According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0583-0151. The time required to complete this information collection is estimated to average 20 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and

## U.S. DEPARTMENT OF AGRICULTURE FOOD SAFETY AND INSPECTION SERVICE FEDERAL STATE AUDIT BRANCH (FSAB) VOLUNTARY FEEDBACK FORM

Thank you for taking the time to complete this feedback form. We are interested in your input concerning FSAB's recent onsite review. Please supply complete and specific information that will be useful in improving the value and effectiveness of future reviews.

## Instructions for completing the form

- 1. Enter the name of the person(s) completing the onsite review feedback. Multiple names may be included if comments are from multiple sources.
- 2. Fill in the State of the onsite review.
- 3. Fill in the name of the auditor or the names of audit team members.
- 4. Fill in the date(s) of the audit.
- 5. Answer the questions as thoroughly as possible.
- 6. Submit the completed form (and any attached comments) within 10 calendar days of the conclusion of the onsite review. By mail to:

Ron Eckel, Chief Federal/State Audit Branch 1616 Capitol Avenue, Suite 260 Omaha, NE 68102

Or by email to:

ron.eckel@fsis.usda.gov

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Name(s) of State Officials: State of the onsite review: Name of Auditor(s): Dates of onsite review:
1. Was the scope/time table of the onsite review clear and the onsite review well organized? (please explain if not)
2. Was the onsite review performed in a courteous, respectful, and professional manner? (please explain if not)
3. Was the auditor knowledgeable about the State meat and poultry requirements being reviewed? (please explain if not)
4. Were all questions answered in a clear and concise manner? (please explain if not)
5. Were you satisfied with any shared information and guidance the program auditor provided during the onsite review? (please explain if not)
Comments/concerns: