

Subject Line: <Species> harvest reporting focus group

<First name>,

Thanks again for agreeing to participate in the <species> hunting focus group on <date>.

Just a quick reminder that it will be a casual discussion with fellow <species> hunters about end of the season harvest reporting and your experience with the harvest survey, which we will be testing.

Rest assured we will not try to convince you of anything or try to sign you up for any programs. We'd just like to hear your honest opinions on the migratory bird harvest reporting process to help us improve this important <species> management tool.

The discussion will be held:

<date>

<time>

<login information>

You don't have to do anything to prepare. All we ask is that you "arrive" in the virtual meeting on time so that we can wrap up the discussion by <time>.

If you have any questions or a change in schedule, contact me anytime at: cindy@djcase.com or 574-855-4300.

Thank you again for agreeing to participate!

Cindy

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Paperwork Reduction Act Statement: We are collecting this information subject to the Paperwork Reduction Act (44 U.S.C. 3501) to assess hunter attitudes toward the Harvest Information Program (HIP) and Migratory Bird Harvest Survey. Your response is voluntary and we will not share your response publicly. We may not conduct or sponsor and you are not required to respond to a collection of information unless it displays a currently valid OMB Control Number. OMB has reviewed and approved this focus group and assigned OMB Control Number 1090-0011.

Estimated Burden Statement: We estimate it will take 1 hour 45 minutes for the interview and 15 minutes for the testing, including time to read instructions and gather information. You may submit comments on any aspect of this information collection to the Service Information Collection Clearance Officer, U.S. Fish and Wildlife Service, 5275 Leesburg Pike, MS: PRB (JAO/3W), Falls Church, VA 22041-3803, or via email at Info_Coll@fws.gov.