

Narrative of Changes

The purpose of the Narrative of Changes is to clearly indicate changes to a collection since the previous approval.

Collection Title: Application for Participation in the National Flood Insurance Program (NFIP)

OMB Control No.: 1660-0004

Current Expiration Date: 06/30/2014

Collection Instruments: FEMA Form 086-0-30

The following are the changes to the collection:

FEMA Form 086-0-30 has not changed; however, the decision was made to include the burden hours that are imposed by FEMA on the NFIP participating communities to review, collect, and maintain floodplain development permits, which were termed “community development permits.” This is to account for burden hours associated with the community development application process (Floodplain Development Documentation).

Supporting Statement:

Question 8a – Updated to reflect FRN publication information.

Question 10 – Updated to reflect current privacy information.

Question 12 – Number of forms respondents neither increased nor decreased. See Question 15 for explanation.

Question 14 – There are no changes to Federal Government costs.

Estimated Annualized Burden Hours and Costs								
Type of Respondent	Form Name / Form Number	No. of Respondents	No. of Responses per Respondent	Total No. of Responses	Avg. Burden per Response (in hours)	Total Annual Burden (in hours)	Avg. Hourly Wage Rate	Total Annual Respondent Cost
State, Local, or Tribal Government	FEMA Form 086-0-30 / Application for Participation in the National Flood Insurance	237	1	237	4 hours	948	\$42.43	\$40,224
State, Local, or Tribal Government	Floodplain Development Documentation	20,107	4.38	88,069	2.5 hours	220,173	\$42.43	\$9,341,940.30
		20,344		88,306		221,121		\$9,382,164.30

Question 15 – See explanation below.

Itemized Changes in Annual Burden Hours						
Data collection Activity/Instrument	Program Change (hours currently on OMB Inventory)	Program Change (New)	Difference	Adjustment (hours currently on OMB Inventory)	Adjustment (New)	Difference
FEMA Form 086-0-30 / Application for Participation in the National Flood Insurance Program				948	948	0
Floodplain Development Documentation	0	220,173	+220,173			
Total(s)	0	220,173	+220,173	948	948	0

Explain:

For FEMA Form 086-0-30, there has been no change. However, FEMA estimates communities participating in the NFIP spend an additional 2.5 hours, on average, reviewing, processing filing and maintaining Floodplain Development Documentation. Burden hour increase is to reflect the number of burden hours associated with the community development application. The time spent on these activities varies based on the complexity of the project the community development application is being filed for. An increase in the annual burden hours is reflected above as a result of this previously unreported data collection activity, and will be reflected in subsequent fiscal years.