

## Appendix F

### 1<sup>st</sup> Reminder Email

Dear [FULL NAME],

We recently sent you a letter and email containing a link to the *HUD Rent Reform Demonstration's* long-term follow-up survey. As a reminder, at the time of your Housing Choice Voucher recertification in [DATE], you were told that you might be contacted by researchers to complete surveys or interviews about your experiences since enrollment.

Our records indicate that you have not yet completed the survey. We are currently offering an early bird incentive for your participation, but it is expiring soon! **If you complete the survey by [DATE], you will receive an additional \$10 incentive, for a total of \$60.**

To get started or continue where you left off, please click the link below, enter your access ID, and follow the instructions. If you'd prefer to complete the survey over the phone, please call [PHONE #] to speak to one of DIR's survey interviewers.

**Link:** XXX

**ID:** XXX

**Your participation is voluntary & private.** You are not required to complete the survey, and choosing to not participate in the survey will have no effect on your participation in the program. Your name will never appear in any public document. All of your answers will be kept private to the full extent provided by law. Your information will be used only for conducting research on the *HUD Rent Reform Demonstration*. Our staff are trained to protect your privacy.

If you have questions about the study, your participation, or experience technical issues accessing the link provided, please contact [PROJECT MANAGER] at [EMAIL] or [PHONE #].

Thank you in advance for your support of this important study!

Sincerely,

The HUD Rent Reform Demonstration Study Team