

Form 12339 (April 2017)	Department of the Treasury - Internal Revenue Service Internal Revenue Service Advisory Council Membership Application	OMB Number 1545-1791
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Complete this application and return it to the address below no later than *Close of Business* on **June 16, 2017**.
 You may also FAX your application to: 855-811-8021.

Anna Millikan
 IRS National Public Liaison Office
 CL:NPL:P - Room 7559
 1111 Constitution Ave, NW
 Washington, DC 20224

PART I – Applicant Information *(Some of the information requested in Part I is required to perform an FBI background check)*

Name	Maiden name or other name(s) used	Date(s) names were used
Home street address		Home telephone number
City	State	ZIP Code
Date of birth <i>(mm-dd-yyyy)</i>	City of birth	State of birth
Business name		
Business address		Job title
City	State	ZIP Code
Business telephone number	Business FAX number	Email address

PART II – Applicant must complete and submit [Form 13775, Tax Check Waiver](#), with this form

PART III – Desired Skills and Qualifications

Submit a brief statement addressing your past or current affiliations and dealings with a particular organization or group that you represent and how such dealings will allow you to know the views or position of that particular organization or group. Also include in the statement which of the following subgroups (select only one) your skill set best fits: Digital Services, Large Business & International, Office of Professional Responsibility, or Small Business/Self-Employed and Wage and Investment.

In addition, submit a short *(one or two page)* statement, including recent examples, addressing your specific skills and qualifications as they relate to the following:

- Applying tax law knowledge in the resolution of complex tax issues
- Experience working in a multi-cultural/multi-lingual environment
- Experience establishing successful strategic partnerships
- Digital industry experience to include online services for tax professionals, financial applications, software development, user experience design
- Experience working with third parties (i.e., individuals or organizations who interact with the IRS on behalf of taxpayers)
- Experience working with Software Developers on tax-related applications, understanding their needs, and using and/or implementing relevant Application Program Interfaces (APIs)
- Ability to examine issues from a "macro" viewpoint, and effectively communicate your views and recommendations regarding issues

PART IV – Applicant Resume

Attach a copy of your resume, including prior Treasury and/or IRS employment. State position(s), title(s), and dates of employment. Additionally, list professional credentials, membership in professional organizations, and local liaison activities with IRS, if applicable.

PART V – Other IRS Councils/Committees

Have you ever been a member of the Internal Revenue Service Advisory Council (*formerly known as Commissioner's Advisory Group*), Art Advisory Panel, Electronic Tax Administration Advisory Committee, Tax Exempt Advisory Committee or Information Reporting Program Advisory Committee? If so, include name of the councils/committees and dates of membership.

Council/Committee name	Dates of Membership
_____	_____
_____	_____
_____	_____

PART VI – Applicant Acknowledgement

I certify that to the best of my knowledge and belief, all of my statements are true, correct, complete, and made in good faith.

Applicant signature	Date signed
_____	_____

Privacy Act Statement

The Privacy Act of 1974 requires that when we ask you for information about yourself, we state our legal right to do so, tell you why we are asking for it, and how it will be used. We must also tell you what could happen if we do not receive it, and whether your response is voluntary, required to obtain a benefit, or mandatory. Our legal right to ask for the information is Public Law 92-463 and Executive Order (E.O.) 9397. We are asking for the information in order to perform Federal income tax, FBI, and practitioner checks as required of all members and applicants to the Advisory Council/Committee.

Supplying the information is voluntary and not directly required by law, but facilitates the processing of your application for membership in the IRS Advisory Council/Committee. Requesting your social security number, which is solicited under authority of E.O. 9397, is also voluntary and no right, benefit, or privilege provided by law will be denied as a result of refusal to disclose it. However, not providing all or any part of the information may limit consideration of your application.

Paperwork Reduction Act Notice

We ask for the information on this form to carry out the Internal Revenue laws of the United States. You are required to give us the information. We need it to ensure that you are complying with these laws and to allow us to figure and collect the right amount of tax. You are not required to provide the information requested on a form that is subject to the Paperwork Reduction Act unless the form displays a valid OMB control number. Books or records relating to a form or its instructions must be retained as long as their contents may become material in the administration of any Internal Revenue law. Generally, tax returns and return information are confidential, as required by section 6103. The time needed to complete and file this form will vary depending on individual circumstances. The estimated average time is shown below. The estimated burden for all other taxpayers who file this form is approved under OMB control number 1545-1791.

Preparing, copying, assembling, and sending the form to the IRS 1 hour., 30 mins.

If you have comments concerning the accuracy of these time estimates or suggestions for making this form simpler, we would be happy to hear from you. You can write to: Internal Revenue Service, 1111 Constitution, Ave, NW, Washington, DC 20224. Do not send the form to this address. Instead, see the return address on the form.