

OMB 3048-0033 EIB 10-03 Notice of Claim and Proof of Loss Export Credit Insurance Policy

Expiration date 5/31/2014

Ex-Im Bank recently determined that it should harmonize and streamline the claim filing forms used by customers. We just had the forms reviewed and approved by OMB, but have since determined that a change in format would make the forms easier to use. In particular, we determined that OMB 3048-0033 (EIB 10-03) was organized differently than OMB 3048-0035 (EIB 10-04) and OMB 3048-0034 (EIB 10-05). This can make completing the forms difficult and more complicated for users of multiple Ex-Im Bank programs. We decided that it would make more sense to the customer if we reorganized the order in which information was requested so that it mirrored the order used on the other two forms.

Accordingly, we are asking OMB to allow the Bank to use this form under the same clearance as was provided in May 2011. This version requests the same information, no additional, provides for the same options (often making use of a pull-down lists in lieu of numerous check boxes), and is organized in an efficient manner for paper submission. The new form sections identification do not agree with the prior section identifications, although all sections do exist in both forms – see below:

Section	May 2011 Form	July 2011 Form
Names & Addresses	Section A	Section C
Policy Information	Section B	Section A
Claim Information	Section C	Section B
Documentation	Section D	Section F
Certification	Section D	Section G
Schedule of Shipment (Short)	Section E1	Section D1
Schedule of Shipments (Medium)	Section E2	Section D2
Calculation of Eligible Loss	Section F	Section E
Release & Assignment	Section G	Section H
Ledger Experience	Section H	Section I
U.S. Content Requirements	Section I	Section J

We have attached copies of both forms for OMB's review.

We are in the process of converting the other claim forms just approved by OMB into Adobe Pro, so that completing them electronically will be easier for customers:

3048-0034 – EIB 10-05 – Notice of Claim and Proof of Loss Medium Term Bank Guarantee

3048-0035 – EIB 10-04 – Notice of Claim and Proof of Loss Working Capital Guarantee

We anticipate that when the conversions are completed there will have been some changes to the forms and we will be submitting them for review under the normal paperwork reduction act procedures.