

**SUPPORTING STATEMENT
FOR PAPERWORK REDUCTION ACT SUBMISSION
OMB Control No. 9000-0047, PLACE OF PERFORMANCE**

A. Justification.

1. Administrative requirements. The information relative to the place of performance and owner of plant or facility, if other than the prospective contractor, is a basic requirement when contracting for supplies or services (including construction). This information is instrumental in determining bidder responsibility, responsiveness, and price reasonableness. A prospective contractor must affirmatively demonstrate its responsibility. Hence, the Government must be apprised of this information prior to award.

The contracting officer must know the place of performance and the owner of the plant or facility to—

- (a) Determine bidder responsibility;
- (b) Determine price reasonableness;
- (c) Conduct plant or source inspections; and
- (d) Determine whether the prospective contractor is a manufacturer or a regular dealer.

2. Uses of information. The information provided in response to FAR provisions 52.214-14, Place of Performance-Sealed Bidding, and 52.215-6, Place of Performance, is used to determine the firm's eligibility for awards and to assure proper preparation of the contract.

3. Consideration of information technology. For the most part, this information will be collected electronically in the System for Award Management (SAM). Contractors will be able to complete the provision electronically; however, because the data being collected could change for a specific solicitation, contractor's will still be required to submit place of performance information on an exceptional basis; that is, whenever the place of performance for a specific solicitation is different from the place of performance shown in SAM.

4. Efforts to identify duplication. This requirement is being issued under the Federal Acquisition Regulation (FAR) which has been developed to standardize Federal procurement practices and eliminate unnecessary duplication.

5. If the collection of information impacts small businesses or other entities describe methods used to minimize burden. The burden applied to small businesses is the minimum consistent with applicable laws, Executive orders, regulations, and prudent business practices.

6. Describe consequence to Federal program or policy activities if the collection is not conducted or is conducted less frequently. Collection of information on a basis other than solicitation-by-solicitation is not practical.

7. Special circumstances for this information collection. Collection is consistent with guidelines in 5 CFR 1320.6.

8. Efforts to consult with persons outside the agency. A notice published in the Federal Register at 82 FR 51257, November 3, 2017. No comments were received. A 30-day notice published in the *Federal Register* at 83 FR 2639 on January 18, 2018.

9. Explanation of any decision to provide any payment or gift to respondents, other than remuneration of contractors or grantees. No gifts or payments are provided to respondents other than remuneration under applicable contracts.

10. Describe assurance of confidentiality provided to respondents. This information is disclosed only to the extent consistent with prudent business practices and current regulations.

11. Additional justification for questions of a sensitive nature. No sensitive questions are involved.

12 & 13. Estimated total annual public hour and cost burden.

Time required to read, prepare, and record information is estimated at 2.73 minutes per completion. Federal Procurement Data System (FPDS) data for fiscal year (FY) 2016 solicitations and awards was used to calculate and estimate the renewal burdens. The hourly rate of \$53 is calculated by using the Office of Personnel Management (OPM) 2017 GS schedule rate of \$39.19 for a GS-12, step 5 journeyman and applying the 36.25% fringe benefit rate from OMB Memorandum M-08-13, dated March 11, 2008. The burdened rate of \$53.39 is rounded to \$53.

(a) Total estimated burden for FAR provisions 52.214-14, Place of Performance-Sealed Bid, and 52.215-6, Place of Performance.

Estimated respondents/yr.....	16,754
Responses annually (average of 116.9 rounded to 117).....X	<u>117</u>
Total annual responses.....	1,960,218
Preparation time per response.....X	<u>.0455</u>
Total burden/hrs (89.189.9 rounded up).....	89,190
Average wage.....X	<u>\$53</u>
Estimated cost to public.....	\$4,727,070

The estimated cost per response is \$2.41.

(b) FAR provision 52.214-14, Place of Performance-Sealed Bidding. During FY 2016, there were 1,090 unique awardees (respondents) who received 2,676 awards using sealed bid procedures. For these 2,676 awards, FPDS data shows that 23,107 bids were submitted in response to the solicitations for those awards resulting from FAR part 14 procedures. While the provision is completed annually in SAM, it also goes into each solicitation and may need to be completed in each bid submitted, on exception basis, if different from the SAM representation data. Therefore, the total number of bids submitted is used to represent the maximum potential number of responses to the provision.

Estimated respondents/yr.....	1,090
Responses annually (average).....X	<u>21.2</u>
Total annual responses.....	23,107
Preparation time per response.....X	<u>.0455</u>
Total burden/hrs (1,051.4 rounded down).....	1,051
Average wage.....X	<u>\$53</u>
Estimated cost to public.....	\$55,703

(c) FAR provision 52.215-6, Place of Performance. During FY 2016, there were 15,664 unique awardees (respondents) who received 32,084 awards using negotiated procedures. For these 32,084 awards, FPDS data shows that 1,935,464 offers were submitted in response to the solicitations for those awards. Of interest is that several awards for Federal Supply Service contracts reflected 999 offers each. While the provision is completed annually in SAM, it also goes into each solicitation and may need to be completed in each offer submitted, on exception basis, if different from SAM. Therefore, the total number of offers submitted is used to represent the maximum potential number of responses to the provision.

Estimated respondents/yr.....	15,664
Responses annually (average).....X	<u>123.6</u>
Total annual responses.....	1,935,464
Preparation time per response.....X	<u>.0455</u>
Total burden/hrs (88,063.6 rounded up).....	88,064
Average wage.....X	<u>\$53</u>
Estimated cost to public.....	\$4,667,392

14. Estimated cost to the Government.

Time required for Governmentwide review is estimated at 1 minute (.017 hr.) per response. Using the FY 2016 estimates, the burden on the Government is calculated as follows:

Annual Reporting Burden and Cost

Total annual responses.....	1,958,571
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Review time per response.....x	.017
Total burden hours.....	33,296
Average wages + overhead (\$32.73/hr. + 36.25% OH).....x	\$53
Total Government cost.....	\$1,764,672

15. Explain reasons for program changes or adjustments reported in Items 13 or 14. The total number of burden hours decreased due to re-calculation of the new estimated burden hours using more current Federal-wide award data. The new estimate was derived by using data from FPDS for FY 2016. Current year 2017 OPM GS hourly salary rates for rest of the United States were used to determine the average wage rate. Change in burden is shown in the following table.

Change in Burden			
	2014 Estimates	Combined 2017 Estimate	Difference Reduction/Increase
Number of respondents	149,316	16,754	(132,562)
Responses per responden	14	117	-
Total annual responses	2,090,428	1,960,218	(130,210)
Hours per response	0.0455	0.0455	-
Total hours	95,114	89,190	(5,924)
Cost per hour	\$44.59	\$53.00	-
Total annual cost to public	\$ 4,241,133	\$ 4,727,070	\$485,937

16. Outline plans for published results of information collections. Results will not be tabulated or published.

17. Approval not to display expiration date. Not applicable.

18. Explanation of exception to certification statement. Not applicable.

B. Collection of Information Employing Statistical Methods.

Statistical methods are not used in this information collection.