

## **Disaster Deployment Budget Amendment**

The Disaster Deployment Amendment supports any budget adjustments for a program engaged in a CNCS-approved disaster deployment. Budget adjustments may be necessary if deployment dates are extended, unforeseen expenses arise, or in other cases that affect the program's ability to support the deployment. Changes to the originally-approved deployment budget must fall within the parameters of the original assignment.

If a program needs to amend their budget, they should contact the Disaster Services Unit to complete and submit the below form.

| Date:  | Disaster Event:                                 |
|--|---|
| Organization Name:   | Organization Point of Contact:                  |
| Original Deployment Dates:   | Revised Deployment Dates (if applicable):       |
| Budgetary Item(s) to be changed and justification (date change, unanticipated costs, etc): |   |
| Original Deployment Budget:  | NOTES:  |
| Amount of Change [+ or -]:   |   |
| New Total Budget:  |   |
| CNCS USE ONLY  |   |
| Approved MA Funds \$   | Mission Assignment Number Dates                 |
| Allocated to Program   |   |
| Signature CNCS MA Manager:   | Total Amount of MA:                             |
| Signature of Budget Official:  | Federal MA Coordinator and Contact Information: |
| Signature of Grants Official:  | DSU Tracking Number:                            |