

## OMB SUPPORTING STATEMENT

### RI 20-120 – Request for Change to Unreduced Annuity

#### A. Justification

1. Title 5, U. S. Code, Sections 8339(j)(5)(A) and (B) and 8419(b) provide that Civil Service annuity reductions for the purpose of providing a survivor annuity terminate after the death of the spouse or former spouse. The reduction also terminates after the dissolution of the spouse's marriage to the annuitant, unless a court order requires that the reduction continue.
2. RI 20-120 is used by the annuitant to request that OPM re-compute the annuity without the reduction and to give us all the information we need to accomplish this. This form is accompanied by a cover letter to the annuitant.
3. Use of improved information technology to reduce the burden is not practical. The information collection is voluntary and must be made in writing. However, this form is available in a PDF fillable format on our website and meets our GPEA requirements.
4. Duplication of this form is minimized. Similar information is unavailable.
5. This information collection request has no impact on small businesses and organizations.
6. This information collection is made when OPM needs to re-compute the annuity without the reduction. This information collection is consistent with the guidelines in 5 CFR 1320.8(b)(3). If this information were not collected, annuitants could be paid less than the law provides.
7. There are no special circumstances involved in the collection of this information.
8. On November 8, 2017, a 60 Day Federal Register Notice was published at 82 FR 51884 requesting comment. No comments were received.
9. No gifts or payments of any kind have been provided to any individuals who are connected to this collection.
10. This information collection is protected by the Privacy Act of 1974 and OPM regulations (5 CFR 831.106). The routine uses of disclosure appear in the *Federal Register* for OPM/Central-1 (73 FR 15013, *et seq.*, March 20, 2008, effective April 21, 2008).
11. The information collection does not include questions of a sensitive nature, such as sexual behavior and attitudes, religious beliefs, and other matters that are commonly considered private. The submission of this information is voluntary. However, if it is not collected, annuitants could be paid less than the law provides.

12. Approximately 5,000 forms will be processed annually. The form requires approximately 30 minutes each to complete. The annual burden of 2,500 hours is estimated.

Form Name	Form Number	No. of Respondents	No. of Responses per Respondent	Average Burden per Response (in hours)	Total Annual Burden (in hours)	Average Hourly Wage Rate	Total Annual Respondent Cost
Request for Change to Unreduced Annuity	RI 20-120	5,000	1	30 minutes	2,500	\$0	\$0

13. There is no change in the respondent burden.

14. Annualized cost to the Federal Government is approximately \$36,800. This cost is derived from employee salaries, staff hours required to process the forms and the cost of printing, storing and shipping forms.

15. N/A

16. No information collected from the form will be published.

17. The Retirement Services program office is the lone processor of the data collected on these ICRs from approximately 2.8 million customers. The substance of each information collection does not substantively change at each OMB renewal cycle, but according to changes in law and regulation. These forms are printed and published (internet, intranet and on-board systems) through various agencies for distribution to and implementation by Government customers. Pursuant to title 5 CFR 1320.8(b)(1), it would not be appropriate to display the OMB clearance expiration date where the form will not be revised for the foreseeable future (e.g., because it is used to collect applicant, annuitant, or beneficiary information required by long-standing statutory provisions), where use of the paper form is prevalent, and where, accordingly, it will be expensive and burdensome to restock the paper forms inventory with a new version. Last year, under current practice, Retirement Services printed approximately 2 million documents subject to OMB clearance at a cost of approximately \$85,000. Our costs would rise substantially if additional revision cycles are added. Lastly, by adding the OMB clearance expiration date to the existing format, the end users of OPM's ICRs may erroneously assume that the expiration date affects the validity of the information collection when it is the OMB clearance expiration date and not reflective of the substance. This may lead to additional submissions by customers, possible litigation and increasing pressures on our Operations workloads. Therefore, we seek approval to not display the OMB clearance expiration date on the forms and to communicate version changes to the public via the revision date.

18. There are no exceptions to the certification statement.