

QPC-L1  
(02-13-2018)



**UNITED STATES DEPARTMENT OF COMMERCE**  
**Economics and Statistics Administration**  
**U.S. Census Bureau**  
Washington, DC 20233-0001  
OFFICE OF THE DIRECTOR

**A Message from the Director, U.S. Census Bureau:**

We are requesting your cooperation with the **Quarterly Survey of Plant Capacity Utilization**. Your response is critical in preparing industry estimates of capacity utilization rates for the Nation. This survey measures changes in the use of production facilities in the manufacturing and publishing sectors. Government analysts use the estimates to develop monetary and fiscal policies and investment demands. In particular, the Federal Reserve Board will use these data to estimate monthly industrial production and assess change in industrial production and capacity. The Defense Logistics Agency will use these data to assess readiness to meet demand for goods under selected national emergency scenarios.

Please report online using the information below, and keep this letter for future reference:

**Website:**  
**User ID:**  
**Password:**  
**Due Date:**

**YOUR RESPONSE WILL BE KEPT STRICTLY CONFIDENTIAL.** We estimate this survey will take an average of 2 hours and 5 minutes to complete. Additional information about the authority, confidentiality, and burden of this data collection can be found on the back of this letter.

For assistance with completing this survey, visit us online at the website above or call our customer help line at 1-800-201-4647 (option 5), Monday through Friday, 7:00 a.m. to 4:30 p.m. Eastern time.

**Thank you** in advance for your time and cooperation, and for helping the U.S. Census Bureau measure America's people, places, and economy. Your response makes a difference.

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### **OMB Number**

This collection has been approved by the Office of Management and Budget (OMB). The eight-digit OMB approval number is 0607-0175 and appears at the upper right of the login screen. Without this approval, we could not conduct this survey.

### **Authority and Confidentiality**

Title 13, United States Code, Section 8(b); Title 50, United States Code, Section 98, et seq; and Title 12, United States Code, Section 244, authorize the Census Bureau to conduct this collection and to request your voluntary assistance. The Census Bureau is required by Title 13, United States Code, Section 9, to keep your information confidential and can use your responses only to produce statistics. The Census Bureau is not permitted to publicly release your responses in a way that could identify your business, organization, or institution. Per the Federal Cybersecurity Enhancement Act of 2015, your data are protected from cybersecurity risks through screening of the systems that transmit your data.

### **Burden Estimate Statement**

We estimate this survey will take an average of 2 hours and 5 minutes to complete, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.