

# JPAS 0704-0496: Agency Disclosure Notice (screenshot)



Select Person  
View SMO  
Mass Personnel  
Create/Modify Visit  
Notifications ▶  
Reports ▶  
PSM Net  
Home  
User Profile  
Chg Category/Level  
Tutorial  
Logout

## Continuous Evaluation Checks

In support of Continuous Evaluation, DoD began conducting the second phase of CE checks in December 2015. Subjects that signed the 2010 SF 86 consented to continuous evaluation checks, to include credit checks. Subjects may receive a notification from the credit bureau or credit monitoring service that a Continuous Evaluation check was conducted by DMDC on behalf of DoD. The credit report may list Defense Manpower Data CE and/or DoD CE as the requester.

## Reminders:

- Please encrypt all email traffic containing Personally Identifiable Information (PII) to the Contact Center, **do NOT** mark the message as "Private," as this will not protect the data and will prevent the Contact Center from reading the email.
- JPAS Users are prohibited from looking up subjects of whom they have no need-to-know or authority.
- Review JPAS Account Management Policy as DMDC is continuously auditing accounts. Any account user/certificate holder that is violating JPAS Account Policies or DoD regulations will permanently lose their account.
- Step by Step document that will give you instructions on how to update a subject's PII in JPAS or keep it from being overwritten. See the new JPAS Data Correction Checklist.

## Upcoming Outage Information (All times are in ET):

- Please see the [DMDC JPAS Homepage](#)

**DMDC is serving those who serve our country!**

## **SHARING OF ACCOUNTS OR CERTIFICATES IS NOT ALLOWED**

As a reminder, it is against DOD Regulations to share PKI certificates or allow an individual to access another's JPAS account in any manner. In addition, JPAS accounts that are not accessed frequently (45 days or less), or accounts of users that do not meet the account requirements will be deleted per DOD Regulations. If an account is required in the future, a new account will have to be established. If an account was just created and is no longer there, the account may need to be recreated. Please see the JPAS New Account Procedures in the Access Request section or the JPAS Account Manager Policy in the General Information section for additional guidance.

## **ACCESSIBILITY/SECTION 508**

The U.S. Department of Defense is committed to making its electronic and information technologies accessible to individuals with disabilities in accordance with Section 508 of the Rehabilitation Act (29 U.S.C. § 794d), as amended in 1999. For persons with disabilities experiencing difficulties accessing content on a particular website, please email the DoD Section 508 mailbox: [DoDSection508@osd.mil](mailto:DoDSection508@osd.mil). In your message, please indicate the nature of your accessibility problem, the website address of the requested content, and your contact information so we can address your issue. For more information about Section 508, please visit the DoD Section 508 website.

## **FOR OFFICIAL USE ONLY (FOUO)**

In accordance with DOD Regulations and the Privacy Act of 1974, you must safeguard personnel information retrieved through this system. DOD Regulations are: 5 USC 301 - Departmental Regulations, DoD 5200.1-R - The Information Security Program, Title 5, United States Code, Section 552a Public Law 93-579 (Privacy Act of 1974), DOD Directive 5400.07 - The Freedom of Information Act (FOIA) Program, DODD 5400.11-R - DOD Privacy Program, and DTM-04-009 Security Classification Marking Instructions.

**OMB CONTROL NUMBER: 0704-0496**

**OMB EXPIRATION DATE: XX/XX/XXXX**

## **AGENCY DISCLOSURE NOTICE**

The public reporting burden for this collection of information is estimated to average 20 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. You may send comments regarding this burden estimate or any other aspect of this collection. Address is provided in SoRN. Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number.

## [Change current Time Zone, Office Symbol or Phone Number](#)

Last Successful Login: 2016 09 26 3:32 PM      Last Unsuccessful Login: 2016 09 01 9:47 AM

**Do NOT use the browser Forward and Back buttons to navigate through the JPAS screens. Use the JPAS screen buttons or the Main Menu instead.**

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# JPAS 0704-0496: Login Screen (screenshot)



Insert your DoD Approved PKI Credential and press the 'Sign In' button to log on.


Sign In

**You have 5 minutes until this screen times out!**

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In accordance with DoD Regulations and the Privacy Act of 1974, you must safeguard personnel information retrieved through this system. DoD Regulations are: 5 USC 301 - Departmental Regulations, DoD 5200.1-R - The Information Security Program, Title 5, United States Code, Section 552a Public Law 93-579 (Privacy Act of 1974), DoD Directive 5400.07 - The Freedom of Information Act (FOIA) Program, DoDD 5400.11-R - DoD Privacy Program, and DTM-04-009 Security Classification Marking Instructions.

# JPAS 0704-0496: Person Summary 1 (screenshot – test data)



Select Person  
View SMO  
Mass Personnel  
Create/Modify Visit  
Notifications ▶  
Reports ▶  
Access Number  
PSM Net  
Manage Invest Rqsts ▼  
  Create Invest Rqst  
  Invest Rqst Status  
Home  
User Profile  
Chg Password  
Chg Category/Level  
Tutorial  
Logout

## ? Person Summary

**Person Category** Industry (Contractor) 1D2D1-I ▼

**SSN:** [REDACTED]

**DoD EDI PN:** [REDACTED]

**Eligibility:** Secret, 2016 08 12, Collab  
CAF

**Investigation:** T3, OPM, Open 2016 08 08,  
Closed 2016 08 08

**Open Investigation:** N/A

**PSQ Sent Date:** N/A

**Attestation Date:** N/A

**Incident Report:** N/A

**SF 713 Fin Consent Date:** N/A

**SF 714 Fin Disclosure Date:** N/A

**Polygraph:** N/A

**Foreign Relation:** N/A

**Date of Birth:** [REDACTED]

**Marital Status:** N/A

**Place of Birth:** Alabama

**Citizenship:** U.S. Citizen

**NdA Signed:** No

**NdS Signed:** No

**Exception Type:** No

**Sigma Indicator:** No

[PSQ Sent](#)      [SCI Access History](#)      [Request to Research/Upgrade Eligibility](#)

[Non-SCI Access History](#)  
[Unofficial Foreign Travel](#)

# JPAS 0704-0496: Person Summary 2 (screenshot – test data)



Select Person  
View SMO  
Mass Personnel  
Create/Modify Visit  
Notifications ▶  
Reports ▶  
Access Number  
PSM Net  
Manage Invest Rqsts ▼  
    Create Invest Rqst  
    Invest Rqst Status  
Home  
User Profile  
Chg Password  
Chg Category/Level  
Tutorial  
Logout

### Accesses


Category	PSP	Suitability and Trustworthiness	SCI	Available Actions
	No	IT: N/A Public Trust: N/A Child Care: N/A	<a href="#">Access Number:</a> N/A	<a href="#">Indoctrinate Non-SCI</a>

### Person Category Information

Category Classification: Contractor  
Organization:  
Organization Status:  
Occupation Code: N/A  
SCI SMO:  
Non-SCI SMO: N/A  
Servicing SMO: No  
[Office Symbol:](#) N/A  
Position Code: N/A  
Arrival Date: N/A  
[Office Phone Comm:](#) N/A  
Separation Status: N/A

Separation Date: N/A  
Grade: N/A  
PS: N/A  
RNLTD: N/A  
[Office Phone DSN:](#) N/A  
TAFMSD: N/A

# JPAS 0704-0496: Person Summary 3 (screenshot – test data)



Select Person  
View SMO  
Mass Personnel  
Create/Modify Visit  
Notifications ▶  
Reports ▶  
Access Number  
PSM Net  
Manage Invest Rqsts ▼  
    Create Invest Rqst  
    Invest Rqst Status  
Home  
User Profile  
Chg Password  
Chg Category/Level  
Tutorial  
Logout

**Office Phone Comm:** N/A  
**Separation Status:** N/A  
**Interim:** N/A

**Office Phone DSN:** N/A  
**TAFMSD:** N/A  
**Proj. Departure Date:** N/A  
**Proj. UIC/RUC/PASCODE:** N/A

[Report Incident](#)      [In/Out Process](#)      [Request Indoc/Debrief Assistance](#)  
[Suspense Data](#)      [Investigation Request](#)      [Remarks](#)

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**Investigation Summary**      [Investigation History](#)  
ENAC from OPM, Opened: 2016 08 12 Closed 2016 08 12  
T3 from OPM, Opened: 2016 08 08 Closed 2016 08 08

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**Adjudication Summary**      [Adjudication History](#)  
PSI Adjudication of T3 OPM, Opened 2016 08 08, Closed 2016 08 08,  
determined Eligibility of Secret on 2016 08 12 Collab CAF  
PSI Adjudication of ENAC OPM, Opened 2016 08 12, Closed 2016 08 12,  
determined Eligibility of Secret on 2016 08 12 Collab CAF

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**External Interfaces**  
[Perform SII Search](#)      [DCII](#)

# JPAS 0704-0496: Privacy Advisory (screenshot)

## Joint Personnel Adjudication System (JPAS)

### ATTENTION ALL JPAS USERS

By clicking the "Agree" consent box on this page, users are consenting to the terms of use of the application and agree to comply with the Privacy Act of 1974, applicable DoD regulations, other applicable laws, and JPAS policies to include the forfeiture of JPAS access if terms of use are violated. Violation of these regulations, laws, and/or the Account Management Policy can constitute a misuse of JPAS that could result in termination of the JPAS account(s), documentation of the incident on the JPAS record, and may include disallowing the subject(s), organization, and/or company from future access to JPAS or future personnel security systems. Accounts remain locked for an indeterminate length of time during administrative reviews preceding a final decision.

As a reminder, it is a violation of DoD regulations to share authentication mechanisms including any username/password or any approved Public Key Infrastructure (PKI) certificate. JPAS accounts are only provisioned for authorized individuals, as a result, there is no such thing as a "company" or shared account. Only the authorized account holder is permitted to view/access/use the JPAS account via a subject's individually issued PKI credential.

Any authorized/unauthorized user(s) and/or company/organization found in violation of the Privacy Act of 1974, applicable DoD regulations, other applicable laws, and JPAS policies will risk immediate forfeiture and TERMINATION of their JPAS and future personnel security systems' account(s), regardless of any access requirements that may exist to support mission-critical and job-essential tasks.

#### DATA YOU ARE ABOUT TO ACCESS COULD POTENTIALLY BE PROTECTED BY THE PRIVACY ACT OF 1974. You must:

- Have completed the necessary training with regards to Security Awareness and safe-guarding Personally Identifiable Information.
- Ensure that data is not posted, stored or available in any way for uncontrolled access on any media.
- Ensure that data is protected at all times as required by the Privacy Act of 1974 (5 USC 552a(1)(3)) as amended and other applicable DOD regulatory and statutory authority; data will not be shared with offshore contractors; data from the application, or any information derived from the application, shall not be published, disclosed, released, revealed, shown, sold, rented, leased or loaned to anyone outside of the performance of official duties without prior DMDC approval.
- Delete or destroy data from downloaded reports upon completion of the requirement for their use on individual projects.
- Ensure data will not be used for marketing purposes.
- Ensure distribution of data from a DMDC application is restricted to those with a need-to-know. In no case shall data be shared with persons or entities that do not provide documented proof of a need-to-know.
- Be aware that criminal penalties under section 1106(a) of the Social Security Act (42 USC 1306(a)), including possible imprisonment, may apply with respect to any disclosure of information in the application(s) that is inconsistent with the terms of application access. The user further acknowledges that criminal penalties under the Privacy Act (5 USC 552a(1)(3)) may apply if it is determined that the user has knowingly and willfully obtained access to the application(s) under false pretenses.
- The U.S. Department of Defense is committed to making its electronic and information technologies accessible to individuals with disabilities in accordance with [Section 508 of the Rehabilitation Act \(29 U.S.C. § 794d\)](#), as amended in 1998. For persons with disabilities experiencing difficulties accessing content on a particular website, please email the DoD Section 508 mailbox: [DoDSection508@osd.mil](mailto:DoDSection508@osd.mil). In your message, please indicate the nature of your accessibility problem, the website address of the requested content, and your contact information so we can address your issue. For more information about Section 508, please visit the [DoD Section 508 website](#). Last Updated: 08/16/2014.

#### UNDER THE PRIVACY ACT OF 1974, YOU MUST SAFEGUARD PERSONNEL INFORMATION RETRIEVED THROUGH THIS SYSTEM. DOD NOTICE AND CONSENT BANNER

You are accessing a U.S. Government (USG) Information System (IS) that is provided for USG-authorized use only. By using this IS (which includes any device attached to this IS), you consent to the following conditions:

- The USG routinely intercepts and monitors communications on this IS for purposes including, but not limited to, penetration testing, COMSEC monitoring, network operations and defense, personnel misconduct (PM), law enforcement (LE), and counterintelligence (CI) investigations.
- At any time, the USG may inspect and seize data stored on this IS.
- Communications using, or data stored on, this IS are not private, are subject to routine monitoring, interception, and search, and may be disclosed or used for any USG authorized purpose.
- This IS includes security measures (e.g., authentication and access controls) to protect USG interests—not for your personal benefit or privacy.
- Notwithstanding the above, using this IS does not constitute consent to PM, LE or CI investigative searching or monitoring of the content of privileged communications, or work product, related to personal representation or services by attorneys, psychotherapists, or clergy, and their assistants. Such communications and work product are private and confidential. See User Agreement for details.

Agree

Disagree