**Choice Neighborhoods
Planning Grant**

**U.S. Department of Housing
and Urban Development**

**OMB Approval No.
2577-0269
(exp. 4/30/2018)**

The public reporting burden for this collection of information for the Choice Neighborhoods Program is estimated to average ten minutes, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information and preparing the application package for submission to HUD.

Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions to reduce this burden, to the Reports Management Officer, Paperwork Reduction Project, to the Office of Information Technology, US. Department of Housing and Urban Development, Washington, DC 20410-3600. When providing comments, please refer to OMB Approval No. 2577-0269.   HUD may not conduct and sponsor, and a person is not required to respond to, a collection of information unless the collection displays a valid control number.

The information submitted in response to the Notice of Funding Availability for the Choice Neighborhoods Program is subject to the disclosure requirements of the Department of Housing and Urban Development Reform Act of 1989 (Public Law 101-235, approved December 15, 1989, 42 U.S.C. 3545).

FY2017 CHOICE NEIGHBORHOODS PLANNING GRANT
APPLICATION CHECKLIST/TABLE OF CONTENTS

4. Eligible Target Housing Doc. – Severe Distress of Targeted Project Cert. (HUD-53232) _____

5. Eligible Neighborhoods Documentation – Eligible Neighborhoods Data _____

6. Resident Involvement Certification (HUD-53151) _____

7. Need – Immediate Project Capital Needs _____

8. Need – Structural Deficiencies Documentation _____

9. Need – Design Deficiencies Documentation _____

10. Need – Substandard Housing Documentation _____

11. Need – Part I Violent Crimes Documentation _____

12. Evidence of Partnerships _____

13. Staffing Plan _____

14. Planning Schedule _____

15. Budget _____

16. Documentation to Support Consistency with Other Planning Documents _____

17. Alignment with Existing Efforts _____

18. Evidence of Local Government and School District Support _____

19. Planning process Leverage documentation (HUD-53154) _____

20. Action Activities Leverage documentation (HUD-53154) _____

21. Preference Points, if applicable (HUD-2995 and/or HUD-50153) _____

22. City and Neighborhood Maps _____

23. Current Site Plan _____

24. Photographs of the Target Housing and Neighborhood _____

25. Application Certifications – Planning Grants (HUD-53156) _____

26. Standard Forms
    a. Application for Federal Assistance (SF-424) _____
    b. Disclosure of Lobbying Activities (SF-LLL) _____
    c. Applicant/Recipient Disclosure/Update Report (HUD-2880) _____