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for Linda Thomas

**MEMORANDUM FOR THE DEFENSE PRIVACY CIVIL LIBERTIES AND
TRANSPARENCY DIVISION**

SUBJECT: Justification for the Use of the Social Security Number (SSN) for TRICARE SELECT Enrollment, Disenrollment and Change Form, 0720-XXXX, utilizing the Defense Enrollment Eligibility Reporting System (DEERS), DITPR ID# 1391

This memorandum is written to satisfy the requirement established by Department of Defense Instruction (DoDI) 1000.30, "Reduction of Social Security Number (SSN) Use within DoD," dated August 1, 2012, that requires justification for the collection and use of the SSN on department Forms. This justification pertains to the TRICARE SELECT Enrollment, disenrollment and Change Form, 0720-XXXX, which is included as Attachment A.

The TRICARE SELECT Enrollment, Disenrollment and Change Form, 0720-XXXX is used to collect personally identifiable information (PII) into a system of records under the Privacy Act of 1974. The Form is covered by System of Records Notice DMDC 02 DoD, Defense Enrollment Eligibility Reporting Systems (DEERS) (July 27, 2016, 81 FR 49210). DMDC 02 DoD is included as Attachment C.

The TRICARE Select Form (as referenced above) is a DoD form completed by beneficiaries to formally enroll in, change, or terminate their coverage in the TRICARE Select program. The information collection requirement is necessary to obtain non-active duty TRICARE beneficiary's personal information needed to: (1) complete his/her enrollment into the "new" TRICARE Select health plan option as created by the National Defense Authorization Act (NDAA) for Fiscal Year (FY) 2017, (2) dis-enroll a beneficiary, or (3) change the beneficiary's enrollment (e.g., address, add a dependent, report other health insurance). This information is required to ensure the beneficiary's benefits and claims are administered based on their plan of choice. Without the DD Form x771 enrollment form, each non-active duty TRICARE beneficiary is automatically defaulted into direct care only, limiting their health care options to military hospitals and clinics. These beneficiaries would have no TRICARE coverage when using the TRICARE network of providers for services not available at their local military hospital or clinic.

Regional Managed Care Support Contractors (MCSCs) are required to enter the information contained in the Form into the Defense Enrollment Eligibility Reporting System (DEERS) using the Defense Online Enrollment System (DOES) application, which will reflect the beneficiary-requested enrollment status. Historically, the SSN has been the primary identifier to update an enrollment, change or termination using the DOES application and this is still the current process. The Defense Manpower Data Center Privacy Impact Assessment for DEERS, dated 12/02/2015, is included as Attachment C. The Defense Information Technology Portfolio Repository (DITPR) number for DEERS is 1391.