## Appendix E11. Confirmation Email for LEA Calls on Household Applications

OMB Control No: 0584-####

Subject: Date and Time for IRA Study Discussion on Household Applications

Dear [LEA RESPONDENT NAMES]:

Thank you for providing us with your availability to talk with us about the collection of a sample of household applications for school meal benefits, as part of the U.S. Department of Agriculture's Food and Nutrition Service *IRA Study*.

The telephone discussion is scheduled for 30 minutes on <DAY>, <DATE> at <TIME>. The call-in number is XXX-XXXX.

There is nothing you will need to prepare in advance. We will simply discuss the options to securely transmit the applications to Westat in a manner that is least burdensome to your LEA. We look forward to talking with you then!

Thank you,

IRA Study Team Westat

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0584-XXXX. The time required to complete this information collection is estimated to average 1 minute per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed,