

**Addendum to Supporting Statement for the SSA-7160
Employment Relationship Questionnaire
20 CFR 404.1007
OMB No. 0960-0040**

Revisions to the Collection Instrument

- **Change #1:** We added the word “her” to Question 2 to make the sentence as follows: State worker's occupation or title and give a complete description of the work done by him/her.

Justification #1: We made this change to make the form appropriate for both male and female workers.

- **Change #2:** We added the word “her” to Question 4d to make the sentence as follows: Could the firm change the methods used by the worker in doing the work, or otherwise direct him/her as to how to do the work? Explain your answer

Justification #2: We made this change to make the form appropriate for both male and female workers.

- **Change #3:** We added the word “her” to Question 9c to make the sentence as follows: Who paid the helpers: If the worker paid the helpers, did the firm repay him/her?

Justification #3: We made this change to make the form appropriate for both male and female workers.

- **Change #4:** We added the word “she” to Question 11b to make the sentence as follows: 11b. Was he/she guaranteed a minimum pay?

Justification #4: We made this change to make the form appropriate for both male and female workers.

- **Change #5:** We added the word “her” to Question 15 to make the sentence as follows: How did the worker report his/her earnings for income tax purposes?

Justification #5: We made this change to make the form appropriate for both male and female workers.

- **Change #6:** We added the word “she” to Question 16b to make the sentence as follows: describe any work he/she did for others:

Justification #6: We made this change to make the form appropriate for both male and female workers.

- **Change #7:** We added the word “her” to Question 18a to make the sentence as follows: Did the worker work under: His/her own business name? The firm's name?

Justification #7: We made this change to make the form appropriate for both male and female workers.

- **Change #8:** We added the word “herself” to Question 18c to make the sentence as follows: Did the worker hold himself/herself out to the public as available to do work of this nature?

Justification #8: We made this change to make the form appropriate for both male and female workers.

- **Change #9:** We added the word “her” to Question 18d to make the sentence as follows: Did the worker have a shop or office of his/her own? If "Yes," where?

Justification #9: We made this change to make the form appropriate for both male and female workers.

- **Change #10:** We added the word “her” to Question 26a to make the sentence as follows: What percent of his/her total sales for the firm were made to wholesalers, retailers, contractors, or operators of hotels, restaurants, or other similar establishments?

Justification #10: We made this change to make the form appropriate for both male and female workers.

- **Change #11:** We added the word “her” to Question 26a to make the sentence as follows: What percent of his/her total working time was spent in making such sales?

Justification #11: We made this change to make the form appropriate for both male and female workers.

- **Change #12:** We added the word “her” to Question 26b and a question mark at the end of the question to make the sentence as follows: What percent of his/her working time for the firm was spent in selling to organizations other than those specified in (a), such as manufacturers, schools, churches?

Justification #12: We made this change to make the form appropriate for both male and female workers, and to correct the punctuation.

- **Change #13:** We are revising the Privacy Act Statement on this form.

Justification #13: SSA’s Office of the General Counsel is conducting a systematic review of SSA’s Privacy Act Statements on agency forms. As a result, SSA is updating the Privacy Act Statement on the form.