

**DEPARTMENT OF JUSTICE**

[OMB Number 1125-xxxx]

**Agency Information Collection Activities;**

**Proposed collection; comments requested;**

**Office of the Chief Administrative Hearing Officer E-Filing Portal**

**AGENCY: Department of Justice, Executive Office for Immigration Review**

**ACTION: 30-day Notice.**

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**SUMMARY:** The Department of Justice (DOJ), Executive Office for Immigration Review (EOIR), will be submitting the following information collection request to the Office of Management and Budget (OMB) for review and approval in accordance with the Paperwork Reduction Act of 1995. The proposed information collection was previously published in the Federal Register Volume 83, Number 53, page 12029, on March 19, 2018, allowing for a 60 day comment period.

**DATES:** Comments are encouraged and will be accepted for an additional days until **[INSERT DATE 30 DAYS AFTER DATE OF PUBLICATION IN THE FEDERAL REGISTER].**

**FOR FURTHER INFORMATION CONTACT:**

Written comments and recommendations for the proposed information collection should be sent within 30 days of publication of this notice to [www.reginfo.gov/public/do/PRAMain](http://www.reginfo.gov/public/do/PRAMain). Find this particular information collection by selecting "Currently under 30-day Review - Open for Public Comments" or by using the search function.

If you need a copy of the proposed information collection instrument with instructions or additional information, please contact Lauren Alder Reid, Assistant Director, Office of Policy, Executive Office for Immigration Review, 5107 Leesburg Pike, Suite 2500, Falls Church, VA 22041, telephone: (703) 305-0289.

**SUPPLEMENTARY INFORMATION:**

Written comments and suggestions from the public and affected agencies concerning the proposed collection of information are encouraged. Your comments should address one or more of the following four points:

- Evaluate whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information will have practical utility;

- Evaluate the accuracy of the agency's estimate of the burden of the proposed collection of information, including the validity of the methodology and assumptions used;
- Enhance the quality, utility, and clarity of the information to be collected; and/or
- Minimize the burden of the collection of information on those who are to respond, including through the use of appropriate automated, electronic, mechanical, or other technological collection techniques or other forms of information technology, e.g., permitting electronic submission of responses.

Overview of this information collection:

- 1 *Type of Information Collection:* New Voluntary Collection.
- 2 *The Title of the Form/Collection:* Office of the Chief Administrative Hearing Officer E-Filing Portal.
- 3 *The agency form number:* There is no agency form number for this collection. The applicable component within the Department of Justice is the Office of the Chief Administrative Hearing Officer (OCAHO).
- 4 *Affected public who will be asked or required to respond, as well as a brief abstract:*

Primary: Individuals, Business or other for-profit, and not-for-profit institutions.

Abstract: The portal will allow parties in OCAHO cases to file complaints electronically, request electronic access to a case to which they are a party, file motions and requests electronically, and receive service of orders and decisions from OCAHO by email.

5 *An estimate of the total number of respondents and the amount of time estimated for an average respondent to respond:* It is estimated that 69 respondents will respond and it will take approximately 10 minutes per response.

6 *An estimate of the total public burden (in hours) associated with the collection:* 18 annual burden hours.

If additional information is required contact: Melody D. Braswell, Department Clearance Officer, United States Department of Justice, Justice Management Division, Policy and Planning Staff, Two Constitution Square, 145 N Street NE, 3E.405B, Washington, DC 20530.

Dated: \_\_\_\_\_.

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Melody D. Braswell,  
Department Clearance Officer for PRA,  
U.S. Department of Justice.