

U.S. DEPARTMENT OF HOMELAND SECURITY U.S. COAST GUARD	Applications for Vessel Inspection, Waiver, and Continuous Synopsis Record	OMB No. 1625-0002 Exp: 06/30/2017
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Who must comply?	Owners, operators, agents or masters of vessels.
What is this collection about?	This information is used by the Coast Guard (CG) to—(1) schedule a U.S. vessel for inspection, (2) consider a national defense waiver request for a U.S. vessel, or (3) issue a U.S. vessel a Continuous Synopsis Record (CSR).
Where do I find the requirements for this information?	For a vessel seeking an inspection, use form CG-3752 or CG-3752A. For a vessel seeking a national defense waiver, use form CG-2633. For a vessel seeking a CSR, use form CG-6039. All forms are available at— http://www.uscg.mil/forms .
When must information be submitted to the Coast Guard?	For a vessel seeking an inspection, at least 30 days prior to the expiration of a U.S. vessel's Certificate of Inspection. For a vessel seeking a national defense waiver, the information must be submitted to the CG before a determination can be made. For a vessel seeking issuance of a CSR, the information must be submitted before issuance of a CSR.
How is the information submitted?	By mail, phone, fax or electronically submitted via e-mail to— <ul style="list-style-type: none"> • the Officer in Charge, Marine Inspection (OCMI) at a CG Sector Office, for a vessel seeking an inspection. Use form CG-3752 or CG-3752A. • the CG District Commander, for a vessel seeking a national defense waiver. Use form CG-2633. In cases of extreme urgency, the application can be made orally. • the National Vessel Documentation Center (NVDC), for a vessel seeking a CSR. Use form CG-6039. Forms are available at— http://www.uscg.mil/forms A comprehensive list of contact info for Coast Guard units, can be found at: http://www.uscg.mil/top/units/ .
What happens when complete information is received?	The CG will review the information and— <ul style="list-style-type: none"> • contact the poc to schedule a time for a vessel seeking an inspection. • determine if a vessel is eligible to receive a national defense waiver. If so, a waiver is issued by the CG. • determine if a vessel is eligible to receive a CSR. If so, a CSR is issued by the CG.

For additional information, contact--	<p>Your local CG Sector Office, CG District Commander, or the NVDC.</p> <ul style="list-style-type: none">• A list of Coast Guard sectors, as part of a comprehensive list of Coast Guard units, can be found at http://www.uscg.mil/top/units/.• A list of CG District Commanders, as part of a comprehensive list of Coast Guard units, can be found at http://www.uscg.mil/top/units/.• The NVDC contact info is— National Vessel Documentation Center Attn: CSR Desk P.O. Box 1750 Falling Waters, WV 25419-1750 Toll Free: (866) 603-5476 Fax: (304) 271-2563 e-mail: vdc-pf-csrdesk@uscg.mil or visit— http://homeport.uscg.mil >>Missions >> Domestic Vessels >> Domestic Vessel General >>Continuous Synopsis Record (CSR)
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An agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number.

The Coast Guard estimates that the average burden per response for this report varies per information collection—about 15 minutes per application for inspection, and up to 30 minutes per application for a national defense waiver or CSR. You may submit any comments concerning the accuracy of this burden estimate or any suggestions for reducing the burden to: Commandant (CG-CVC), U.S. Coast Guard Stop 7501, 2703 Martin Luther King Jr Ave SE, Washington, DC 20593-7501 or Office of Management and Budget, Paperwork Reduction Project (1625-0002), Washington, DC 20503.