

Attachment 1.e. Demonstration Characteristics Interview Outlook Invitation

To: Director State Medicaid Agency
CC: CMCS Project Officer, SUD Team Lead
Subject: Telephone Interview for RTI International Evaluation of Section 1115 Substance Use Disorder Demonstrations

Good [MORNING/AFTERNOON] [STATE MEDICAID DIRECTOR],

Thank you for agreeing to participate in an interview to support the Centers for Medicare & Medicaid Services meta-evaluation of Section 1115 substance use disorder (SUD) Demonstrations

This is an invitation for your interview on [WEEKDAY, MONTH DAY, 2020 at TIME EST/PT/CST] regarding [STATE'S] section 1115 SUD demonstration.

To connect to the interview for audio only, use either the smartphone one-tap dial telephone number or the landline telephone number, both listed below. RTI staff will participate using Zoom teleconference technology. You can also join us by clicking on the link below at the start time of your interview. Two days before the interview date, we will send you a reminder email or an updated email invitation with the links included for ease of access.

If you need to reschedule your interview or would like assistance using the Zoom platform, please email or call [RTI TEAM LEAD NAME, EMAIL, TELEPHONE]

Thank you in advance for your time and insight, please let us know if you have any questions, concerns, or comments.

Thank you,

[NAME OF RTI STAFF]

Zoom Call-In information:

To join using one tap dial (cell phone) tap hyperlink: [+555-555-5555,123456789](tel:+555-555-5555,123456789)

To join using a computer, click <https://rtiorg.zoom.us/j/123456789>

To join using a telephone (landline) dial: +1 312 626 6799, enter meeting ID

Meeting ID: 123 456 789