


## PAPERWORK REDUCTION ACT CHANGE WORKSHEET

2017–18 National Teacher and Principal Survey (NTPS 2017-18) Contingency Plan and Email Change Request

<b>Agency/Subagency</b> U.S. Department of Education, Institute of Education Sciences		<b>OMB Control Number</b> 1850-0598 v.22
<b>Enter only items that change</b>		
	<b>Current Record</b>	<b>New Record</b>
<b>Agency form number(s)</b>	NA	NA
<b>Annual reporting and record keeping hour burden</b>		
<b>Number of respondent</b>	93,353	93,353
<b>Total annual responses</b>	101,383	101,383
<b>Percent of these responses collected electronically</b>	51%	51%
<b>Total annual hours</b>	46,749	46,749
<b>Difference</b>		
<b>Explanation of difference</b>		
<b>Program change</b>	0	
<b>Adjustment</b>	0	
<b>Annual reporting and record keeping cost burden (in thousands of dollars)</b>		
<b>Total annualized capital/startup costs</b>	NA	NA
<b>Total annual costs (O&amp;M)</b>	NA	NA
<b>Total annualized cost requested</b>	NA	NA
<b>Difference</b>		
<b>Explanation of difference</b>		
<b>Program change</b>	NA	
<b>Adjustment</b>	NA	
<b>Other change**</b>		
<p>The National Teacher and Principal Survey (NTPS), conducted biennially by the National Center for Education Statistics (NCES), is a system of related questionnaires that provides descriptive data on the context of elementary and secondary education. Redesigned from the Schools and Staffing Survey (SASS) with a focus on flexibility, timeliness, and integration with other ED data, the NTPS system allows for school, principal, and teacher characteristics to be analyzed in relation to one another. NTPS is an in-depth, nationally representative survey of first through twelfth grade public and private school teachers, principals, and schools. Kindergarten teachers in schools with at least a first grade are also surveyed. NTPS utilizes core content and a series of rotating modules to allow timely collection of important education trends as well as trend analysis. Topics covered include characteristics of teachers, principals, schools, teacher training opportunities, retention, retirement, hiring, and shortages. NTPS 2017-18 was approved in June 2017 with the latest change request approved in September 2017 (OMB# 1850-0598 v.18-21). This request updates the approved for NTPS 2017-18: (a) contingency plan for an incentive experiment and (b) procedures and materials with an addition of a reminder email to schools, principals, and teachers urging completion of the questionnaire(s).</p>		
<b>Signature of Senior Official or designee:</b>	<b>Date:</b>	<b>For OIRA Use</b>
	February 12, 2018	_____

\*\*This form cannot be used to extend an expiration date