

**Supporting
Statement for OMB
Clearance Request**

**Appendix K2: 72-
Month Survey
Advance Letter**

**National Implementation
Evaluation of the Health
Profession Opportunity
Grants (HPOG) to Serve
TANF Recipients and
Other Low-Income
Individuals and HPOG
Impact Study**

0970-0394

May 2017

Submitted by:
Office of Planning,
Research & Evaluation
Administration for Children & Families
U.S. Department of Health
and Human Services

Federal Project Officer:
Nicole Constance

Appendix K2: Survey Advance Letter



January 21, 2021

Dear <First Name><Middle Initial><Last Name>,

Thank you for agreeing to participate in the Health Profession Opportunity Grants (HPOG) Evaluation. When you applied to participate in <PROGRAM NAME> in <Site> you agreed to be part of a voluntary research study. The study is being funded by the Administration for Children and Families (ACF). ACF is part of the U.S. Department of Health and Human Services (HHS). Abt Associates is conducting the study for ACF.

When you applied to be part of the program in [RA MONTHYEAR], you signed a participation agreement that explained that researchers will want to conduct one or more future surveys with you. These surveys will help Abt Associates and HHS see how programs like <PROGRAM NAME> are working.

We are writing to let you know that we are getting ready to start the next follow-up survey.

- Your 72-month interview is scheduled to take place starting in [MONTH OF SURVEY RELEASE].

As part of this survey, an interviewer from Abt Associates will contact you to explain the survey and select a time that is best for you to complete the interview.

- The surveys will help researchers and ACF learn more about your experiences since you applied to the HPOG program.
- The surveys will ask about your education and training experiences, the jobs you have had, and how things are going for you.
- We are interested in the experiences of everyone who applied to the HPOG program, even if you were not selected to participate in the program.

You can choose whether or not to participate in this survey.

- Your experiences are unique and your participation is important.
- You can help us understand how different types of training and services can help people learn skills to get jobs in healthcare.

If you choose to participate or not, any assistance that you currently receive or may be eligible to receive in the future, will not be affected. If you choose to participate, any information you provide to us will be kept private to the extent allowed by law. Only the researchers involved in this study will see your responses.

The interview will last about 45 minutes, and upon completion of the survey, you will receive a token of appreciation valued at \$45.

If you have any questions or would like to schedule your interview, please call Abt Associates toll-free at 1-866-551-1980.

Sincerely,

Brenda Rodriguez
Abt Associates Survey Director

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