

Bureau of Labor Statistics - QCEW
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Washington, DC 20212-0001



UNITED STATES DEPARTMENT OF LABOR
Bureau of Labor Statistics
Washington, DC 20212-0001

ABC COMPANY
123 CORPORATION
123 MAIN STREET
SUITE 123
TAMPA, FL 12345-6789

February 5, 2018

Dear Employer,

The U.S. Bureau of Labor Statistics (BLS) needs your help to collect new information on the U.S. economy. We request that you complete a short online survey, the Business Research Survey (BRS). The information you provide will allow us to understand businesses like yours and aid in developing new products that are relevant to the public, business community, and to policy makers. To further reduce costs, the BRS web system was developed alongside the existing system for the Annual Refiling Survey.

A Web ID and password have been provided below for each location of your company that was selected for this survey. To complete this survey, please log into the secure BLS website: <https://idcfars.bls.gov>

| WEB ID | PASSWORD | LOCATION ADDRESS |
|------------------------------|--------------------------|------------------------------|
| 991234567890 | Aa123456 | 123 MAIN STREET, SOMECITY UA |
| 990987654321 | BB123456 | 456 MAIN STREET, SOMECITY UA |
| 994567890123 | Cc123456 | 789 MAIN STREET, SOMECITY UA |
| 992356478900 | Dd123456 | 321 MAIN STREET, SOMECITY UA |
| 993456789000 | Ee123456 | 654 MAIN STREET, SOMECITY UA |
| 994567890000 | Ff123456 | 897 MAIN STREET, SOMECITY UA |
| 995678912300 | Gg123456 | 963 MAIN STREET, SOMECITY UA |

The BRS is authorized by 29 U.S. Code, Section 2. The U.S. Office of Management and Budget (OMB) has approved the questionnaire and has assigned 1220-0192 as the study's control number. This control number expires on January 31, 2019. Without OMB approval and this number, we would not be able to conduct this voluntary survey. Additional information is available at: <https://www.bls.gov/respondents/ars/brs.htm>

The Bureau of Labor Statistics, its employees, agents, and partner statistical agencies, will use the information you provide for statistical purposes only and will hold the information in confidence to the full extent permitted by law. In accordance with the Confidential Information Protection and Statistical Efficiency Act of 2002 (Title 5 of Public Law 107-347) and other applicable Federal laws, your responses will not be disclosed in identifiable form without your informed consent. Per the Federal Cybersecurity Enhancement Act of 2015, Federal information systems are protected from malicious activities through cybersecurity screening of transmitted data.

Please provide your response within **14 days**. Thank you for your cooperation.

Sincerely,

A handwritten signature in cursive script that reads "Emily Thomas".

Emily Thomas
U.S. Bureau of Labor Statistics

