

**Justification for Non-Substantive Changes for SSA-1383-FC  
Student Reporting Form  
20 CFR 404.352(b)(2), 404.367, 404.368, 404.415, 404.434, 422.135  
OMB No. 0960-0088**

**Justification for Non-Substantive Changes**

- **Change #1:** We are changing the mailing address in the upper right corner, in the Our address is section
  - **Current Language:** P.O. Box 1756, Baltimore, MD 21203 U.S.A.
  - **Revised Language:** P.O. Box 17769, Baltimore, MD 21235-7769 U.S.A.

**Justification #1:** We no longer have this address; the address currently displayed on the form is incorrect, and we are making this revision to correct it.

- **Change #2:** We are revising the language, third block down on the first page of the form.
  - **Current Language:** If you need help in completing this form or additional information about your benefits, you may contact the nearest U.S. Social Security office, Embassy or Consulate.
  - **Revised Language:** If you need help in completing this form or additional information about your benefits, you may contact your Federal Benefits Unit. For a list of Federal Benefits Units, visit [www.socialsecurity.gov/foreign/foreign.htm](http://www.socialsecurity.gov/foreign/foreign.htm).

**Justification #2:** Effective October 1, 2017, SSA refers all claimants and beneficiaries to the Federal Benefits Unit (FBU) instead of the nearest U.S. Embassy or Consulate due to the Interagency Agreement (IAA) between SSA and the Department of State (DoS). The IAA details the services DoS will provide to the public on behalf of SSA and the fee DoS will charge SSA for services. Non-claims taking posts can only provide certain services on behalf of SSA with prior authorization from an FBU. For this reason, SSA is changing all of our publications and notices to refer individuals outside the United States to the servicing FBU.

- **Change #3:** We are changing the mailing address (third block down) Please MAIL THIS REPORT DIRECTLY TO section:
  - **Current Language:** P.O. Box 1756, Baltimore, Maryland 21203 U.S.A.
  - **Revised Language:** P.O. Box 17769, Baltimore, MD 21235-7769 U.S.A

**Justification #3:** We no longer have this address; the address currently displayed on the form is incorrect, and we are making this revision to correct it.

### **Resubmission of the Collection within One Year of OMB Approval**

We are requesting a non-substantive change within a year of the OMB approval date, because we were not aware of the IAA between SSA and the DoS when we submitted the Information Collection Request for renewal in May 2017. When the IAA became effective in October 2017, we started making changes on our publications and notices to refer the public to FBUs instead of to the nearest U.S. Embassy or Consulate. This happened after we received OMB approval for the SSA-1383-FC and we were in the process of requesting publication of the approved revision to the form. During the process of reviewing the form to change referral information while outside the United States, we also found that the form contained the former address for the Division of International Operations. To ensure the public has the most up to date information, we need to make these changes and update the incorrect information as soon as possible.