

<Month Day, Year>

MEMORANDUM

FROM: CONSTANCE BARTON, CONTRACTING OFFICER DIRECTOR, OFFICE OF STANDARD CONTRACT MANAGEMENT OFFICE OF THE GENERAL COUNSEL

TO: <Respondent Name>

SUBJECT: DATA FOR THE U.S. ENERGY INFORMATION ADMINISTRATION NUCLEAR FUEL DATA SURVEY (GC-859) ARE **LATE**

REFERENCE: OMB NO. 1901-0287 (Expiration Date: mm/dd/yyyy)

Form GC-859 Nuclear Fuel Data for <reactor names> was due on <Campaign Due Date>. Please complete the GC-859 Nuclear Fuel Data Survey that was sent to you on [INSERT DATE].

The information collected on this form will be used to design and operate a system for disposal of spent nuclear fuel and high-level nuclear waste generated by commercial nuclear utilities in the United States.

Data on this mandatory form are collected under authority of 15 U.S.C. §761 et seq., and the Nuclear Waste Policy Act of 1982, as amended in 42 U.S.C. §10101 et seq. Your company's mandatory participation in this survey will continue into the future unless your company ceases to maintain an operational reactor or keep stocks of spent nuclear fuel and high-level nuclear waste. Failure to file after receiving Energy Information Administration (EIA) notification may result in criminal fines, civil penalties and other sanctions as authorized by 15 U.S.C. §797. The data collected on this form are not considered confidential. EIA estimates the average reporting burden for this survey is 90 hours.

If you have any questions or concerns, please contact Marta Gospodarczyk at (202) 586-0527 or Marta.Gospodarczyk@eia.gov.