

The Situation Room Experience is a fully immersive, role-playing environment that will transport students into a high-stakes, fast-paced decision-making arena as they face a national crisis based upon historical fact.



Note: All group reservations must be submitted at least 30 days prior to arrival. If you have questions, please contact SitRoomExp@nara.gov.

Register Participants and Chaperones

At least 20 students are needed to run the simulation and the simulation will hold a maximum of 53 students. If you are booking more than 53 students, a member of the education team will contact you via phone to discuss special accommodations before confirming your reservation. One chaperone is needed for every 10 students and additional adults will be required to pay the museum entrance fee. Teachers are considered adult chaperones, so count all teachers first before adding parents! A maximum of four adults will be allowed in the Situation Room Experience. Additional adults will not be allowed in the Situation Room Experience and should tour the museum on their own during the simulation which is three full hours.

- 1. Participant Level** *(select all that apply)*
 - 9th Grade Students
 - 11th Grade Students
 - Undergraduate Students
 - Other
 - 10th Grade Students
 - 12th Grade Students
 - Graduate Students
- 2. Is there anything special we should know about your student group?**
- 3. Estimated Number of Students**
- 4. Number of Teachers**
- 5. Number of Parent Chaperones**

Date and Time Selection

Correspondence will be sent to the point-of-contact within two - five business days confirming the experience date. Please select up to three preferred dates. If the preferred dates selected are not available, alternate options will be given based on your preferences for month and year of visit.

- 6. Preferred Month of Visit**
- 7. Preferred Year of Visit**
- 8. Preferred Dates**
 - (first choice)*
 -
 - (second choice)*
 -
 - (third choice)*
 -

Logistics of Group Visit

The Situation Room Experience is three full hours. Please plan to spend at least three hours in the simulation. Bus scholarship applications are available online at <http://situationroom.archives.gov/register>. Funds are limited and scholarships are available on a first-come-first serve basis.

- 9. Arrival Time**
- 10. Transportation to the museum?** *(select all that apply)*
 - Bus
 - Car
 - Bus and Car
- 11. Will you need a bus scholarship?**
 - Yes
 - No

Logistics of Group Visit (cont...)

After the Situation Room Experience, participants may tour the museum and grounds and eat lunch. We encourage students to bring bag lunches which should be left on the bus. Lunches should be in disposable paper or plastic bags, labeled with the students' names. Place ALL lunches in manageable boxes, bins or coolers and store them under the bus. Purchasing lunch on-site is not an option for Situation Room Experience participants. We recommend allowing one and a half hours for museum tours. Free admission for students and chaperones are included in the Situation Room Experience. One chaperone is needed for every 10 students and additional adults will be required to pay the museum entrance fee. Teachers are considered adult chaperones, so count all teachers first before adding parents!

12. Estimated Amount of Time On-Site

half-day
full-day

13. Lunch

Bring Sack Lunches
No Lunch

14. Optional Add-On

Free Self-Guided Tour
Docent Led Tour

Information for Point of Contact

The point of contact is the primary educator responsible for organizing the logistics of the trip who will be available on-site the day of the trip to coordinate students and chaperones and answer questions.

15. On-Site Contact First Name

16. On-Site Contact Last Name

17. On-Site Contact Mobile Number

18. On-site Contact Institution|Organization Email

Organizational Information

19. Independent Home School

20. Education Institution | Organization Name

Yes
No

21. Education Institution | Organization Mailing Address (street number and name)

22. Education Institution | Organization Mailing Address (P.O. box, suite number, et cetera)

23. City

24. State or US Territory

25. Zip Code

26. Education Institution | Organization Web Site

27. Principal or Head of Education Institution | Organization Name (First and Last)

28. Principal or Head of Education Institution | Organization Direct Number

29. Principal or Head of Education Institution | Organization Email Address

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