

**Request for Non-Substantive Change to The 2020 Census Local Update of Census  
Addresses Operation (LUCA)  
OMB Control No. 0607-0994  
U.S. Department of Commerce  
U.S. Census Bureau**

**Purpose**

The 2020 Census Local Update of Census Addresses Operation (LUCA) is the only opportunity offered to tribal, state, and local governments to review and comment on the U.S. Census Bureau's residential address list for their jurisdiction prior to the 2020 Census. The Census Bureau relies on a complete and accurate address list to reach every living quarter and associated population for inclusion in the census. The Census Address List Improvement Act of 1994 (Public Law 103-430) authorizes the LUCA.

**Background**

The LUCA OMB package was approved on 12/16/2016. The approved LUCA OMB package included the respondent guides in draft form. The documents listed below now exist in final form and replace the draft respondent guides included in the approved OMB package. This Non-Substantive Change Request is a request to update the respondent guides in the OMB package.

<b>Guide</b>	<b>Planned Submission Date to OMB</b>	<b>Planned Use Dates</b>
The 2020 Census Local Update of Census Addresses Operation (LUCA) Paper Address List Format Quick Start Guide	12/20/17	As soon as possible, no later than 2/15/18.
The 2020 Census Local Update of Census Addresses Operation (LUCA) Respondent Guide: Digital Address List Format	12/20/17	As soon as possible, no later than 2/15/18.
The 2020 Census Local Update of Census Addresses Operation (LUCA) Digital Address List Format Quick Start Guide	12/20/17	As soon as possible, no later than 2/15/18.
The 2020 Census Local Update of Census Addresses Operation (LUCA) Respondent Guide: Paper Address List Format	1/12/18	As soon as possible, no later than 2/15/18.
The 2020 Census Local Update of Census Addresses Operation (LUCA) Geographic Update Partnership Software (GUPS) Respondent Guide: Instructions for Using GUPS	1/26/18	As soon as possible, no later than 2/15/18.

There is no substantive change to the operation resulting from this change. The finalized instructions do not change the content or objective of the operation.

## **Burden**

The burden of the LUCA is unchanged by this update.

## **Attachments**

Attachment A: The 2020 Census LUCA Paper Address List Format Quick Start Guide

Attachment B: The 2020 Census LUCA Respondent Guide: Digital Address List Format

Attachment C: The 2020 Census LUCA Digital Address List Format Quick Start Guide

Attachment D: The 2020 Census LUCA Respondent Guide: Paper Address List Format

Attachment E: The 2020 Census LUCA Geographic Update Partnership Software (GUPS)  
Respondent Guide: Instructions for Using GUPS