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| U.S. DEPARTMENT OF HOMELAND SECURITYTRANSPORTATION SECURITY ADMINISTRATION | **Recordkeeping (Employees at Airports)** | OMB No. 1652-0002Exp: 01/31/2016 |

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| **Who must comply?** | Airport operators regulated under 49 CFR Part 1542 |
| **What is this collection about?** | This information collection requires that airport operators maintain for selected crew and security employees records of criminal history records checks and security threat assessments in compliance with 49 CFR Part 1542.  |
| **Where do I find the requirements for this information?** | 49 CFR, § 1542.101; 49 CFR, § 1542.103(a); 49 CFR, § 1542.205; 49 CFR, § 1542.209; Security Directive 1542-04-08G; and the TSA approved Airport Security Program. |
| **When must information be submitted to the TSA?** | Information must be submitted to TSA upon request or during a review of compliance with the program requirements through routine onsite inspections, assessments, and tests.  |
| **How is the information submitted?** | The information must be submitted in accordance with the regulations. Aircraft operators may submit information to a TSA representative during a review of compliance.  |
| **What happens when complete information is received?** | TSA will determine compliance with the program requirements through routine onsite inspections, assessments, and tests by examining the records submitted by the aircraft operators.  |
| **For additional information, contact--** | For additional information, aircraft operators should contact their Principal Security Inspector.  |