

Revisions to Form CMS-209, Laboratory Personnel Report (CLIA) Form

Section # on CMS-209	Type of Change	Reason for the Change
4. Instructions	Delete: instruction step “b.” and “d.” Re-label instruction step “c.” to “b.” Delete fillable columns “b.” & “d.” Re-label column “c.” to “b.”	Not needed for CLIA compliance
4. Instructions	Revise language under instruction “a.” to clearly state the different positions to be completed for moderate and high complexity laboratories	Communicate more clearly information needed and to enhance completion of form
Gray shaded, For Official Use Only column	Lighten gray area to least amount of shading	Enhance faxing of form
Data entry rows	Increase height of rows	Enhance completion of form
Instructions Form CMS-209 on page 2	Revise language under instruction to: <ul style="list-style-type: none"> • Specify that only one person may be listed as the laboratory director, • Clearly state the different positions to be completed for moderate and high complexity laboratories, • Not list individuals perform waived testing, no testing and administrative functions, and • Use a separate line for individuals performing more than one CLIA position. 	Enhance completion of form