

COVER PAGE

[Minority Business Development Agency LOGO]

National Minority Business Awards

**Nomination Deadline
Tuesday, July 31, 2018**

Award recipients will be announced in September

Nomination form and instructions can be found at <http://medweek.mbda.gov>

The MBDA National Minority Business Awards presentation will take place at a ceremony to be held during the 2018 National Minority Enterprise Development (MED) Week October 14-20, 2018.

Questions? Please contact:

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OVERVIEW

Since 1969, the U.S. Department of Commerce Minority Business Development Agency (MBDA) has been instrumental in fostering the growth and global competitiveness of the Nation's minority-owned businesses. From an estimated 300,000 minority-owned firms in 1969 to more than XXX million today, MBDA has led the way in gaining public recognition of the achievements and economic contributions of minority-owned firms. The MBDA National Minority Business Award is the highest level of national recognition that a U.S. minority-owned firm can receive by the U.S. Department of Commerce. These prestigious awards, bestowed during National Minority Enterprise Development Week (MED Week), celebrate the outstanding achievements of minority entrepreneurs, as well as the individuals and organizations that have demonstrated their commitment to advancing minority business enterprises.

Sponsors of MBDA National Business Awards program include multinational corporations and we look forward to your nomination in one of the categories below.

MINORITY FIRMS OF THE YEAR

- Minority Construction Firm of the Year
- Minority Export Firm of the Year
- Minority Manufacturing Firm of the Year
- Minority Health Products and Services Firm of the Year
- Minority Innovative Technology Firm of the Year
- Minority Marketing and Communications Firm of the Year
- Minority Professional Services Firm of the Year
- Minority Veteran-Owned Firm of the Year
- Minority 'Under 30" Firm of the Year
- MBDA Minority Business Enterprise of the Year

CHAMPIONS OF MINORITY BUSINESS DEVELOPMENT

- Access to Capital Award
- Advocate of the Year
- Distinguished Supplier Diversity Award

INDIVIDUAL RECOGNITION

- Abe Venable Legacy Award for Lifetime Achievement
- Ronald H. Brown Leadership Award

The nomination form and instructions are accessible online at <http://medweek.mbda.gov>

Who is eligible for an award?

The Minority Firms of the Year Awards are open to minority business enterprises that are owned or controlled by the following persons or group of persons: African American, American Indian, Alaska Native, Asian, Hispanic, Native Hawaiian, Pacific Islander, Asian Indian and Hasidic Jews. Eligible nominees include, but are not limited to: business owners, business executives, and representatives of local, state and federal governments or nonprofit organizations, universities and colleges and tribal entities. The Champions of Minority Business Development Awards, Ronald H. Brown Leadership Award and Abe Venable Legacy Award for Lifetime Achievement are open to qualified individuals without regard to ethnicity.

Who may submit nominations for awards?

Nominations may be submitted by individuals or organizations in any category applicable, and may be submitted for more than one award category. Self-nominations are also permitted. In addition, nominations may be submitted by MBDA staff or by representatives of MBDA Business Centers. However, nominations may not be submitted by members of the headquarters review panels or by MBDA Selecting Officials.

AWARD CATEGORIES AND EVALUATION CRITERION

Nominations should discuss each criterion referenced in the applicable award category

MINORITY OWNED FIRMS

Minority Construction Firm of the Year

Presented to a minority-owned firm that has achieved outstanding success in private or public construction projects and has exhibited revenue and job growth over a sustained period of time.

- Describe the size, scale and types of construction projects
- Explain revenue growth and number of jobs created/retained over a period of time
- Specify challenges overcome – Technical, commercial, competitive or societal
- Describe economic, environmental or societal contributions

Minority Export Firm of the Year

Presented to a minority-owned firm that has achieved outstanding success in penetrating domestic and global markets.

- Describe how the nominee has penetrated global and domestic markets.
- Explain revenue growth and number of jobs created/retained over a period of time
- Specify challenges overcome - Technical, commercial, or competitive
- Describe economic impact, environmental or societal contributions

Minority Manufacturing Firm of the Year

Presented to a minority-owned firm that has achieved success in employing new and innovative techniques that led to a significant increase in market share, job growth and customer satisfaction.

- Describe techniques utilized and the results achieved
- Explain revenue growth and number of jobs created/retained over a period of time
- Specify challenges overcome - Technical, commercial, competitive or societal
- Describe economic, environmental or societal contributions.

Minority Innovative Technology Firm of the year

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Presented to a minority-owned firm that has achieved outstanding success in promoting the use of technology in new and innovative ways, leading to greater efficiency and higher productivity.

- Describe innovative techniques utilized and the results achieved
- Explain revenue growth and number of jobs created/retained over a period of time
- Specify challenges overcome - Technical, commercial, competitive or societal
- Describe economic, environmental or societal contributions.

Minority Health Products and Services Firm of the Year

Presented to a minority-owned firm that has improved the quality and delivery of healthcare through innovation.

- Describe techniques utilized and the results achieved
- Explain revenue growth and number of jobs created/retained over a period of time
- Specify challenges overcome - Technical, commercial, competitive or societal
- Describe economic, environmental or societal contributions.

Minority Marketing and Communication Firm of the Year

Presented to a minority-owned firm who has achieved notable success in the marketing and communication industry by demonstrating creativity and impact.

- Describe creative approaches utilized in campaigns and new marketing tools developed
- Explain revenue growth and number of jobs created/retained over a period of time
- Specify challenges overcome - Technical, commercial, competitive or societal.
- Describe economic, environmental or societal contributions.

Minority Professional Services Firm of the Year

Presented to a minority-owned firm that has achieved outstanding success in professional, scientific and/or technical services.

- Describe techniques utilized and the results achieved
- Explain revenue growth and number of jobs created/retained over a period of time
- Specify challenges overcome - Technical, commercial, competitive or societal.
- Describe economic, environmental or societal contributions.

Minority Veteran-Owned Firm of the Year

Presented to a veteran-owned minority business enterprise that has had achieve success in their industry that has led to a significant increase in job growth and customer satisfaction.

- Describe techniques utilized and the results achieved
- Explain revenue growth and number of jobs created/retained over a period of time
- Specify challenges overcome - Technical, commercial, competitive or societal.
- Describe economic, environmental or societal contributions
-

MBDA Minority Business Enterprise of the Year

Presented to a minority business enterprise that has exceeded industry standards and achieved phenomenal business success leading to significant growth and job creation, while showing a commitment to social responsibility and strong community involvement.

- Specify length of time in business
- Explain growth in revenue and number of employees

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- Explain current and past financial performance
- Describe innovative techniques utilized and the results achieved
- Specify challenges overcome-Technical, commercial, competitive or societal
- Describe economic, environmental or societal contributions

CHAMPIONS OF MINORITY BUSINESS DEVELOPMENT

Access to Capital Award

Presented to an individual or organization that has demonstrated outstanding leadership in the financial community by providing traditional and/or alternative working or investment capital to minority-owned businesses.

- Documented leadership and advocacy for access to capital
- Specify dollar value of loans or other financial instruments provided to minority businesses or individuals
- Explain number of jobs created
- Describe projects implemented as a result of funding

Advocate of the Year

Presented to an individual or organization that has demonstrated significant accomplishment in advocating minority business enterprise as an economic force in the global economy.

- Describe accomplishments related to the nominees' advocacy efforts
- Explain creativity in advocacy activities
- Specify promotion of MBDA as a significant contributor to the success of MBEs in the global marketplace
- Explain results of the nominees' advocacy efforts

Distinguished Supplier Diversity Award

Presented to the organization or individual whose business practices have had a significant impact on the growth and development of minority-owned firms.

- Specify increased dollar values of purchases from minority business enterprises over the past five (or more) years
- Explain number and types of companies in the nominee's supply chain
- Explain number of jobs created
- Describe innovative strategies or notable improvements to the supplier diversity program

INDIVIDUAL RECOGNITION

The **Abe Venable Legacy Award for Lifetime Achievement** celebrates high standards of excellence, dedication and accomplishment over a *sustained* period of time. The award is granted to an individual who has played an integral role in the creative, technical or professional progress of minority business development over the course of his/her life.

- Describe the role played by the nominee in the development of minority business enterprise over the past 25 (or more) years
- Describe the management or programmatic improvements the nominee achieved
- Explain the nominee's impact on job growth

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- Explain the nominee's impact on his/her industry

The **Ronald H. Brown Leadership Award** is inspired by the outstanding leadership of the late U.S. Secretary of Commerce, Ronald H. Brown. As the first African-American to serve as the Department's Secretary, he was a staunch advocate for diversity and business expansion. The Award recognizes individuals who have achieved significant results by promoting diversity, expanding minority business enterprise and demonstrating exceptional leadership in the public or private sector.

- Describe the innovations and improvements initiated by the nominee and the results
- Describe the exceptional and effective leadership demonstrated by the nominee
- Explain the extent to which nominee caused job growth
- Explain the extent to which the nominee impacted the global economy

****Insert Photos from previous awards ceremony****

Notwithstanding any other provision of the law, no person is required to respond to, nor shall any person be subject to a penalty for failure to comply with, a collection of information subject to the requirements of the Paperwork Reduction Act, unless that collection of information displays a currently valid OMB Control Number. The OMB Approved Number for this Collection is 0640-0025 and it expires on 2/28/2018. The information is used by the MBDA to recognize outstanding minority business development activities of national importance and to determine those applicants best meeting the preannounced criteria. No confidentiality for the information submitted is promised or provided except that which is exempt under 5 U.S.C. 522(b)(4) as confidential business information.

The public reporting burden for this collection is estimated to average 2 hours per response including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Minority Business Development Agency, Office of Legislative, Education, and Intergovernmental Affairs, U.S. Department of Commerce, 1401 Constitution Ave., N.W., Washington, D.C. 20230 and to the Office of Information and Regulatory Affairs of Management and Budget, Washington, D.C. 20503.

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