

3137-XXXX

<b><i>Application and reporting process</i></b>	<b>No. of respondents (FY2015)</b>	<b>Frequency</b>	<b>Annual hour burden</b>	<b>How estimated</b>	<b>Cost</b>
<b>Applicants preparing and submitting grant applications</b>		7 one time	<b>210.00</b>	Time required to plan and write grant application, minus hours for completing forms	<b>\$5,949.30</b>



Estimated burden hours and costs for grant applications by grant program

Preparing/submitting grant applications by grant program	Number of Respondents (FY2016)	Time per response (in hours)	Total Burden Hours	Cost (28.33 per hour) <sup>1</sup>	Year	hours for ROCIS / time per response	ROCIS wage/ROCIS hours per 1 response
Native Hawaiian Library Services	7	30	210	\$5,949.30	2015		849.9
<b>TOTALS</b>	<b>7</b>	<b>30</b>	<b>210</b>	<b>\$5,949.30</b>			
Ave. time per response		30				210	849.9

Note: <sup>1</sup> Based on current mean average hourly wage for librarians, BLS Occupational Employment and Wages

Application forms	Number of Responses (FY2016)	Number of Respondents for Small Entity (FY2016)	Percentage of Respondents Reporting Electronically (FY2016)
Native Hawaiian Library Services	7	7	100
<b>totals</b>	<b>7</b>	<b>7</b>	

Programs that use the form	Percentage of small entities
1	100

Process	OMS/OLS average time to process one (hours)	GrantsAdmin average time to process one (hours)
Native Hawaiian Library Services including SF-424S (data entry, first-check, budget check)	1.16	0
Discretionary Applications (IT download)	0	0
Discretionary Applications (IT download)	0	0

\* Average salary of IMLS employees 2015

# of responses	Hour burden to IMLS	Average salary	\$ burden to IMLS
7	8.12	41.12	\$333.89
0	3.5	41.12	\$143.92
0	1	41.12	41.12

7 | 12.62 | \$518.93 | totals