



# Bipartisan Budget Act (BBA) 826

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Office of Management & Budget (OMB) Title  
XVI/Concurrent Screen Package Release 4 Additions

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# 1. Document Version Information

This document includes only screens added or substantively updated during Release 4.

Version Number	Date	Content Revisions
0.1	2/1/2017	<p><b>2.1 Monthly Reporting Requirement Acknowledgment Screens</b> Screens displayed to all Title XVI and concurrent users at start of application. Acknowledgment must be checked to proceed with wage report.</p> <p><b>2.2 Employer Wage Confirmation Screen</b> Wage confirmation appears for all Title II, Title XVI and concurrent users prior to wage report review screen if there is a discrepancy between their selected frequency of pay and the number of pay stubs entered for the last updated employer.</p> <p><b>2.3 Overlapping Pay Period Warning</b> Overlapping pay period warning displays after the user enters pay stub information and selects "Update" if the entered pay period start/end dates overlap with any other entered wages for that employer.</p> <p><b>3.1 MySSA Landing Page</b> New conditional language will display in My Wage Report teaser based on user role.</p> <p><b>3.2 Employer Wage Table</b> New information notice will display to alert users that they must review and submit their report after any wages have been added to the employer wage table.</p> <p><b>3.3 Wage Report Review</b> New conditional alert language displayed to provide individual instructions for Title XVI and concurrent users.</p> <p><b>3.4 Wage Report Confirmation</b> New conditional alert language displayed to provide individual future reporting instructions for Title XVI and concurrent users.</p> <p><b>3.5 Wage Report Receipt</b> New conditional language displayed based on approved ORS Notice language for Title XVI and concurrent users.</p>
0.2	2/8/2018	Updated form control on Title XVI/Concurrent Representative Payee Monthly Reporting Requirement Acknowledgment screen.

## 2. New Release 4 Screens

### 2.1. Monthly Reporting Acknowledgment

#### 2.1.1. Title XVI/Concurrent Self-Reporter Acknowledgment



*my* Social Security

John Doe | [Sign Out](#)

### Wage Reporting

#### Monthly Wage Reporting



We are accepting gross wage reports for the entire month of May.

**Before proceeding, please confirm that you have all pay stubs for all employers that paid you in May.**

If you need to report wages paid in June, check back in the first six days of July to avoid incorrect payments. Contact your local field office or [contact us](#) to report wages for any other time period.

**\*I understand that this report must include all wages paid by all employers in May 2017.**

Next

Exit

## 2.1.2. Title XVI/Concurrent Representative Payee Acknowledgment



*my* Social Security

John Doe | [Sign Out](#)

### Wage Reporting

#### Monthly Wage Reporting for Jane Doe

**!** We are accepting gross wage reports for the entire month of May.

**Before proceeding, please confirm that you have all pay stubs for all employers that paid Jane Doe in May.**

If you need to report wages paid in June, check back in the first six days of July to avoid incorrect payments. Contact your local field office or [contact us](#) to report wages for any other time period.

**\*I understand that this report must include all wages paid by all employers in May 2017.**

Next

Previous

Exit

### 2.1.3. Title XVI/Concurrent Acknowledgment Error Screen



my Social Security

John Doe | [Sign Out](#)

## Wage Reporting

**✖ Please correct the following information:**

- Error: [Please confirm that you understand the monthly reporting requirement.](#)

### Monthly Wage Reporting

**!** We are accepting gross wage reports for the entire month of May.

**Before proceeding, please confirm that you have all pay stubs for all employers that paid you in May.**

If you need to report wages paid in June, check back in the first six days of July to avoid incorrect payments. Contact your local field office or [contact us](#) to report wages for any other time period.

**⊕ Please check the box below to confirm that you understand the monthly reporting requirement.**

**\*I understand that this report must include all wages paid by all employers in May 2017.**

Next

Exit

## 2.2. Employer Wage Confirmation

### 2.2.1. Employer Wage Confirmation Screen



*my* Social Security

John Doe | [Sign Out](#)

#### Wage Reporting

##### Employer 1 Wage Confirmation

**!** Have you reported all wages received in May from Employer 1?

You indicated that you are paid by Employer 1 every two weeks, and you reported one pay stub received in May.

Select "Next" if you have reported all wages received in May, or select "Previous" to add additional pay stubs for this employer.

You will have the opportunity to report wages for other employers before submitting your wage report.

Previous

Next

## 2.3. Overlapping Pay Period Warning

### 2.3.1. Overlapping Pay Period Warning Screen



my Social Security

John Doe | [Sign Out](#)

#### Wage Reporting

##### Employer 1 Wages

**!** Are you sure these pay periods are correct?  
The wages highlighted below include more than one pay stub for the same pay period. Please check for errors. You can select "Update" to make changes. [More Information](#)

If the information is correct, select "Yes, these pay stubs are correct" to continue this wage report.

Pay Period	Gross Pay	Pay Date	Actions
11/20/2017 - 12/01/2017	\$350.00	12/02/2017	<a href="#">Update</a> <a href="#">Delete</a>
11/20/2017 - 12/01/2017	\$350.00	12/02/2017	<a href="#">Update</a> <a href="#">Delete</a>

[Yes, these pay stubs are correct](#)

[Previous](#)

### 2.3.2. Overlapping Pay Period More Information Modal



my Social Security

John Doe | [Sign Out](#)

#### Wage Reporting

Employer 1 Wages  
**Multiple pay stubs have been entered for the same pay period(s)** ✕

**!** Are you sure these pay periods are correct?  
The highlighted information entered may contain an error. Please double check the pay stubs to make sure the pay period start and end dates were entered correctly.

If the information is correct, select "Yes, these pay stubs are correct" to continue this wage report.  
If more than one pay stub was received within the same pay period, you do not need to make any changes. Additional pay stubs may include bonus pay, back pay, overtime pay, etc.

You are still able to proceed with multiple pay stubs in one pay period. However if there is an error, select "Update" to make corrections to the pay stub information.

[Close](#)

[Yes, these pay stubs are correct](#)

[Previous](#)



### 3. Updated Release 4 Screens

#### 3.1. MySSA Landing Page

##### 3.1.1. Title XVI Self-Reporter Landing Page Teaser



my Social Security

John Doe | [Sign Out](#)

[My Home](#) [Message Center](#) [Security Settings](#)

#### Overview

Welcome, John! You last signed in on May 1, 2017 at 10:03AM EST.

#### Overview

[Benefit & Payment Details](#)

[Earnings Record](#)

[Replacement Documents](#)

[My Profile](#)

#### Social Security Statement

A Message from the Acting Commissioner:

▼ [Your Social Security Statement ...](#)

Estimated Benefits at Full Retirement Age (67): **Not applicable**

Last Reported Earnings: **\$0 in 2016** [View Earnings Record](#)

#### Benefits & Payments

You are receiving: **Supplemental Security Income (SSI)** [View Benefit Details](#)

Your next payment is: **\$230.20 on July 3, 2017** [View Payment History](#)

[Get a Benefit Verification Letter](#)

Need proof that you applied for Social Security benefits? Here's your official letter.

#### Report Wages

[Submit Pay Stub Information](#)

If you receive Supplemental Security Income (SSI), or are a spouse, parent, or someone receiving SSI, you may report monthly wages online.

We are accepting wage reports for the entire month of May 2017. If you need to report wages paid in June, check back beginning July 1.

**New Language**

#### Social Security Card Replacement

[Privacy Policy](#) | [Accessibility Help](#)

3.1.2. Concurrent Self-Reporter Landing Page Teaser



my Social Security

John Doe | [Sign Out](#)

[My Home](#) [Message Center](#) [Security Settings](#)

### Overview

Welcome, John! You last signed in on May 1, 2017 at 10:03AM EST.

#### Social Security Statement

A Message from the Acting Commissioner:

[Your Social Security Statement ...](#)

Estimated Benefits at Full Retirement Age (67): **Not applicable**

Last Reported Earnings: **\$0 in 2016** [View Earnings Record](#)

#### Overview

[Benefit & Payment Details](#)

[Earnings Record](#)

[Replacement Documents](#)

[My Profile](#)

#### Benefits & Payments

You are receiving: **Supplemental Security Income (SSI)** [View Benefit Details](#)  
**Social Security (Disability )**

Your next payment is: **\$230.20 on July 3, 2017** [View Payment History](#)

[Get a Benefit Verification Letter](#)

Need proof that you applied for Social Security benefits? Here's your official letter.

#### Report Wages

[Submit Pay Stub Information](#)

**New Language**

We are accepting wage reports for the entire month of May 2017. If you need to report wages paid in June, check back beginning July 1.

#### Social Security Card Replacement

[Privacy Policy](#) | [Accessibility Help](#)

### 3.1.3. Representative Payee Landing Page Teaser



my Social Security

John Doe | [Sign Out](#)

[My Home](#) | [Message Center](#) | [Security Settings](#)

#### Overview

Welcome, John! You last signed in on March 1, 2017 at 10:03AM EST.

#### Overview

[Benefit & Payment Details](#)

[Earnings Record](#)

[Replacement Documents](#)

[My Profile](#)

#### Social Security Statement

A Message from the Acting Commissioner:

▼ [Your Social Security Statement ...](#)

Estimated Benefits at Full Retirement Age (67): **Not applicable**

Last Reported Earnings: **\$0 in 2016** [View Earnings Record](#)

#### Report Wages

[Submit Pay Stub Information](#)

If you are a representative payee for someone receiving Social Security Disability or Supplemental Security Income, you may report their wages online.

**New Language**

#### Social Security Card Replacement

[Privacy Policy](#) | [Accessibility Help](#)

### 3.1.4. Representative Payee Receiving Benefits Landing Page Teaser



my Social Security

John Doe | [Sign Out](#)

[My Home](#) | [Message Center](#) | [Security Settings](#)

#### Overview

Welcome, John! You last signed in on March 1, 2017 at 10:03AM EST.

#### Overview

[Benefit & Payment Details](#)

[Earnings Record](#)

[Replacement Documents](#)

[My Profile](#)

#### Social Security Statement

A Message from the Acting Commissioner:

▼ [Your Social Security Statement ...](#)

Estimated Benefits at Full Retirement Age (67): **Not applicable**

Last Reported Earnings: **\$0 in 2016** [View Earnings Record](#)

#### Benefits & Payments

You are receiving: **Social Security (Disability)** [View Benefit Details](#)

Your next payment is: **\$230.20 on April 3, 2017** [View Payment History](#)

[Get a Benefit Verification Letter](#)

Need proof that you applied for Social Security benefits? Here's your official letter.

#### Report Wages

[Submit Pay Stub Information](#)

**New Language**

If you are receiving Social Security Disability or Supplemental Security Income (SSI) and are working, or are a representative payee for someone receiving Social Security Disability or SSI, you may report wages online.

#### Social Security Card Replacement

[Privacy Policy](#) | [Accessibility Help](#)

### 3.2. Employer Wage Table

#### 3.2.1. Populated Title II/Title XVII/Concurrent Wage Table



my Social Security

John Doe | [Sign Out](#)

#### Wage Reporting

**i** Your wage report has not yet been submitted.

Select "Next" to review your wage report and add wages for any additional employers before submitting.

#### Employer 1 Wages

How frequently are you paid by this employer?

Every Two Weeks

Old Language: "How frequently do you receive a paycheck from this employer?"

Add or update pay stub information below to report wages for this employer:

Pay Period	Gross Pay	Pay Date	Actions
02/05/2017 - 02/18/2017	\$350.00	02/24/2017	<a href="#">Update</a> <a href="#">Delete</a>

Old Language: "Add or update pay periods below to report wages for this employer"

Add pay stub for this employer

Before "Add pay period for this employer"

[Next](#) [Previous](#) [Exit](#)

### 3.3. Wage Report Review

#### 3.3.1. Title XVI/Concurrent Self-Reporter Review Screen



my Social Security

John Doe | [Sign Out](#)

#### Wage Reporting



Your wage report has not yet been submitted. Please be sure you have reported all wages received in May before submitting.

Confirm that all of the information below is correct and select "Submit" to complete your wage report. You can still report wages for additional employers by selecting "Report Additional Wages" below.

Old Language: Your wage report has not yet been submitted

#### Wage Report Review

Report for John Doe (\*\*-\*\*-0000)

##### Employer 1 Wages

How frequently are you paid by this employer? **Every Two Weeks**

Old Language: "How frequently do you receive a paycheck from this employer?"

<u>Pay period</u>	<u>Gross Pay</u>	<u>Pay Date</u>
04/28/2017 - 05/12/2017	\$350.00	05/13/2017
05/13/2017 - 05/26/2017	\$350.00	05/27/2017



Are you ready to submit this wage report?

Your wage report must include all wages paid by all employers in May. You will need to contact your local field office or [contact us](#) to make any changes after you submit this report.

Submit

Report Additional Wages

Exit

3.3.2. Title XVI/Concurrent Representative Payee Review Screen



my Social Security

John Doe | [Sign Out](#)

### Wage Reporting

**!** This wage report has not yet been submitted. Please be sure you have reported all wages received in May before submitting.

Confirm that all of the information below is correct and select "Submit" to complete this wage report. You can still report wages for additional employers by selecting "Report Additional Wages" below.

### Wage Report Review

John Doe's Report for Jane Doe (\*\*-\*\*-0000)

#### Employer 1 Wages

How frequently is Jane Doe paid by this employer? **Every Two Weeks**

<u>Pay period</u>	<u>Gross Pay</u>	<u>Pay Date</u>
04/28/2017 - 05/12/2017	\$350.00	05/13/2017
05/13/2017 - 05/26/2017	\$350.00	05/27/2017

Old Language:  
"How frequently does [name of recipient] receive a paycheck from this employer?"

**i** Are you ready to submit this wage report?

Your wage report must include all wages paid by all employers in May. You will need to contact your local field office or [contact us](#) to make any changes after you submit this report.

Old Language: "You will no longer be able to change this information once you submit the report. Additional wages can be added by submitting a new report."

Submit

Report Additional Wages

Exit

### 3.4. Wage Report Confirmation Screen

#### 3.4.1. Title XVI Self-Reporter Confirmation Screen



my Social Security

John Doe | [Sign Out](#)

#### Wage Reporting

Your wage report for May 2017 was successfully submitted at 1:00 PM on June 20, 2017.  
We recommend that you print or save a copy of the wage report receipt for your records.  
Please report your wages for June in the first six days of July to avoid incorrect payments.

[View Receipt](#)

**Are you self-employed?**  
[Contact us](#) or contact your local field office to report self-employment earnings and work changes.

Done

**Old Language:** “Your wage report was successfully submitted at [time] on [date]. We highly recommend that you print or save a copy of the wage report receipt for your records.”

#### 3.4.2. Concurrent Self-Reporter Confirmation Screen



my Social Security

John Doe | [Sign Out](#)

#### Wage Reporting

Your wage report for May 2017 was successfully submitted at 1:00 PM on June 20, 2017.  
We recommend that you print or save a copy of the wage report receipt for your records.  
Please report your wages for June in the first six days of July to avoid incorrect payments.  
To report any wages that you received before May 2017, [contact us](#) or contact your local field office.

[View Receipt](#)

**Are you self-employed?**  
[Contact us](#) or contact your local field office to report self-employment earnings and work changes.

Done

**Old Language:** “Your wage report was successfully submitted at [time] on [date]. We highly recommend that you print or save a copy of the wage report receipt for your records.”

**Old Language:** “[link:] Contact us to report self-employment earnings and work changes.”



### 3.4.3. Title XVI Representative Payee Confirmation Screen



my Social Security

John Doe | [Sign Out](#)

#### Wage Reporting

Your wage report for May 2017 was successfully submitted at 1:00 PM on June 20, 2017. We recommend that you print or save a copy of the wage report receipt for your records. Please report Jane Doe's wages for June in the first six days of July to avoid incorrect payments.

[View Receipt](#)

Is Jane Doe self-employed?  
[Contact us](#) or contact your local field office to report self-employment earnings and work changes.

Done

**Old Language:** Your wage report was successfully submitted at [time] on [date]. We highly recommend that you print or save a copy of the wage report receipt for your records.”

**Old Language:** “[link:] Contact us to report self-employment earnings and work changes.”

### 3.4.4. Concurrent Representative Payee Confirmation Screen



my Social Security

John Doe | [Sign Out](#)

#### Wage Reporting

Your wage report for May 2017 was successfully submitted at 1:00 PM on June 20, 2017. We recommend that you print or save a copy of the wage report receipt for your records. Please report Jane Doe's wages for June in the first six days of July to avoid incorrect payments. To report any wages that Jane Doe received before May 2017, contact your local field office or [contact us](#).

[View Receipt](#)

Are you self-employed?  
[Contact us](#) or contact your local field office to report self-employment earnings and work changes.

Done

**Old Language:** “Your wage report was successfully submitted at [time] on [date]. We highly recommend that you print or save a copy of the wage report receipt for your records

**Old Language:** “[link:] Contact us to report self-employment earnings and work changes.”

### 3.5. Wage Report Receipt

New Screen

#### 3.5.1. Title XVI/Concurrent Self-Reporter Receipt


John Doe | Sign Out

### Wage Report Receipt

Print Save

✔ Your wage report was successfully submitted at 1:00 PM on March 10, 2017.

#### Receipt of Wages



## Social Security Administration

Date: March 10, 2017  
Claim Number: 0000000000

JOHN DOE  
12345 Jackson Parkway  
Apt 2D  
Jacksonville, FL 29304

Thank you for contacting us to report work or changes in your work activity. The information shown below has been forwarded to a representative to determine what effect this change will have on your Social Security and/or Supplemental Security Income benefits. Remember, Social Security might not count the entire amount shown below when determining the SSI benefit amount. We will notify you of any change in payment shortly.

If any of the information shown below is incorrect, please contact us at the number shown below.

#### Suspect Social Security Fraud?

Please visit <http://oig.ssa.gov/r> or call the Inspector General's Fraud Hotline at 1-800-269-0271 (TTY 1-866-501-2101).

#### If You Have Questions

We invite you to visit our web site at [www.socialsecurity.gov](http://www.socialsecurity.gov) on the Internet to find general information about Social Security. If you have specific questions, you may call us toll-free at 1-800-772-1213. We can answer most questions over the phone. If you are deaf or hard of hearing, you may call our TTY number, 1-800-325-0778. You can also write or visit any Social Security office. The office that serves your area is located at:

Social Security Administration  
Street Number Street Name  
City, State ZIP

If you do call or visit an office, please have this letter with you. It will help us answer your questions. Also, if you plan to visit an office, you may call ahead to make an appointment. This will help us serve you more quickly when you arrive at the office.

Social Security Administration

#### Report for John Doe (\*\*\*-\*\*-0000)

##### Employer 1 Wages

Pay Date	Total Wages	Date Received
02/24/2017	\$350.00	03/10/2017
03/10/2017	\$350.00	03/10/2017

##### Employer 2 Wages

Pay Date	Total Wages	Date Received
02/24/2017	\$300.00	03/10/2017
03/10/2017	\$300.00	03/10/2017


3.5.2. Title XVI/Concurrent Representative Payee Receipt

Wage Report Receipt New Screen

Print Save

✔ Your wage report was successfully submitted at 1:00 PM on March 10, 2017.

Receipt of Wages



**Social Security Administration**

Date: March 10, 2017  
Claim Number: 0000000000

JANE DOE  
12345 Jackson Parkway  
Apt 2D  
Jacksonville, FL 29304

Thank you for contacting us to report work or changes in Jane Doe's work activity. The information shown below has been forwarded to a representative to determine what effect this change will have on Jane Doe's Social Security and/or Supplemental Security Income benefits. Remember, Social Security might not count the entire amount shown below when determining the SSI benefit amount. We will notify you of any change in payment shortly.

If any of the information shown below is incorrect, please contact us at the number shown below.

**Suspect Social Security Fraud?**

Please visit <http://oig.ssa.gov/r> or call the Inspector General's Fraud Hotline at 1-800-269-0271 (TTY 1-866-501-2101).

**If You Have Questions**

We invite you to visit our web site at [www.socialsecurity.gov](http://www.socialsecurity.gov) on the Internet to find general information about Social Security. If you have specific questions, you may call us toll-free at 1-800-772-1213. We can answer most questions over the phone. If you are deaf or hard of hearing, you may call our TTY number, 1-800-325-0778. You can also write or visit any Social Security office. The office that serves your area is located at:

Social Security Administration  
Street Number Street Name  
City, State ZIP

If you do call or visit an office, please have this letter with you. It will help us answer your questions. Also, if you plan to visit an office, you may call ahead to make an appointment. This will help us serve you more quickly when you arrive at the office.

**Social Security Administration**

**John Doe's Report for Jane Doe (\*\*-\*\*-0000)**

**Employer 1 Wages**

Pay Date	Total Wages	Date Received
02/24/2017	\$350.00	03/10/2017
03/10/2017	\$350.00	03/10/2017

**Employer 2 Wages**

Pay Date	Total Wages	Date Received
02/24/2017	\$300.00	03/10/2017
03/10/2017	\$300.00	03/10/2017

