

**APPENDIX D6.a**

**CERTIFICATION SURVEY INFORMATION LETTER FROM STATE AGENCIES -  
ENGLISH**

XX/XX/XXXX

To: Current WIC Program Participant  
From: [STATE WIC AGENCY DIRECTOR]

Dear WIC Participant or Parent,

The Food and Nutrition Service (FNS) of the U.S. Department of Agriculture has contracted with a team of researchers with Capital Consulting Corporation, a company that conducts research in health and human services, and its partners, 2M Research Services and Abt Associates, to conduct a national study of WIC participants. Someone from this research team may contact you to invite you to take part in this important study. The [NAME OF STATE WIC AGENCY] has agreed to take part in the study and has given permission to the researchers to contact randomly selected current, or former, WIC participants for the study.

Participation in the study is voluntary. **You (and/or your infant and/or child) will continue to receive WIC benefits and services for which you are eligible whether you participate in the study or not.** If you participate in the study, the research team will keep your information private. No personal information about you or your family will appear in study reports. The research team will combine data collected from more than a thousand households across the U.S. and they will remove names, addresses, and other identifying information from the data used in analyses. **Your local WIC agency does not know who was randomly selected for the study.**

The purpose of the study is to better understand how well the WIC application process is working and how people feel about their experience with the WIC program. Staff at your local WIC agency are not conducting this study. If you have any questions about the study, please call the research team toll free at: 1-866-465-7738.

Sincerely,

[STATE WIC AGENCY CONTACT INFORMATION]

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According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0584-XXXX. The time required to complete this information collection is estimated to average 3 minutes (0.05 hours) per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to: U.S. Department of Agriculture, Food and Nutrition Services, Office of Policy Support, 3101 Park Center Drive, Room 1014, Alexandria, VA 22302, ATTN: PRA (0584-xxxx\*). Do not return the completed form to this address.

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