

Library and Museum Reviewer Application Forms

3137-XXXX

<i>Reporting forms</i>	No. of respondents	Frequency	Time per hour response
Library and Museum Reviewer Application Forms	1,778	yearly	0.5
Totals: for forms	1,778		

Total Annual hour burden	How estimated	Cost (Hours x \$27.94)
889.00	Total of time required to complete forms required for each grant application times number of applications	\$24,838.66
889.00		\$24,838.66

Burden Calculation for Generic Forms

Application forms	Number of Responses (FY2015)	Time per response (hours)	Total Burden Hours	Cost (27.94 per hour) ¹	Programs that use the form				min/hr	Cost per reponse/ROCIS
Library Reviewer application	350	0.50	175.00	\$4,889.50	Discretionary grants				30 minutes	13.970000
Museum Reviewer application	1428	0.50	714.00	\$19,949.16	Discretionary grants				30 minutes	13.970000
Totals for application forms	1,778	1.00	889.00	\$24,838.66						
Ave. time per resp.		0.50								

Note: ¹ Based on median hour wage for librarians & museum workers BLS Occupational Employment and Wages, May 2015

Process	OMS/OLS average time to process one (hours)	GrantsAdmin average time to process one (hours)	# of responses
Library reviewer application	0.067	0	350
Museum reviewer application	0.067	0	1428
TOTALS			1778
Average	0.067		

Hour burden to IMLS	Average salary	\$ burden to IMLS
23.45	41.12	\$964.26
95.676	41.12	\$3,934.20
119.126		\$4,898.46