



## Federal Aviation Administration

# Airmen DUI/DWI



[www.faa.gov/news/stay\\_connected/](http://www.faa.gov/news/stay_connected/)

## Resources

- [Frequently Asked Questions](http://www.faa.gov/about/office_org/headquarters_offices/ash/ash_programs/investigations/airmen_duidwi/airman_faqs/)  
([www.faa.gov/about/office\\_org/headquarters\\_offices/ash/ash\\_programs/investigations/airmen\\_duidwi/airman\\_faqs/](http://www.faa.gov/about/office_org/headquarters_offices/ash/ash_programs/investigations/airmen_duidwi/airman_faqs/))
- [Notification Letter \(media/Notification Letter.doc\)](#) (MS Word)
- [Reportable DUI/DWI Administrative Actions or Convictions](http://www.faa.gov/about/office_org/headquarters_offices/ash/ash_programs/investigations/airmen_duidwi/duidwi_reporting/)  
([www.faa.gov/about/office\\_org/headquarters\\_offices/ash/ash\\_programs/investigations/airmen\\_duidwi/duidwi\\_reporting/](http://www.faa.gov/about/office_org/headquarters_offices/ash/ash_programs/investigations/airmen_duidwi/duidwi_reporting/))

## Medical Correspondence

Questions pertaining to correspondence received from the Civil Aerospace Medical Institute or medical eligibility must be addressed to their office at (405) 954-4821, Option 1.

## Reporting Requirements

Under 14 CFR 61.15, all pilots must send a [Notification Letter](#) ([media/Notification Letter.doc](#)) (MS Word) to FAA's Security and Hazardous Materials Safety Office (AXE-700) (formerly Civil Aviation Security Division (AMC-700)) within 60 calendar days of the effective date of an alcohol and/or drug related conviction or administrative action. In 14 CFR 61.15(c), alcohol and/or drug related convictions or administrative actions refer to motor vehicle actions (MVA).

## Notification Letters

**Note:** Each event, conviction, or administrative action, requires a separate Notification Letter. For example, an airman's driver license may be suspended at the time of arrest for driving under the influence of alcohol for either:

- Failing a blood/breath test
- Refusing to test

The airman must send a Notification Letter for the suspension, then send a second Notification Letter if the alcohol and/or drug related offense results in a conviction. Even though the airman sent two notification letters, FAA views the suspension and conviction as one alcohol and/or drug related incident.

Send Notification Letters to:

Federal Aviation Administration  
Security and Hazardous Materials Safety Office (AXE-700)  
P.O. Box 25810  
Oklahoma City, OK 73125  
or  
Fax to: (405) 954-4989

To speed processing, the letter must contain the following information:

- Name, Address, Date of Birth, Certificate Number, Telephone Number

- Type of Violation (conviction and/or administrative action)
- Date(s) of Action(s)
- State Holding the Record
- Driver License Number or State ID Number (if not licensed)
- Statement whether this relates to a Previously Reported MVA

## History

The DUI/DWI compliance program began in November 1990 by Congressional act. The final rule published in the Federal Register on August 1, 1990, is Federal Aviation Regulation 14 CFR Parts 61 and 67 ([http://ecfr.gpoaccess.gov/cgi/t/text/text-idx?sid=fa4c36622684faf9f928e395f3c17502&c=ecfr&tpl=/ecfrbrowse/Title14/14cfrv2\\_02.tpl](http://ecfr.gpoaccess.gov/cgi/t/text/text-idx?sid=fa4c36622684faf9f928e395f3c17502&c=ecfr&tpl=/ecfrbrowse/Title14/14cfrv2_02.tpl)).

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### Paperwork Reduction Act Burden Statement

A federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a currently valid OMB Control Number. The OMB Control Number for this information collection is 2120-0543. Public reporting for this collection of information is estimated to be approximately (10) minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing and reviewing the collection of information.

All responses to this collection of information are mandatory (per Title 14 Part 61.15(e)); however the use of the download-able template is optional. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Information Collection Clearance Officer, Federal Aviation Administration, 10101 Hillwood Parkway, Fort Worth, TX 76177-1524