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Paperwork Reduction Act

### **Paperwork Reduction Act Statement**

Public reporting burden for these collections vary per response, including time required for searching existing data sources, gathering the necessary data and/or documentation, providing the information and/or documents required, and reviewing the final collection. You do not have to supply this information unless this collection displays a currently valid Office of Management and Budget (OMB) number. If you have comments on the accuracy of this burden estimate and/or recommendations for reducing it, please send them to: Information Collections Coordinator, U.S. Department of State, A/GIS/DIR, Washington, D.C. 20520. The estimated burdens for these collections are as follows:

<b>OMB Approval Number</b>	<b>Collection Instrument Title</b>	<b>Expiration Date</b>	<b>Estimated Burden</b>
<i>1405-0105</i>	Utility Tax Exemption Request	XX-XX-XXXX	5 Minutes
	Gasoline Tax Exemption Request	XX-XX-XXXX	5 Minutes
	Registration (Mission Vehicle) Request	XX-XX-XXXX	15 Minutes
	Registration (Personal Vehicle) Request	XX-XX-XXXX	15 Minutes
	Application for Vehicle Title	XX-XX-XXXX	15 Minutes
	Replacement Plates Request	XX-XX-XXXX	15 Minutes
	Bonded Warehouse Order Request	XX-XX-XXXX	15 Minutes
	Driver License & Non-Driver ID Application	XX-XX-XXXX	10 Minutes
	Sales Tax Exemption Request	XX-XX-XXXX	10 Minutes
	Notification of Appointment (Diplomatic) Request	XX-XX-XXXX	20 Minutes
	Notification of Appointment (Employee) Request	XX-XX-XXXX	20 Minutes
	Notification of Appointment (Honorary Consular Officer) Request	XX-XX-XXXX	20 Minutes
	ID Card Renewal - Replacement Request	XX-XX-XXXX	5 Minutes
	Notification of Change Request	XX-XX-XXXX	5 Minutes
	Notification of Termination Request	XX-XX-XXXX	10 Minutes
	White House Tours Request	XX-XX-XXXX	15 Minutes
	Courtesies of Port Request	XX-XX-XXXX	15 Minutes
	Domestic Worker Pre-Notification Request	XX-XX-XXXX	15 Minutes
	Airport Escort Screening Courtesies Request	XX-XX-XXXX	10 Minutes
	Request by Non-Pidded Persons for Non-Eligibility Letter	XX-XX-XXXX	15 Minutes
	Application for OFM Website Account	XX-XX-XXXX	10 Minutes
	Vendor Application for OFM Website Account	XX-XX-XXXX	0 Minutes
	Foreign Mission Emergency After-Hours Contact	XX-XX-XXXX	15 Minutes
Signature Card	XX-XX-XXXX	5 Minutes	

Privacy Act

**Privacy Act Statement for Notification of Appointment of Foreign Diplomatic or Consular Officer (DS-2003); Notification of Appointment of Foreign Government Employee (DS-2004); Notification of Appointment of Honorary Consular Officer (DS-2005); Driver License & Tax Exemption Card Application (DS-1972) and Application for Title (DS-102)**

**Privacy Act Statement**

The Privacy Act of 1974, as amended, 5 U.S.C. 552a, contains provisions regarding the maintenance, collection, use, and Dissemination of information about United States citizens and aliens lawfully admitted for permanent residence in the United States. The following information is provided in accordance with subsection (e) (3) of the Privacy Act.

**AUTHORITIES:** Vienna Convention on Diplomatic Relations of 1961; Vienna Convention on Consular Relations of 1963; Diplomatic Relations Act (22 U.S.C. 254a-e); International Organizations Immunities Act (22 U.S.C. 288e (a)); Foreign Missions Act (22 U.S.C. 4301-4316) as amended.

**PURPOSE:** The principal users of this information are offices within the U.S. Department of State, including but not limited to, the Office of Protocol, the Office of Foreign Missions, the Bureau of Diplomatic Security and the Bureau of Consular Affairs, to maintain A record of all individuals actively working at foreign missions or international organizations in the United States or its territories.

**ROUTINE USES:** The information provided on this form may be provided to other federal, state, and local government agencies for Law enforcement, administrative or other statutorily authorized purposes. This information also may be provided to the employing Foreign government or international organization. Names of the members of the diplomatic staff, office addresses, titles, and names Of spouses are published three times a year in The Diplomatic List, U.S. Department of State publication 10424. Names of Consular Offices in the United States, U.S. Department of State Publications 10277.

Submission of these forms is mandatory. Failure to provide any of the requested information may prevent acceptance and the Extension of benefits to principals or family members as provided in the above-cited authorities.

From your email attachment:

In the **Privacy Act Statement**, the new text is:

**DS Forms - Privacy Act Statement;**

**Privacy Act Statement**

**AUTHORITIES:** The information is sought pursuant to Vienna Convention on Diplomatic Relations of 1961; Vienna Convention on Consular Relations of 1963; Diplomatic Relations Act (22 U.S.C. 254a-e); International Organizations Immunities Act (22 U.S.C. 288e (a)); Foreign Missions Act of 1982 (22 U.S.C. 4301-4316) as amended.

**PURPOSE:** The information solicited on this form will be used to adjudicate requests for diplomatic exemption from taxes on gasoline.

**ROUTINE USES:** The information provided on this form may be provided to other federal agencies for law enforcement, administrative or other statutorily authorized purposes as covered under STATE 36, Security Records. This information also may be provided to the employing foreign government or international organization.

**DISCLOSURE:** Providing this information is voluntary; Failure to provide the information requested on this form may result in denial of diplomatic exemption from taxes on gasoline.

In the **Paperwork Reduction Act Statement**; the new text is:

**DS Forms - Paperwork Reduction Act Statement;**

**Paperwork Reduction Act Statement**

\*Public reporting burden for this collection of information is estimated to average 5 minutes per response, including time required for searching existing data sources, gathering the necessary documentation, providing the information and/or documents required, and reviewing the final collection. You do not have to supply this information unless this collection displays a currently valid OMB control number. If you have comments on the accuracy of this burden estimate and/or recommendations for reducing it, please send them to: M/OFM, 3507 International Place NW, Washington, DC 20008.

