



DEFENSE FINANCE AND ACCOUNTING SERVICE
INDIANAPOLIS CENTER
8899 EAST 56TH STREET
INDIANAPOLIS, INDIANA 46249-3300

OMB 0730-0015
OMB approval expires

January 21, 2021

«AdminExecsName»
«Address1»
«Address2»
«CityStateZip»

Dear «LastName»:

The enclosed claim is submitted for filing in the estate of «EstateOf»,
«AccountNumber».

The sum of \$«TotalDebtDue» is due the Department of Defense. Debt is due to
«ReasonForDebt». It is requested the filing fee be waived. There are no Federal funds
appropriated for this purpose.

You may contact a customer care representative Monday - Friday 7:30 a.m. - 4:00 p.m. Eastern
Time at 1 866 912 6488, or visit our website at <http://www.dfas.mil/dfas/debtandclaims.html>.
Select askDFAS from the left side menu. Finally, click on "submit a ticket" at the top of the
page. Please include your name and account number on all correspondence.

Sincerely,

«POC»
Customer Care Representative
Directorate of Debt and Claims
Management

Enclosure:
As stated