

**PAPERWORK REDUCTION ACT
CHANGE WORKSHEET**

Agency/Subagency U.S. Department of Housing and Urban Development Office of Housing, Office of Housing Counseling	OMB Control Number 2502-0606 Current expiration date: 04/30/2020
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<i>Enter only items that change</i>		New record
Agency form number(s) HUD-9900 Application for Approval as Housing Counseling Agency	Current record	
Annual reporting and recordkeeping hour burden		
Number of respondents		n/a
Total annual responses		n/a
Percent of these responses collected electronically		n/a
Total annual hours		n/a
Difference		n/a
Explanation of difference		n/a
Program change		n/a
Adjustment		n/a
Annual reporting and recordkeeping cost burden (in thousands of dollars)		
Total annualized Capital/Startup costs		n/a
Total annual costs (O&M)		n/a
Total annualized cost requested		n/a
Difference		n/a
Explanation of difference		n/a
Program change		n/a
Adjustment		n/a

Other changes**

To better serve its clients, the Office of Housing Counseling has made the following non-material changes to the 90005 (2502-0606):

- The deadline date for submission has been deleted. A reference to the deadline date in the Federal Register Notice has been added instead. This eliminates the need to future changes when new solicitations are made.
- The email address for the submission of the applications was changed as OHC set-up a specific mailbox for submission/receipt of the applications.
- The address for mailed in application has been changed to the Office of the DAS for Housing Counseling. As staff may change periodically, this address will be a consistent location for mail in applications
- A question has been added allowing applicants to self- identify to which of the 4 categories they belong. The 4 categories are mortgage industry, real estate industry, consumers, and HUD-approved housing counseling agencies.
- The applicant it asked if they are a registered Federal lobbyist.
- "Transgender" has been deleted as a gender type.
- There are no changes in the Total Number of Respondents, Total Annual Hours, or Costs.

If possible, we hope to be able to publish the FRN announcing the solicitation on new members by February 19, 2018, depending on OMB approval.

Signature of Senior OMB Official or designee:	Date:	For OIRA Use _____ _____
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**This form cannot be used to extend an expiration date.