

## SURVEY OF RESIDENTIAL BUILDING OR ZONING PERMIT SYSTEMS

U.S. DEPARTMENT OF COMMERCE  
Economics and Statistics Administration  
U.S. CENSUS BUREAU

Title 13, United States Code, Sections 131 and 182, authorizes the Census Bureau to conduct this collection and to request your voluntary assistance. These data are typically provided in public records and are not subject to confidentiality. This collection has been approved by the Office of Management and Budget (OMB). The eight-digit OMB approval number is 0607-0350 and appears at the upper right of this page. Without this approval we could not conduct this survey. We estimate this survey will take an average of 15 minutes to complete. More information about this estimate and an address where you may write with comments is in the letter that accompanies this form.

Person Completing This Survey
Name
Title
Telephone <i>(Include area code)</i>
Fax <i>(Include area code)</i>
E-mail address
Internet web address
This survey form is used to help us identify permit-issuing jurisdictions in the United States.

# SAMPLE FORM

*(Please correct any errors in name, address, and ZIP Code)*

**Mail or Fax to:**

**U.S. Census Bureau  
Manufacturing and Construction Division  
Residential Construction Branch  
Washington, DC 20233-6900  
(Fax) 1-301-763-8587**

***We would appreciate your response within 30 days.  
For further information call 1-800-845-8244***

### Section 1 - Permit System

**A. If a new residential housing unit were to be constructed, would a building/zoning permit be required?**

Yes—Go to B below
  No – **Stop! Please return this form now.**

**B. What types of permits are required?** *(Please exclude: Driveway, Electrical, Inspection, Plumbing and Septic permits)*

Building (Include Land Use and Site permits)
  Zoning
  Other - Please describe:

**C. What types of permits are required for the following structures and who issues these permits? (Place an "X" in the appropriate boxes.)**

	Building Permits										Zoning Permits									
	Residential Number of Units					Commercial Number of Units					Residential Number of Units					Commercial Number of Units				
	1	2	3	4	5+	1	2	3	4	5+	1	2	3	4	5+	1	2	3	4	5+
Municipality (city, borough, town, township, or village)																				
County, Borough, or Parish																				
State																				
Other (i.e., Third Party Agency, etc.)																				

**If "Other" in Section 1, C. is completed, please enter the name, address, and telephone number of the office that issues your permits:**

Name

Address

Telephone *(Include area code)*

**Section 2 – Geographic Coverage**

**A. What is the geographic area covered by your office?** *(Select only one)*

Entire area of the city, town, village, borough, or township

or

Only a portion of the city, town, village, borough, or township - *Describe the area(s) covered below (Additional space in Section 4)*


**B. Does your office issue permits for other municipalities?**

Yes - *Please list the name(s) of the other municipalities below (Additional space in Section 4)*

No


**C. Is a portion of your municipality located in another county?**

Yes - *Please list the name(s) of the other county(ies) - (Additional space in Section 4)*

No


**Section 3 – Information on Permits Issued**

**Last year (January – December), how many building permits were issued for new housing units in your jurisdiction?**  
*(Providing an estimate is acceptable)*

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**Section 4 – Comments/Additional Information**

*Please include any additional information from Sections 1 and 2 that would not fit in the space provided.*


*(If more space is needed, please attach a separate sheet.)*