Request for Approval under the "Generic Clearance for the Collection of Routine Customer Feedback" (OMB Control Number: 0970-0401)

TITLE OF INFORMATION COLLECTION: Runaway and Homeless Youth (RHY) Program Virtual Town Halls (Interactive Polling Questions)

PURPOSE: These questions will be used to engage participants during virtual town halls. Questions will be shared during the town halls, participants can respond in real time, and facilitators can share results immediately. This is an informal way to rapidly gather simple information about town hall participants' experiences, opinions and attitudes.

DESCRIPTION OF RESPONDENTS: Participants of each RHY Program Virtual Town Halls will be invited to respond to polling questions during the session.

TYPE OF COLLECTION: (Check one)

[] Customer Comment Card/Complaint Form [] Customer Satisfaction Survey
[] Usability Testing (e.g., Website or Software [] Small Discussion Group
[] Focus Group [X] Other: Live Interactive Polling

CERTIFICATION:

I certify the following to be true:
1. The collection is voluntary.
2. The collection is low-burden for respondents and low-cost for the Federal Government.
3. The collection is non-controversial and does not raise issues of concern to other federal agencies.
4. The results are not intended to be disseminated to the public.
5. Information gathered will not be used for the purpose of substantially informing influential policy decisions.
6. The collection is targeted to the solicitation of opinions from respondents who have experience with the program or may have experience with the program in the future.

Name: Christopher Holloway, RHY Program Manager, Family and Youth Services Bureau, Administration for Children and Families

To assist review, please provide answers to the following question:

Personally Identifiable Information:
1. Is personally identifiable information (PII) collected? [] Yes [X] No
2. If Yes, will any information that is collected be included in records that are subject to the Privacy Act of 1974?   [] Yes [] No
3. If Yes, has an up-to-date System of Records Notice (SORN) been published? [] Yes [] No

Gifts or Payments:
Is an incentive (e.g., money or reimbursement of expenses, token of appreciation) provided to participants? [] Yes [X] No

BURDEN HOURS

Category of Respondent	No. of Respondents	Participation Time	Burden Hours
Individuals	650	1 minute	10.83 hours
Totals	**650**	**1 minute**	**10.83 hours**

FEDERAL COST: The estimated cost is $50 for contractor time for development, data collection and analysis.

If you are conducting a focus group, survey, or plan to employ statistical methods, please provide answers to the following questions:

The selection of your targeted respondents
1. Do you have a customer list or something similar that defines the universe of potential respondents and do you have a sampling plan for selecting from this universe?
<div align="right">[] Yes [X] No</div>

If the answer is yes, please provide a description of both below (or attach the sampling plan)?   If the answer is no, please provide a description of how you plan to identify your potential group of respondents and how you will select them?

Polling questions will be posted briefly during town hall meetings. Participants will self-select whether to respond.

Administration of the Instrument
1. How will you collect the information? (Check all that apply)
        [X] Web-based or other forms of Social Media
        [] Telephone
        [] In-person
        [] Mail
        [] Other, Explain

2. Will interviewers or facilitators be used? [] Yes [X] No N/A

Please make sure that all instruments, instructions, and scripts are submitted with the request.