Recordkeeping of Sample Copies of Diagnostic Reports (Business)	none						12	20.000	240.00
	Recordkeeping of Sample Copies of Diagnostic Reports (State)	none						36	25.000	900.00
	Quality Assurance/Control Plans (Business)	none	3	4.00	12.00	4.00	48.00			
	SUBTOTAL				168.00		182.00	48.00		1,140.00
	TOTAL OF ALL PAGES				276		355	168.00		5,760.00
	TOTAL - COLUMNS "F" AND "I" = OMB 831, 13 b; COLUMNS "H" AND "K" = OMB 831, 13c				444		6,115			

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			NO. OF RESPONDENTS (D)	NO OF RESPONSES PER RESPONDENT (E)	TOTAL ANNUAL RESPONSES (Col. D x E) (F)	HOURS PER RESPONSE (G)	TOTAL HOURS (Col. F x G) (H)	NO. OF RECORD-KEEPERS (I)	ANNUAL HOURS PER RECORD-KEEPER (J)	TOTAL RECORD-KEEPING HOURS (Col. I x J) (K)
				Quality Assurance/Control Plans (State)	none	9	4.00	36.00	4.00	144.00
	Recordkeeping of Quality Assurance/Control Plans (Business)	none						12	40.000	480.00
	Recordkeeping of Quality Assurance/Control Plans (State)	none						36	100.000	3,600.00
	Notification of Proposed Changes to Assay Protocols (Business)	none	3	3.00	9.00	0.66	6.00			
	Notification of Proposed Changes to Assay Protocols (State)	none	9	3.00	27.00	0.66	18.00			
	Recordkeeping: Supporting Assay Documentation (Business)	none						18	15.000	270.00
	Recordkeeping: Supporting Assay Documentation (State)	none						54	5.000	270.00
	Request for Removal of Approved Status (Business)	none	3	3.00	9.00	0.16	1.00			
	Request for Removal of Approved Status (State)	none	9	3.00	27.00	0.16	4.00			
	SUBTOTAL				108.00		173.00	120.00		4,620.00