MEMORANDUM FOR: OIRA Desk Officer

FROM Phadrea D Ponds, Information Review Coordinator

National Park Service, Social Science Division

SUBJECT Justification for Nonmaterial/non-substantive change

NPS National Household Survey OMB Control NUMBER 1024-0254

The National Park Service is submitting this non-material/non-substantive change request for the NPS National Household Survey (OMB No.1024-0254 - Expiration Date: 2/29/2020). This request is to add 1,326 burden hours and 8,290 annual responses to the originally approved 54 hours and 153 annual responses for the purpose of pre-testing the survey questions. The new total would be 1,380 hours and 8,443 responses (see Table 1).

The NPS will use these hours to conduct the full (post pretest) version of the survey. There were no substantive changes made to the survey instruments, methods of collecting information, or data analysis. The only changes made were to increase the clarity of specific questions.

**Table 1. Summary of Program Change**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | Annual Number of Response | | |  | Annual Respondent Burden Hours | | | |
| Previous  Number of Responses Approved | Current Number of Responses  Requested | Change |  | Previous  Burden Hours Approved | Current  Burden Hours Requested | | Change |
| Cognitive Interviews | 30 | 0 | *-30* |  | 13 | 0 | *-13* | |
| Household Survey | 90 | 3,500 | *3,410* |  | 38 | 1,050 | *1,012* | |
| Youth Survey | 9 | 165 | *156* |  | 1 | 11 | *10* | |
| Non-response survey | 24 | 4,778 | *4,754* |  | 2 | 319 | *317* | |
| TOTAL | 153 | 8,443 | *+8,290* |  | 54 | 1,380 | *+1,326* | |