**Supporting Statement for Form SSA-2001-F6**
**Representative Payee Report-Special Veterans Benefits**
**20 CFR 408.665**
**OMB No. 0960-0621**

### A.     Justification

1.  **Introduction/Authoring Laws and Regulations**
    As per *Title VIII* of the *Social Security Act (Act)*, the Social Security
    Administration (SSA) provides benefits to certain qualified World War II veterans
    who reside outside the United States.  Section *807(a)* of the *Act* states that if SSA
    determines it is not in the best interest of the beneficiary to receive benefits
    directly, SSA may certify payments to a relative; another person; or organization
    interested in, or concerned about, the welfare of the beneficiary.  We call these
    individuals or organizations representative payees.  Section *807(h)* of the *Act*
    requires the Commissioner of Social Security to establish a system of
    accountability monitoring for representative payees.  Section *20 CFR 408.665* of
    the *Code of Federal Regulations* requires representative payees to account for the
    use of a beneficiary's benefits.

2.  **Description of Collection**
    SSA uses the information on Form SSA-2001-F6 to determine whether the
    representative payee used the certified payments properly, and continues to
    demonstrate strong concern for the beneficiary's best interests.  Representative
    payees who receive Special Veterans Benefits (SVB) on behalf of beneficiaries
    residing outside the United States complete the SSA-2001-F6 annually.  We also
    require representative payees to complete the form any time we have reason to
    believe they could be misusing the benefit payments. The respondents are
    individuals or organizations serving as representative payees who receive SVB on
    behalf of beneficiaries living outside the United States.

3.  **Use of Information Technology to Collect the Information**
    Form SSA-2001-F6 is available on SSA's website as a print only portable
    document format (PDF).  SSA did not create an electronic version of Form
    SSA-2001-F6 under the agency's Government Paperwork Elimination Act
    (GPEA) plan because only 16 respondents complete the form annually.  This is
    less than the GPEA cut-off of 50,000.

4.  **Why We Cannot Use Duplicate Information**
    The nature of the information we collect and the manner in which we collect it
    precludes duplication.  SSA does not use another collection instrument to obtain
    similar data.

5.  **Minimizing Burden to Small Respondents**
    This collection does not affect small businesses or other small entities.

6. **Consequences of Not Collecting Information or Collecting It Less Frequently**
   If we did not use Form SSA-2001-FS, we would not be able to determine the continuing suitability of the representative payee. Because we collect the information annually, we cannot collect it less frequently. There are no technical or legal obstacles to burden reduction.

7. **Special Circumstances**
   There are no special circumstances that would cause SSA to conduct this information collection in a manner inconsistent with *5 CFR 1320.5*.

8. **Solicitation of Public Comment and Other Consultations with the Public**
   The 60-day advance Federal Register Notice published on April 24, 2018, at 83 FR 17872, and we received no public comments. The 30-day FRN published on July 10, 2018 at 83 FR 31987. If we receive any comments in response to this Notice, we will forward them to OMB

9. **Payment or Gifts to Respondents**
   SSA does not provide payments or gifts to the respondents.

10. **Assurances of Confidentiality**
    SSA protects and holds confidential the information it collects in accordance with *42 U.S.C. 1306, 20 CFR 401* and *402, 5 U.S.C. 552* (Freedom of Information Act), *5 U.S.C. 552a* (Privacy Act of 1974) and OMB Circular No. A-130.

11. **Justification for Sensitive Questions**
    The information collection does not contain any questions of a sensitive nature.

12. **Estimates of Public Burden**

| Modality of Completion | Number of Respondents | Frequency of Response | Average Burden per Response (minutes) | Estimated Total Annual Burden (hours) |
|---|---|---|---|---|
| SSA-2001-F6 | 16 | 1 | 20 | 5 |

The total burden for this information collection is 5 hours. We based these figures on current management information data. This figure represents burden hours, and we did not calculate a separate cost burden.

13. **Annual Cost to the Respondents (Other)**
    This collection does not impose a known cost burden on the respondents.

14. **Annual Cost to the Federal Government**
    The annual cost to the Federal Government is approximately $240. This estimate accounts for costs from the following areas: (1) designing, printing, and

distributing the form; and (2) SSA employee (e.g., field office, 800 number, DDS staff) information collection and processing time.

15. **Program Changes or Adjustments to the Information Collection Request**
When we last cleared this information collection in 2015, the burden was 8 hours. However, we are currently reporting a burden of 5 hours.  The burden decrease stems from a decrease in the amount of respondents from 50 to 16.  We expect the burden to decrease further in the future, as the beneficiaries for the Special Veterans Benefits are a dying population, and, as they decrease, so does their need for representative payees.

16. **Plans for Publication Information Collection Results**
SSA will not publish the results of the information collection.

17. **Displaying the OMB Approval Expiration Date**
OMB exempted SSA from the requirement to print the OMB expiration date on its program forms.  SSA produces millions of public-use forms with life cycles exceeding those of an OMB approval. Since SSA does not periodically revise and reprint its public-use forms, (e.g., on an annual basis), OMB granted this exemption so that SSA would not have to destroy stocks of otherwise useable forms with expired OMB approval dates, avoiding Government waste.

18. **Exception to Certification Statement**
SSA is not requesting an exception to the certification requirements at *5 CFR 1320.9* and related provisions at *5 CFR 1320.8(b)(3)*.

B. <u>**Collections of Information Employing Statistical Methods**</u>

SSA is not using statistical methods this information collection.