

Narrative of Changes

The purpose of the Narrative of Changes is to clearly indicate changes to a collection since the previous approval.

Collection Title: National Fire Academy Long-Term Evaluation Form for Supervisors and
National Fire Academy Long-Term Evaluation Form for Students/Trainees

OMB Control No.: 1660-0039

Current Expiration Date: March 31, 2018

Collection Instruments: FEMA Form 078-0-2; FEMA Form 078-0-

2A

The following are the changes to the collection:

FEMA forms have been changed: There have been some changes to FEMA Form 078-0-2A and FEMA Form 078-0-2. One question was added to each form to better reflect and measure the NFA's progress toward the USFA's goals. Two questions were removed from the student/trainee form that are no longer relevant to NFA's data collection.

Supporting Statement:

Question 8a – Updated to reflect FRN publication information.

Question 10 – Updated to reflect current privacy information.

Question 12 – Number of forms respondents is unchanged. See Question 15 for explanation.

Question 14 – Costs to the Federal Government updated.

Question 15 – Burden hour is unchanged.

Estimated Annualized Burden Hours and Costs								
Type of Respondent	Form Name / Form Number	No. of Respondents	No. of Respondents per Respondent	Total No. of Responses	Avg. Burden per Response (in hours)	Total Annual Burden (in hours)	Avg. Hourly Wage Rate	Total Annual Respondent Cost
State, Local or Tribal Government	NFA Long Term Evaluation for Students FEMA Form 078-0-2A	1,500	1	1,500	10.2 minutes (0.17)	255	\$35.46	\$9,042.30
State, Local or Tribal Government	NFA Long Term Evaluation for Supervisors/ FEMA Form 078-0-2	1,500	1	1,500	6 minutes (0.10)	150	\$54.08	\$8,112.00
Total		3,000		3,000		405		\$17,154.30

Note: The "Avg. Hourly Wage Rate" for each respondent includes a 1.46 multiplier to reflect a fully-loaded wage rate.

Question 15

Itemized Changes in Annual Burden Hours						
Data collection Activity/Instrument	Program Change (hours currently on OMB Inventory)	Program Change (New)	Difference	Adjustment (hours currently on OMB Inventory)	Adjustment (New)	Difference
NFA Long Term Evaluation Students / Trainees / FEMA Form 078-0-2A				255	255	0
NFA Long Term Evaluation Supervisors / FEMA Form 078-0-2				150	150	0
Total(s)				405	405	0

Explain:

There are no changes to the annual hour burden previously reported and there has been no change to the information being collected. However, there have been some changes to FEMA Form 078-0-2A and FEMA Form 078-0-2. One question was added to each form to better reflect and measure the NFA's progress toward the USFA's goals. Two questions were removed from the student/trainee form that are no longer relevant to NFA's data collection.