ATTACHMENT 4

Prevention Research Centers Program

Web-based Data Collection System Screen Shots

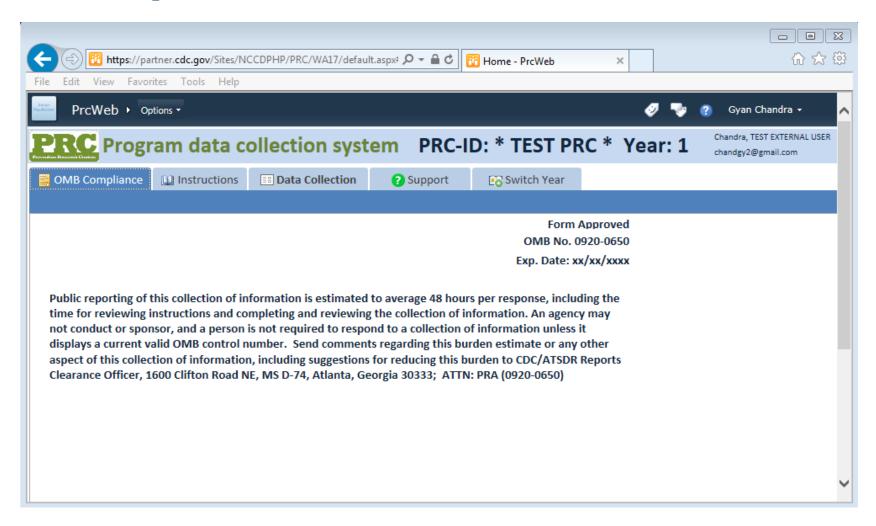
(Note: The Table of Contents is provided for reviewers and is not a component of the web-based data collection system. Some screenshots contain test data for demonstration purposes.)

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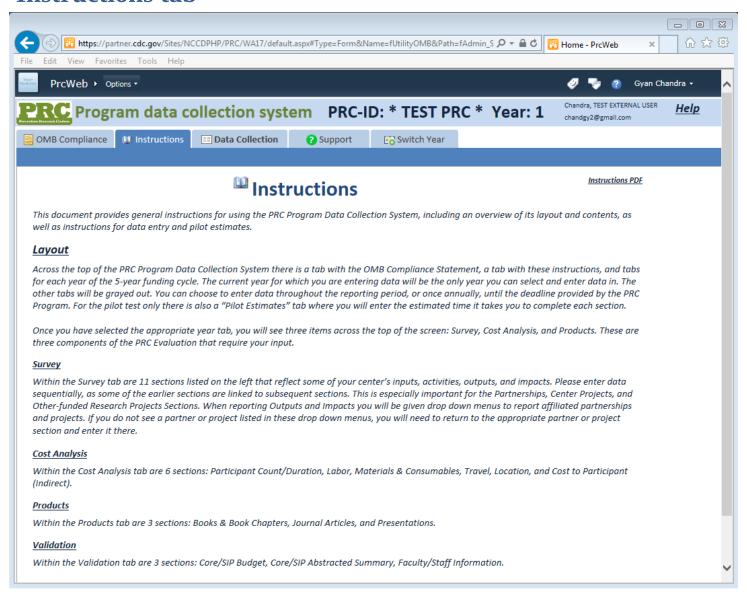
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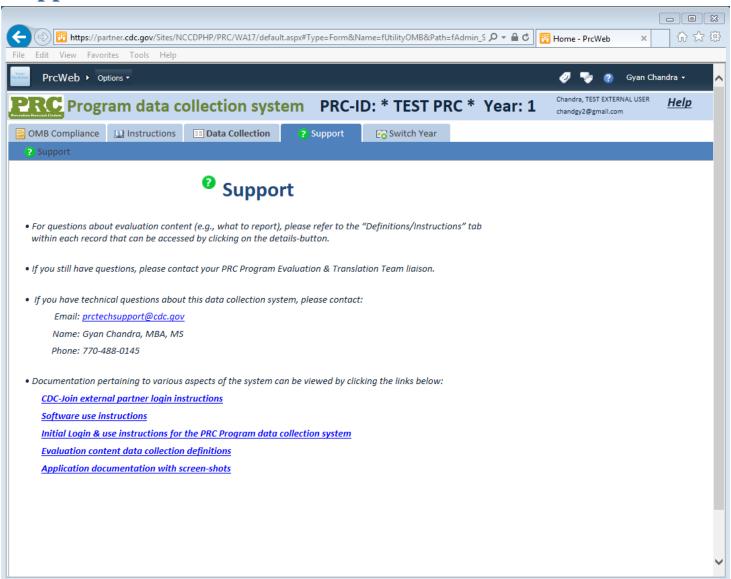
OMB Compliance Statement tab



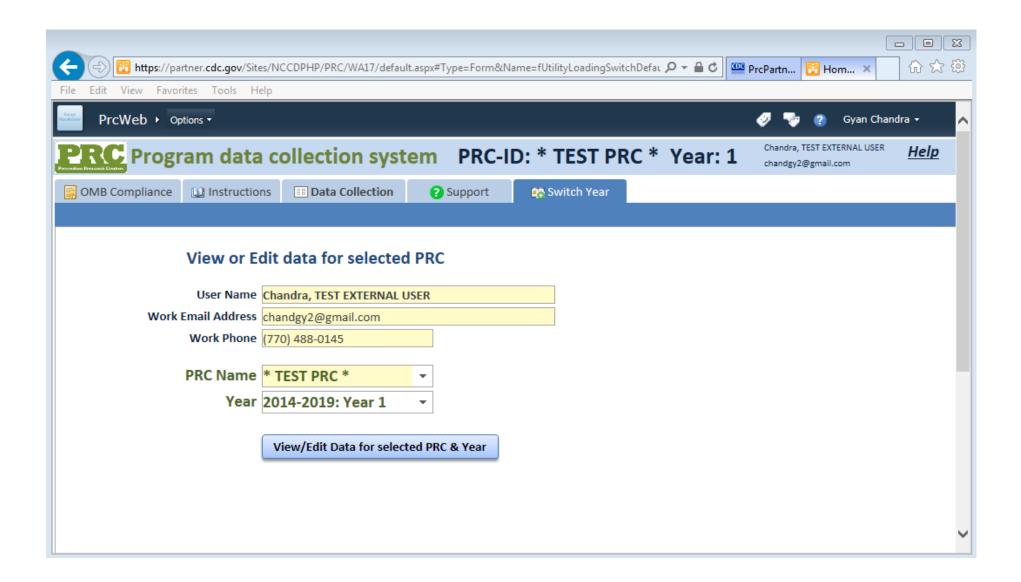
Instructions tab



Support tab

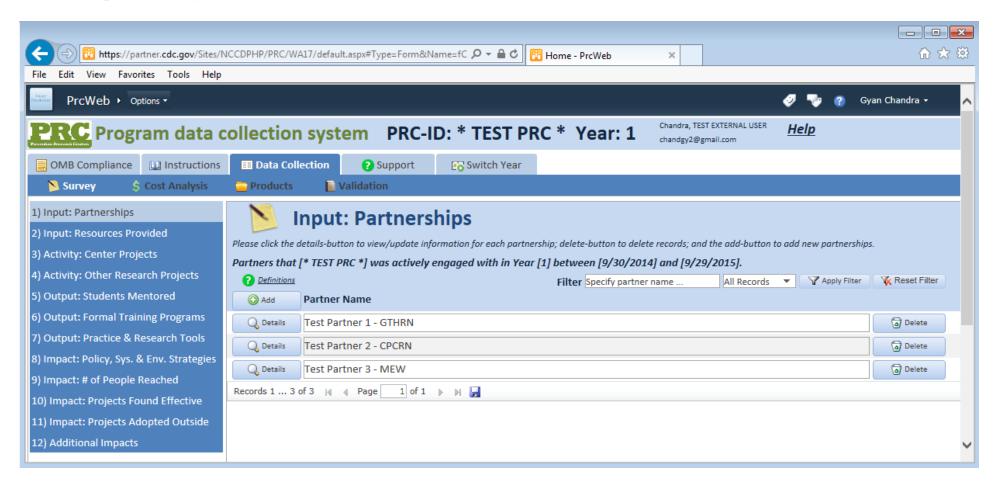


Switch Year tab

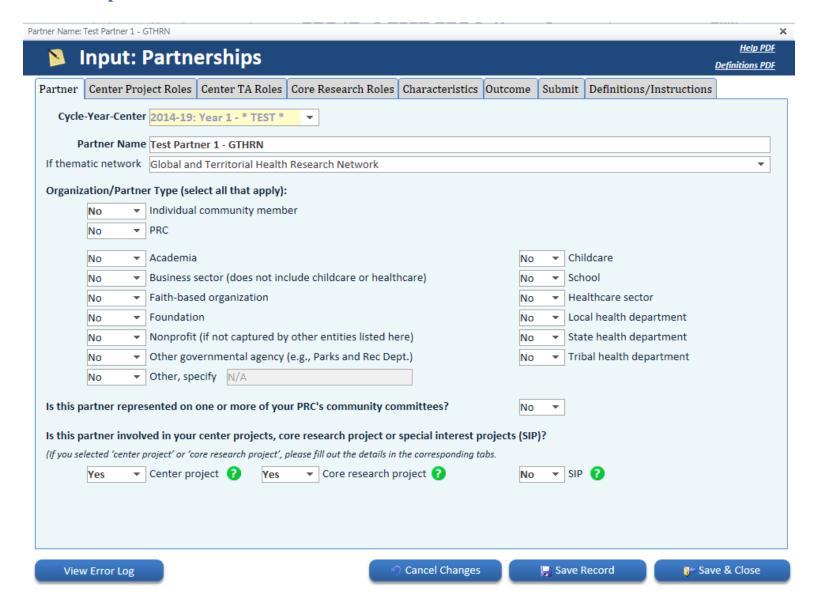


Survey – Input: Partnerships

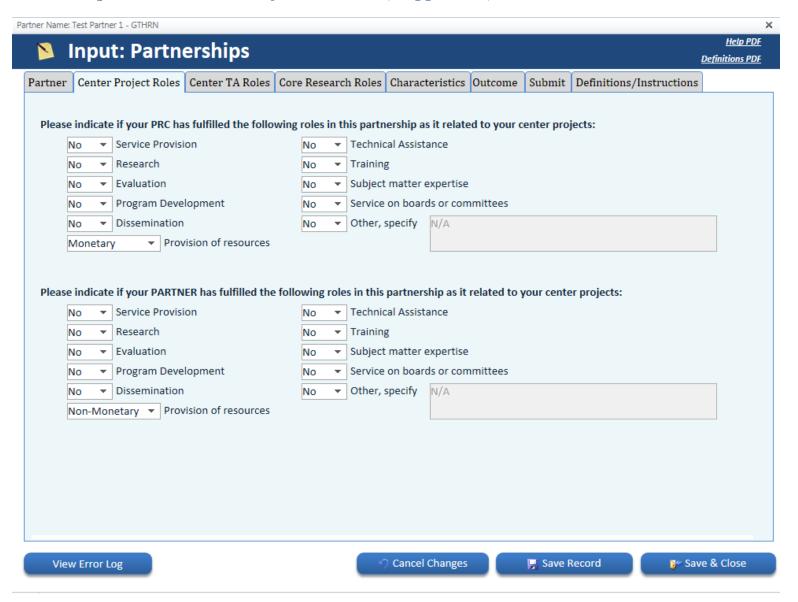
Partnerships Summary



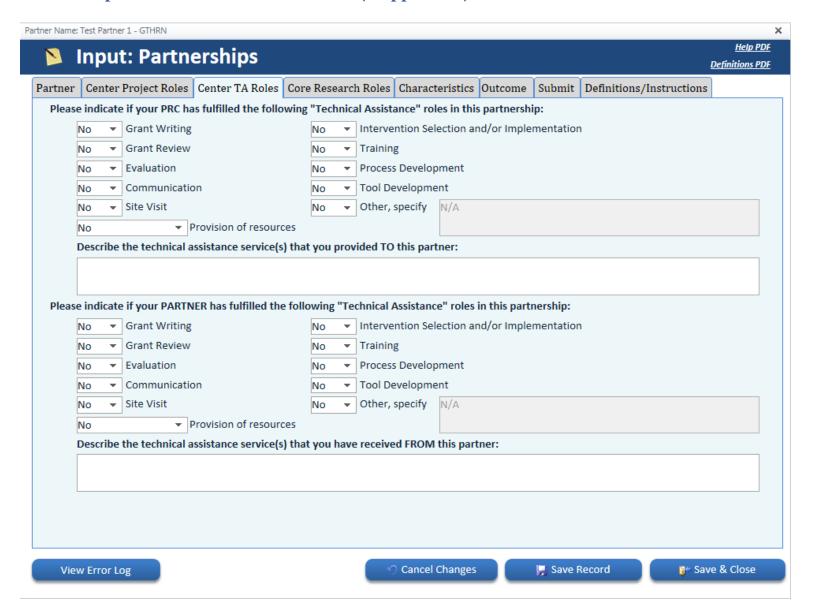
Partnership details - Partner tab



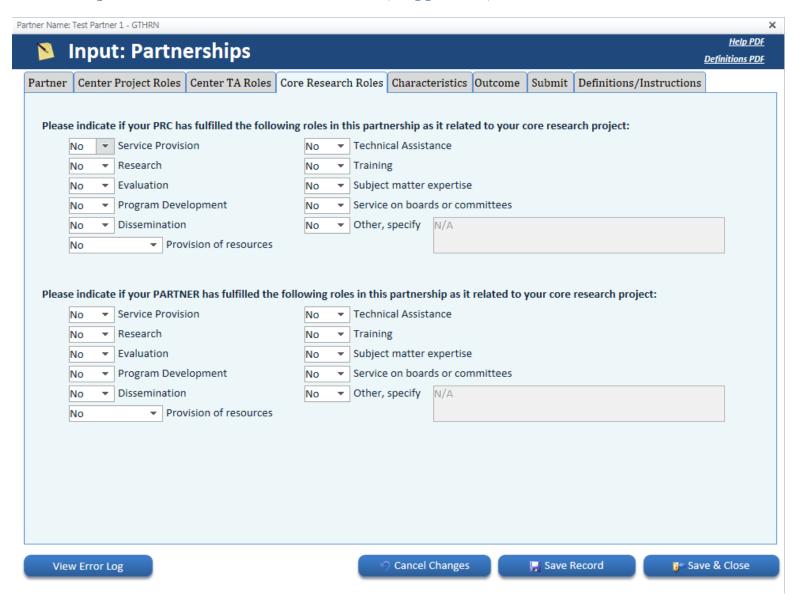
Partnership details – Center Project Roles tab (if applicable)



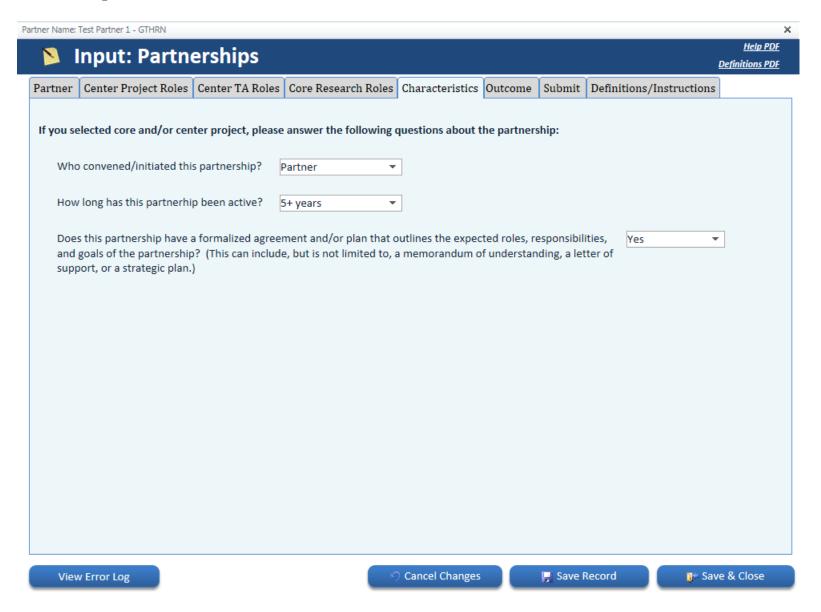
Partnership details – Center TA Roles tab (if applicable)



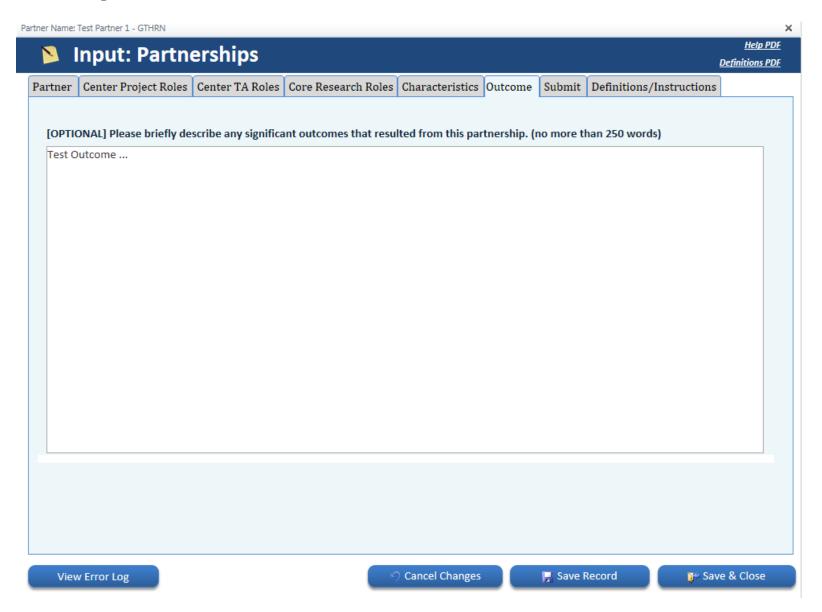
Partnership details - Core Research Roles tab (if applicable)



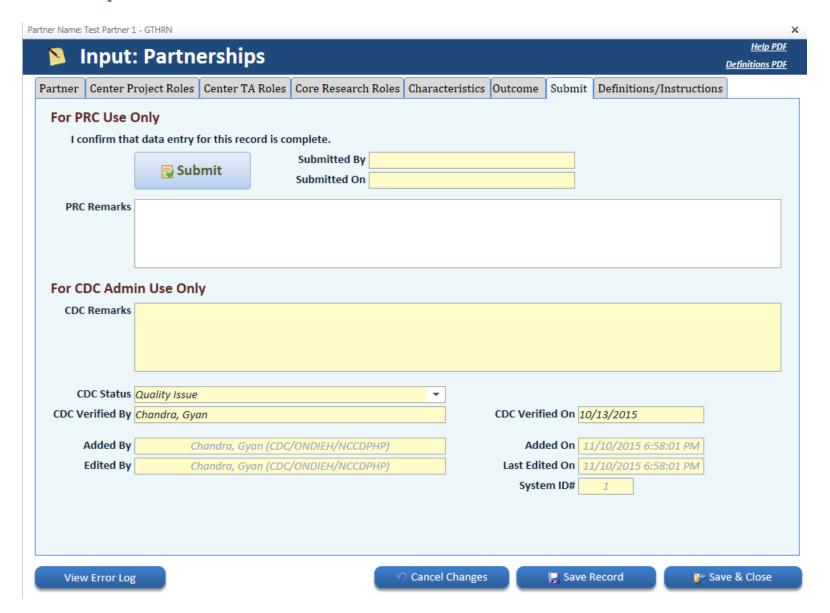
Partnership details - Characteristics tab



Partnership details – Outcome tab



Partnership details - Submit tab



Partnership details - Definitions/Instructions tab

View Error Log

Partner Name: Test Partner 1 - GTHRN Help PDF **Input: Partnerships Definitions PDF** Center Project Roles | Center TA Roles | Core Research Roles | Characteristics | Outcome | Submit | Definitions/Instructions Partnerships are mutual working relationships between your PRC and external collaborators (organizations or individuals outside of the PRC) on a project. PRC partnerships are for the purpose of developing, enhancing, or improving public health practice, programs, or activities (2014-2019 PRC FOA, RFA-DP-14-001, pp. 16). In addition, PRCs are expected to establish a community committee with defined roles, responsibilities, quidelines, and procedures. The committee should reflect the defined community within which the applied public health prevention research project will occur (2014-2019 PRC FOA, RFA-DP-14-001, pp. 16). For the purposes of this evaluation, include community committee members as partners. This also includes any individual members who represent themselves or a particular sector in the community. In order to be considered an actively engaged partnership, the PRC and project partner should fulfill at least one of the following roles during the reporting period: Service provision: Includes practice-based services such as providing health screenings. · Research: Conducting basic research that informs a public health strategy. Evaluation: Conducting an evaluation that informs a public health strategy. This could include being paid for evaluation services, or evaluation of a specific intervention or program. . Provision of resources: Resources that were exchanged as part of the partnership, including financial, material, or technical resources such as staff or volunteers for a particular project, office space, and access to technology. Those resources would not have been obtained without the partnership. · Program development: Developing, implementing, or translating a curriculum, intervention, etc. Technical assistance (TA) may include: intervention selection and implementation, grant writing, grant review, developing a survey, etc. · Training: Providing a formal training (e.g. curriculum implementation). Subject matter expertise (SME) includes presenting or providing information regarding evidence-based interventions or the public health burden of a risk factor through either oral or written communication. . Service on boards or committees: Faculty or staff member(s) from the PRC is a member of the partner's board(s) or committee(s) OR the partner is represented on a PRC community committee. Dissemination: The PRC or partner systematically disseminates an intervention or program. Please report the number of external partners your PRC actively engaged on a project (including sitting on a community committee) during the current reporting period. Only report each partner once. If your PRC is a member of a SIP Thematic Network, enter the name of the Thematic Network for the Partner Name, select "PRC" for Organization/Partner Type, and "SIP" for the associated project. Please do not report: Collaborations within your PRC. Partners who were not actively engaged with your PRC during the current reporting period. "In-kind support" from your academic institution. Partnerships that do not develop, enhance, or improve public health practice, programs, or activities.

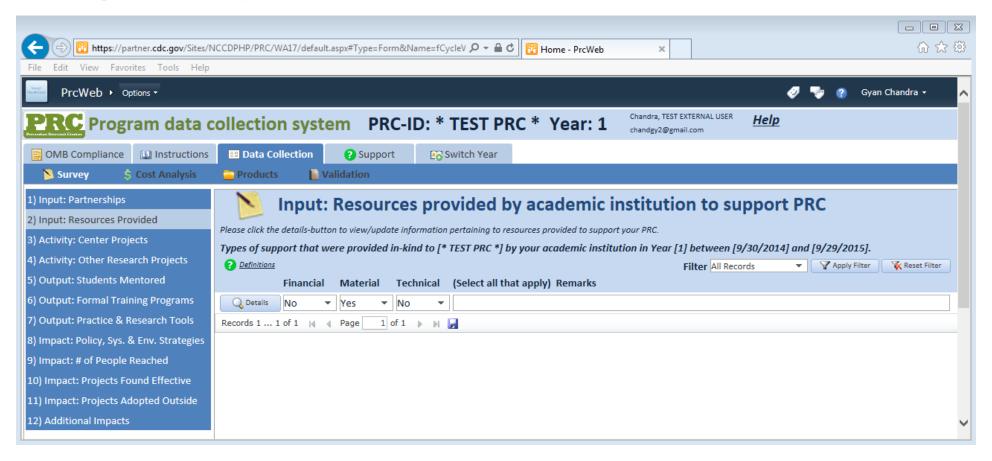
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Save Record

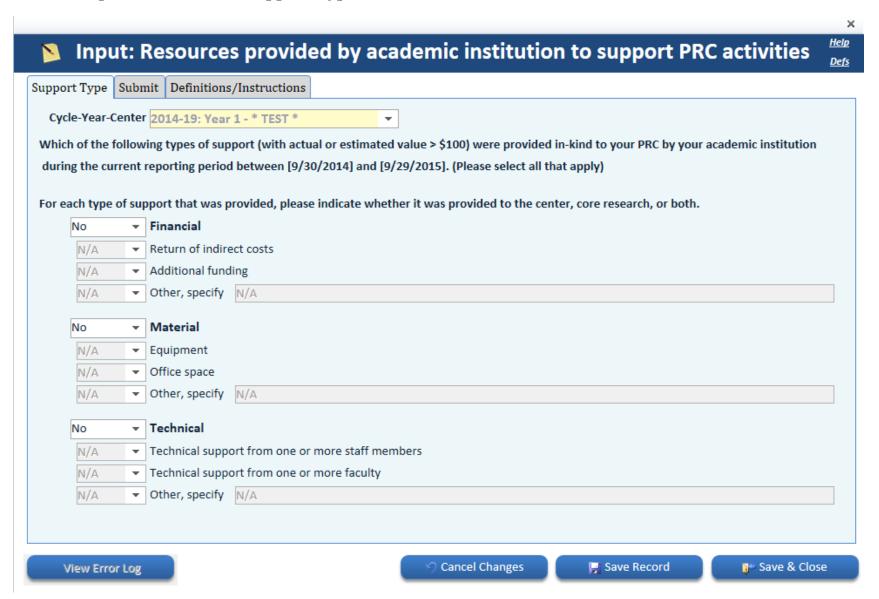
Save & Close

Survey – Input: Resources Provided

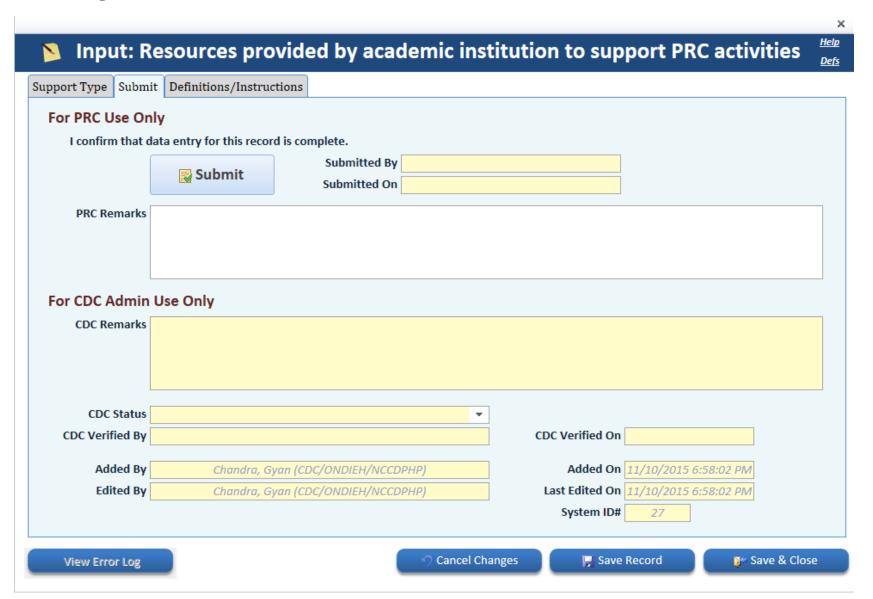
Resources provided summary



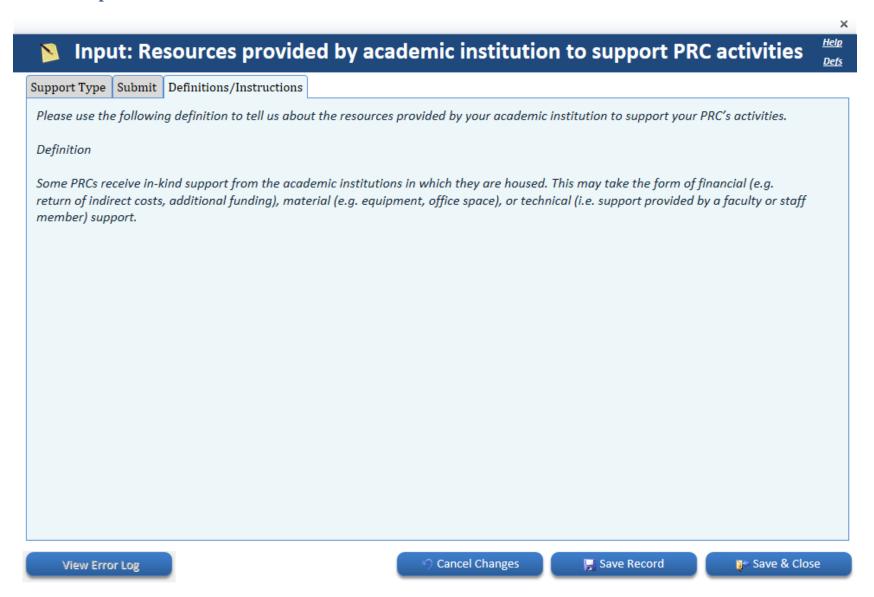
Resources provided details - Support Type tab



Resources provided details - Submit tab

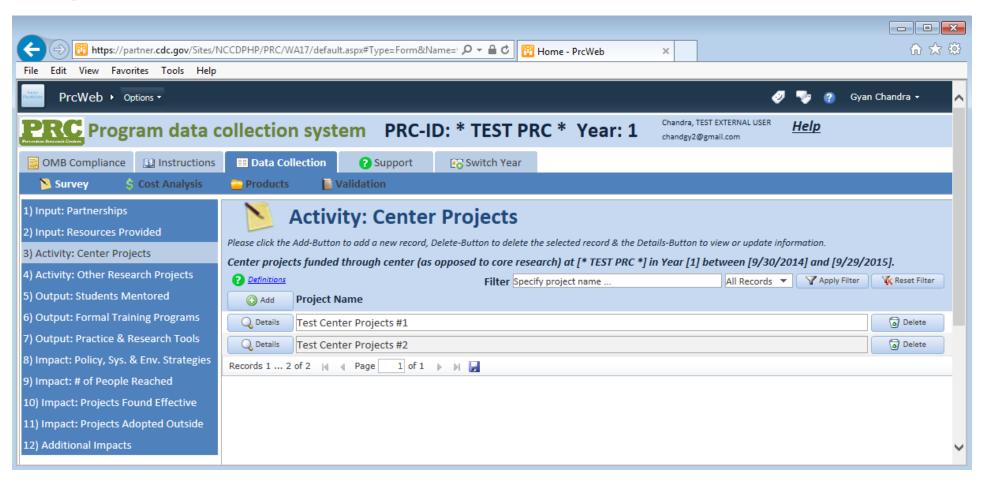


Resources provided details - Definitions/Instructions tab

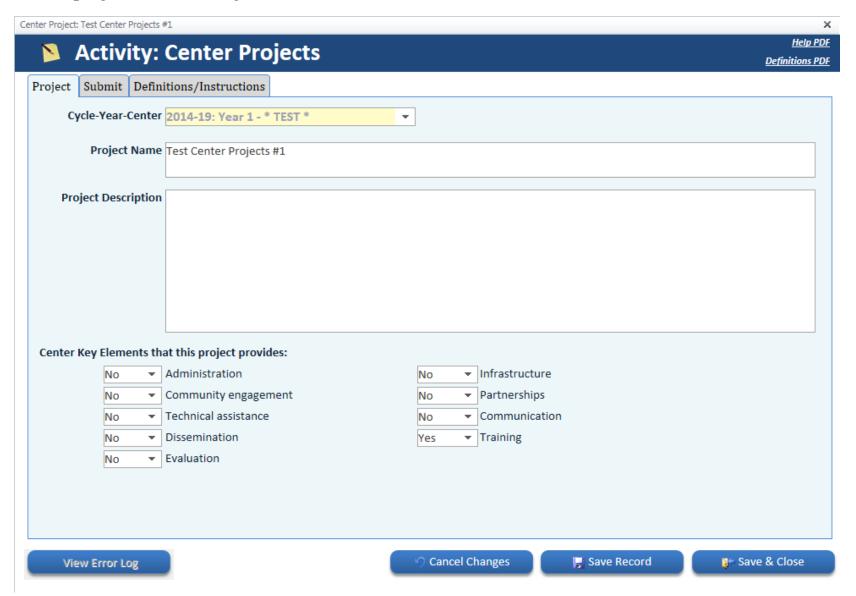


Survey – Activity: Center Projects

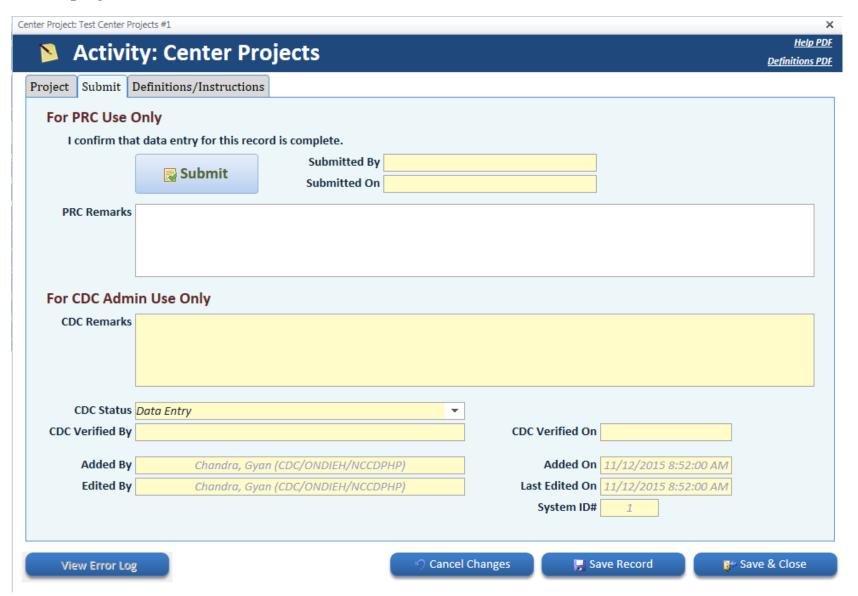
Center projects summary



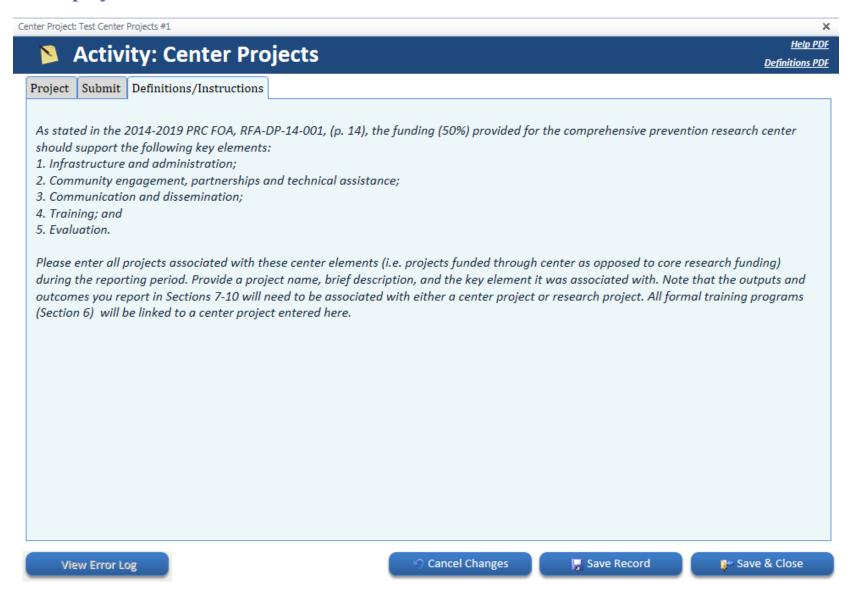
Center project details – Project tab



Center project details – Submit tab

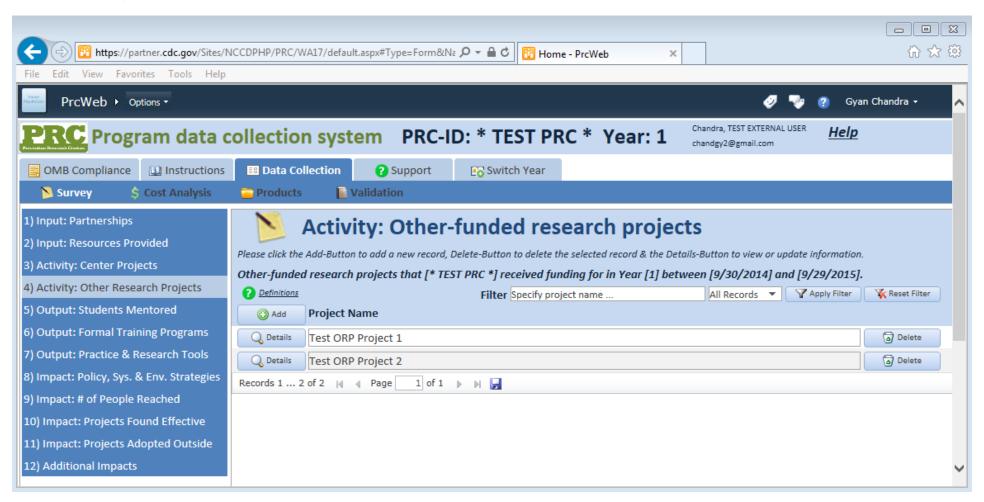


Center project details – Definitions/Instructions tab

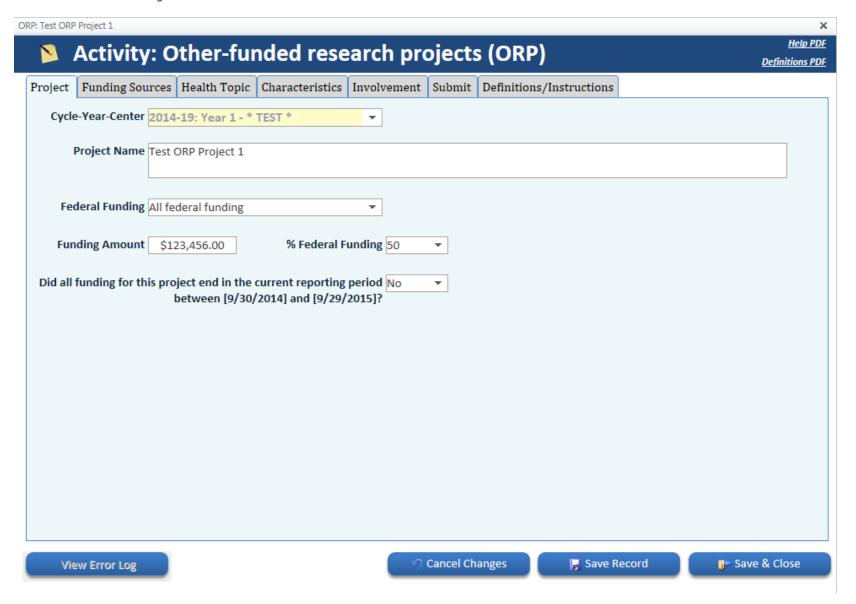


Survey – Activity: Other-funded Research Projects (ORP)

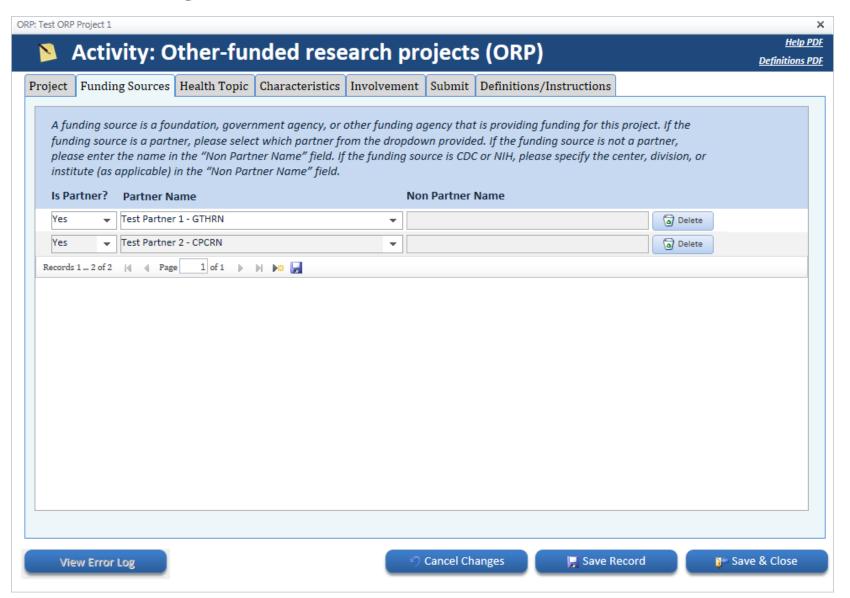
ORP summary



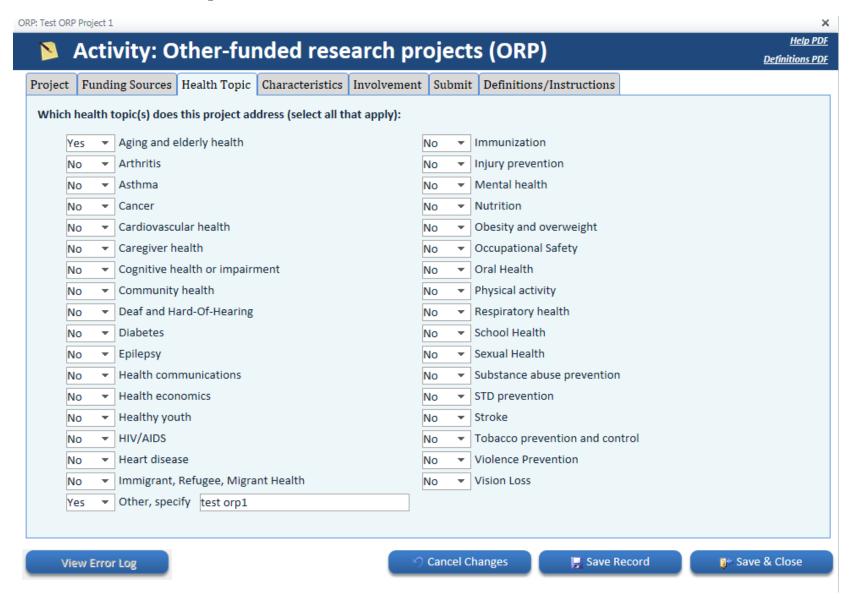
ORP details – Project tab



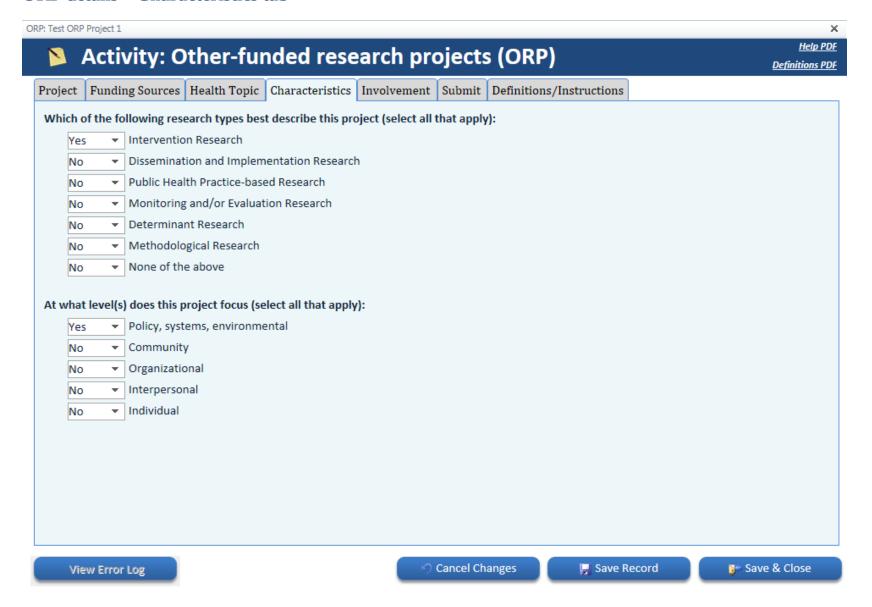
ORP details – Funding Sources tab



ORP details – Health Topic tab



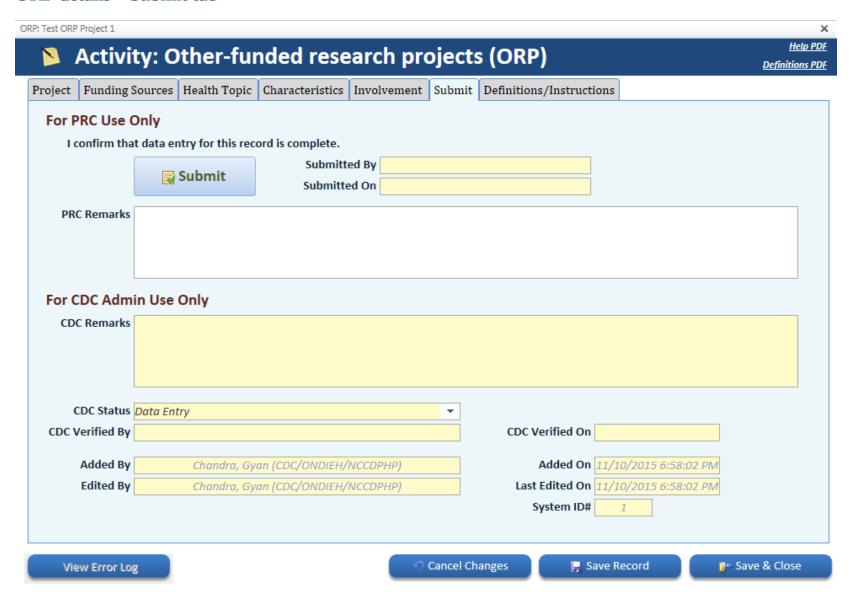
ORP details – Characteristics tab



ORP details – Involvement tab



ORP details – Submit tab

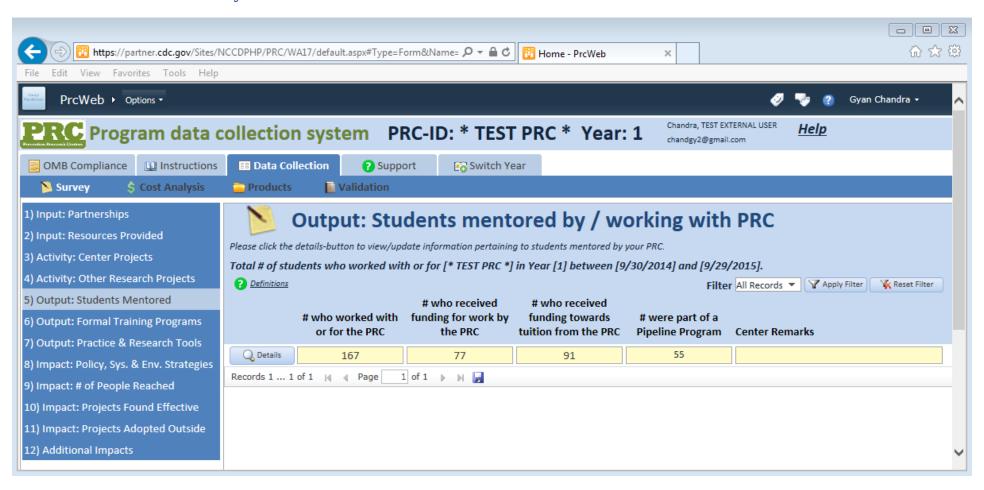


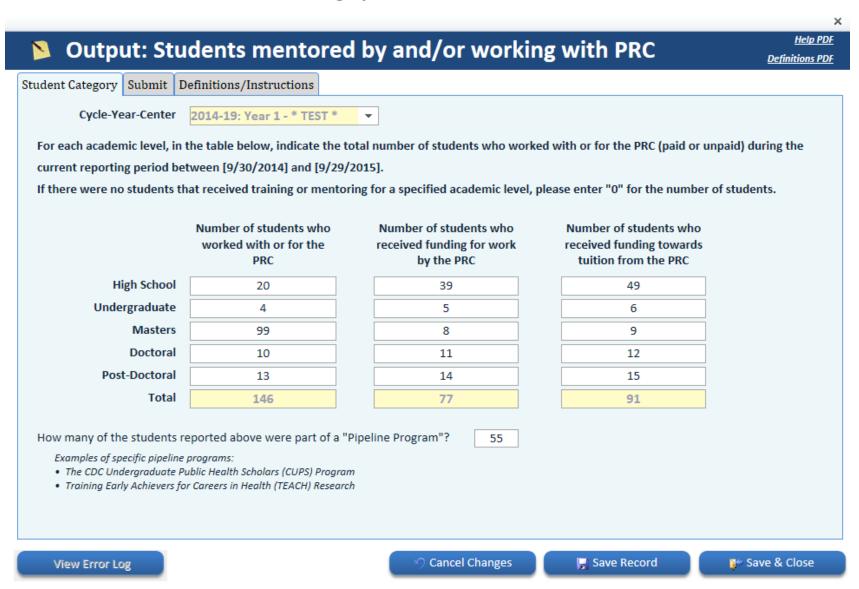
ORP details – Definitions/Instructions tab



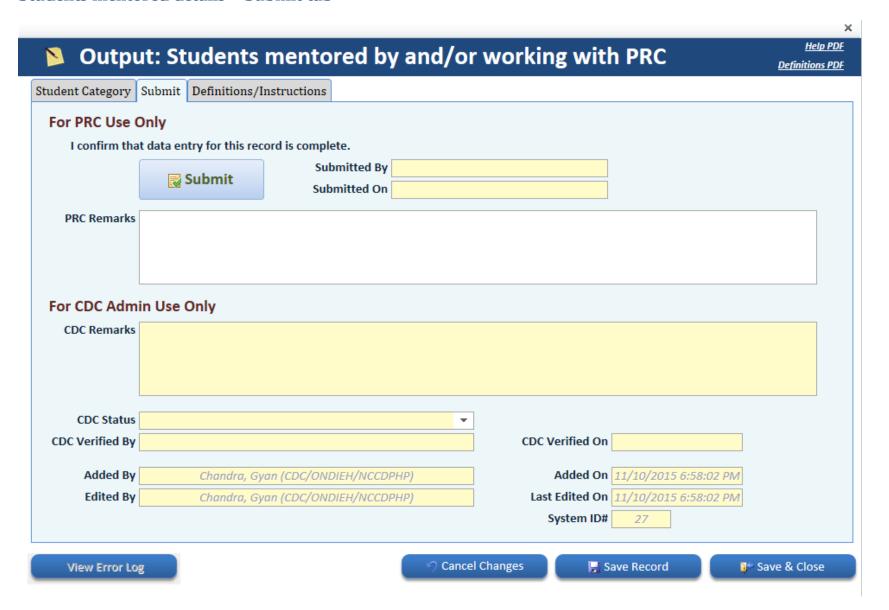
Survey – Output: Students Mentored

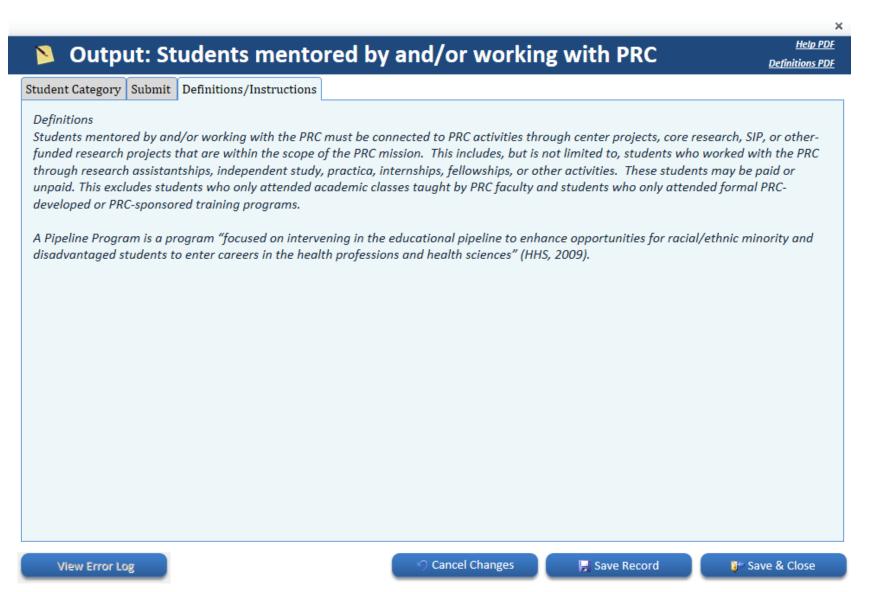
Students mentored summary





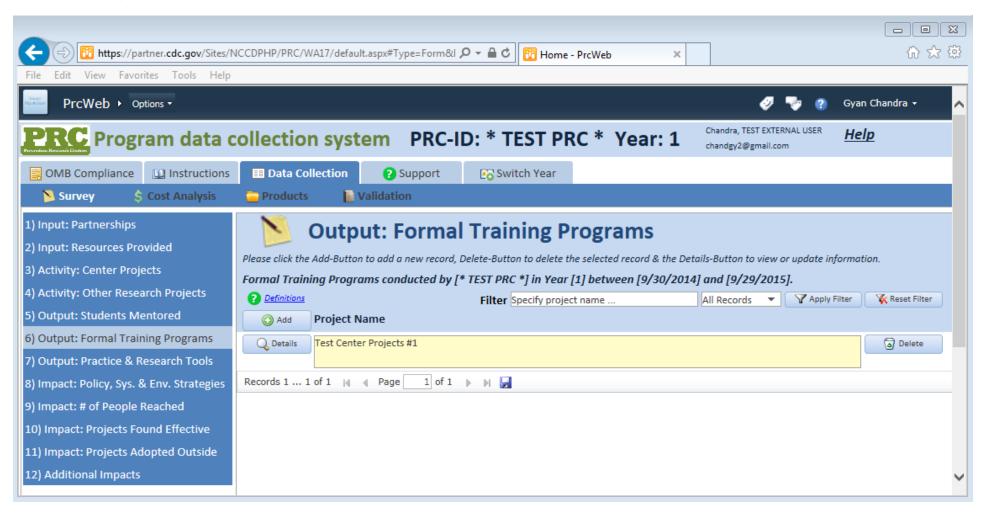
Students mentored details – Submit tab



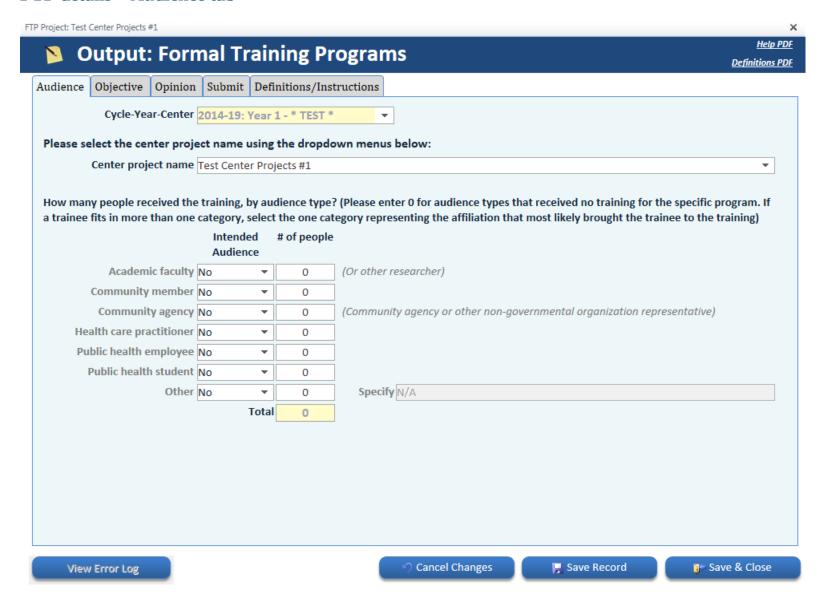


Survey – Output: Formal Training Programs (FTP)

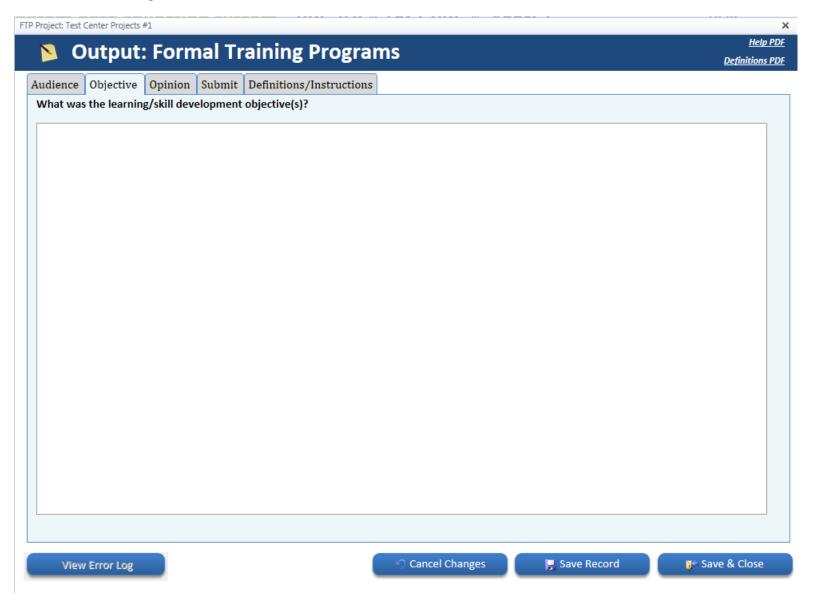
FTP summary



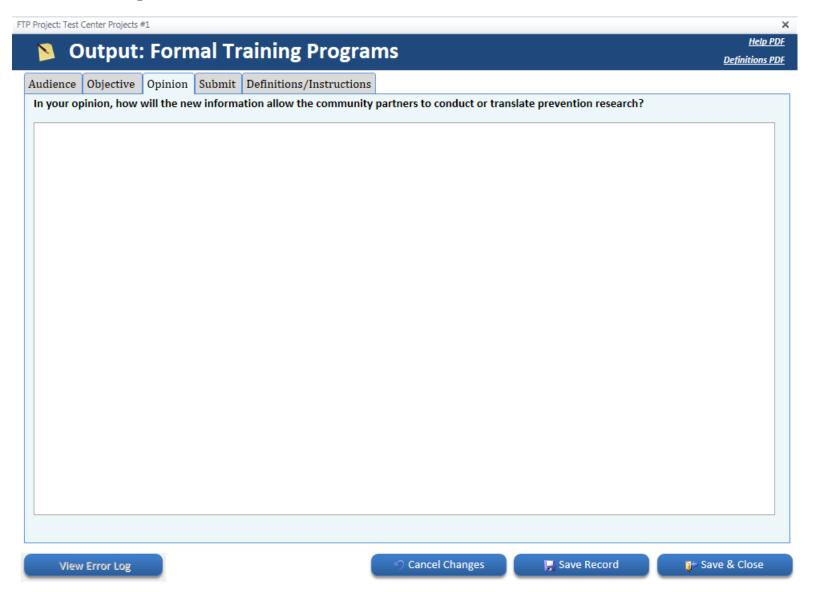
FTP details - Audience tab



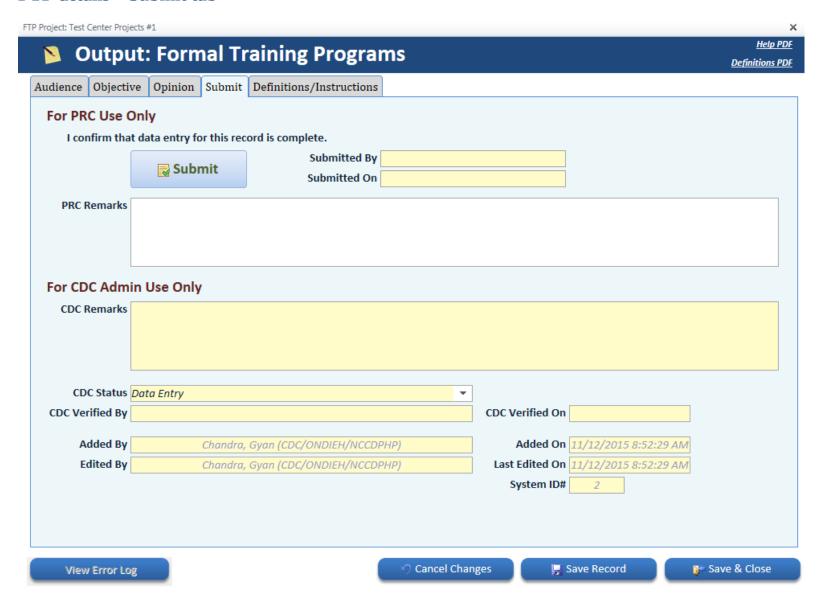
FTP details – Objective tab



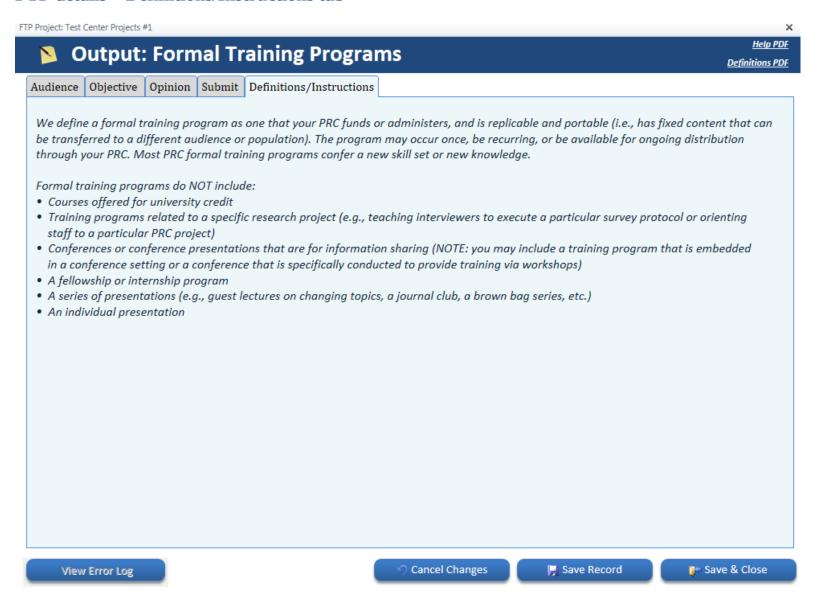
FTP details – Opinion tab



FTP details - Submit tab

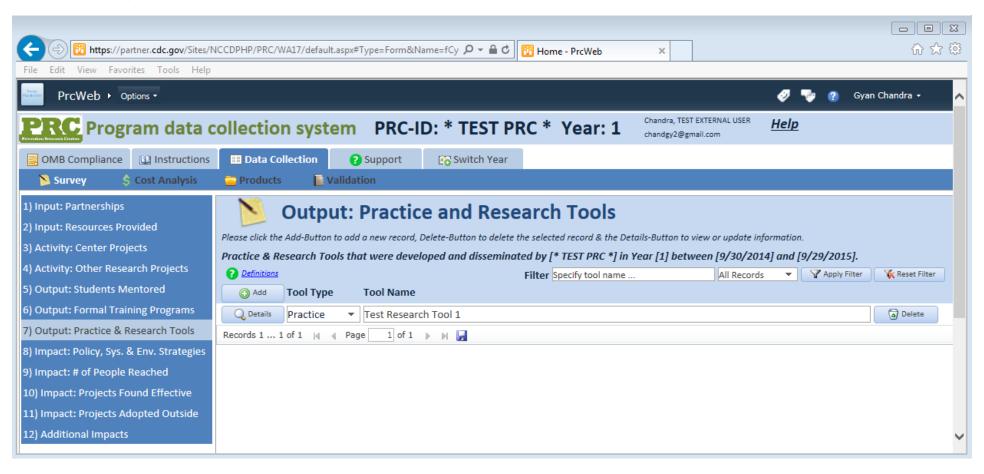


FTP details – Definitions/Instructions tab

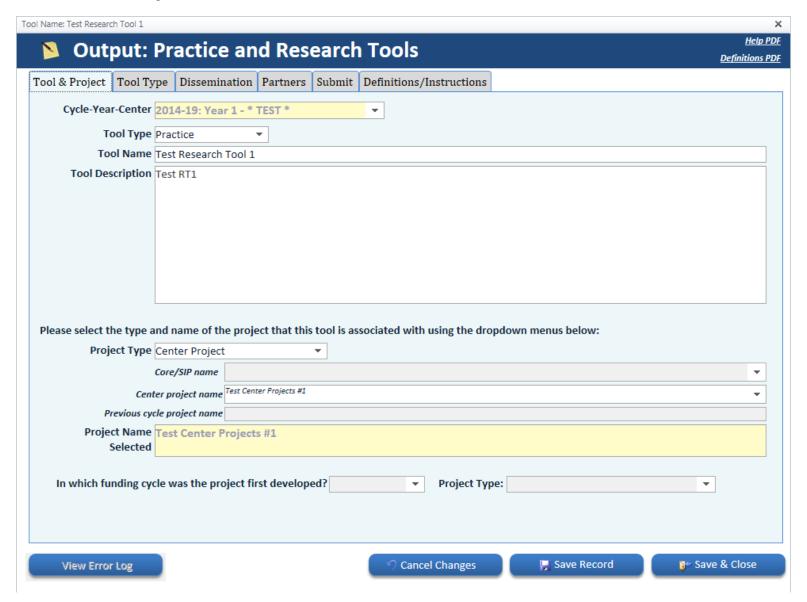


Survey – Output: Practice & Research Tools

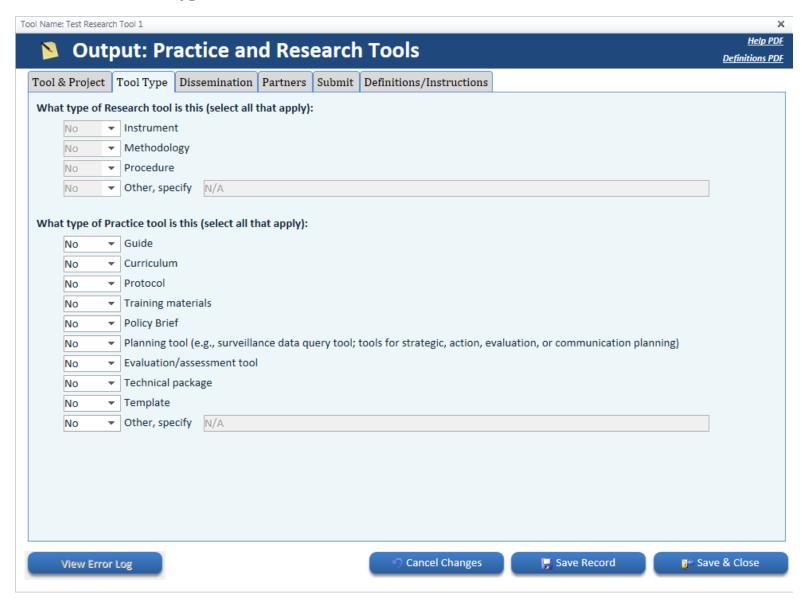
Tools summary



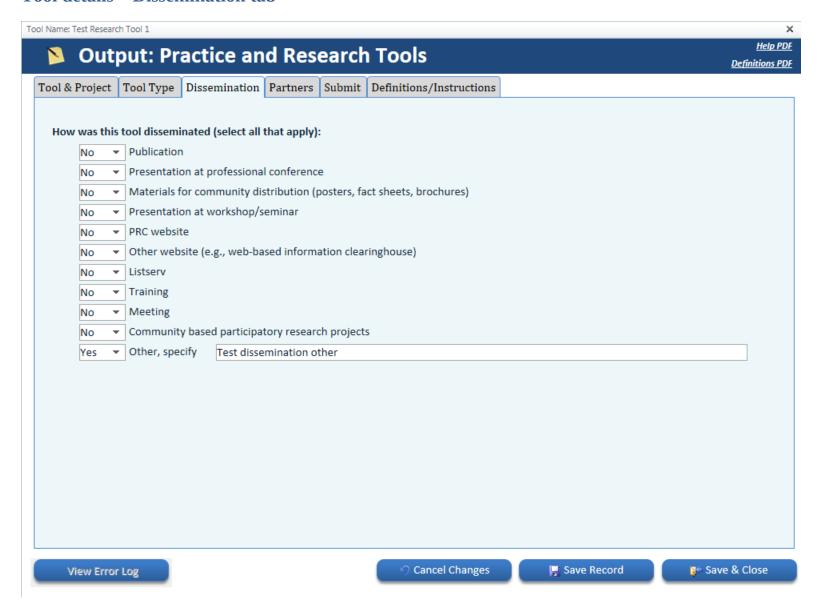
Tool details - Project tab



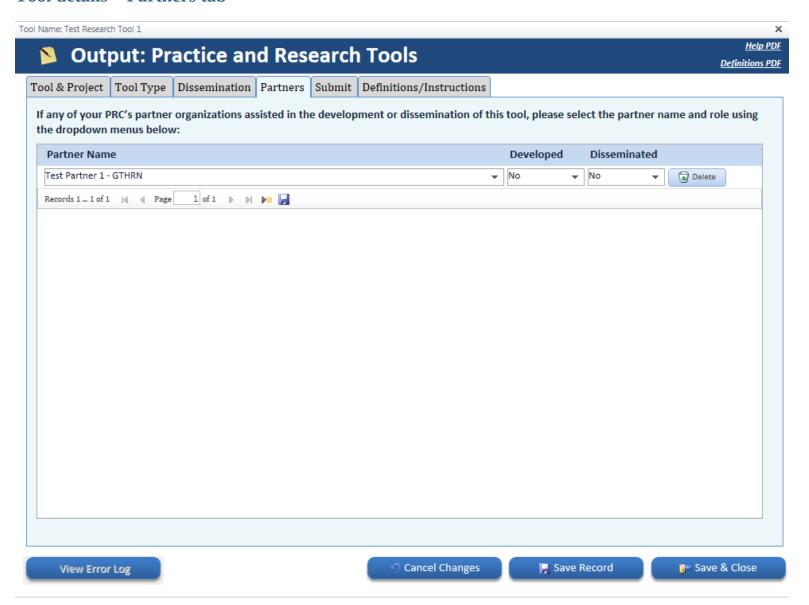
Tool details - Tool Type tab



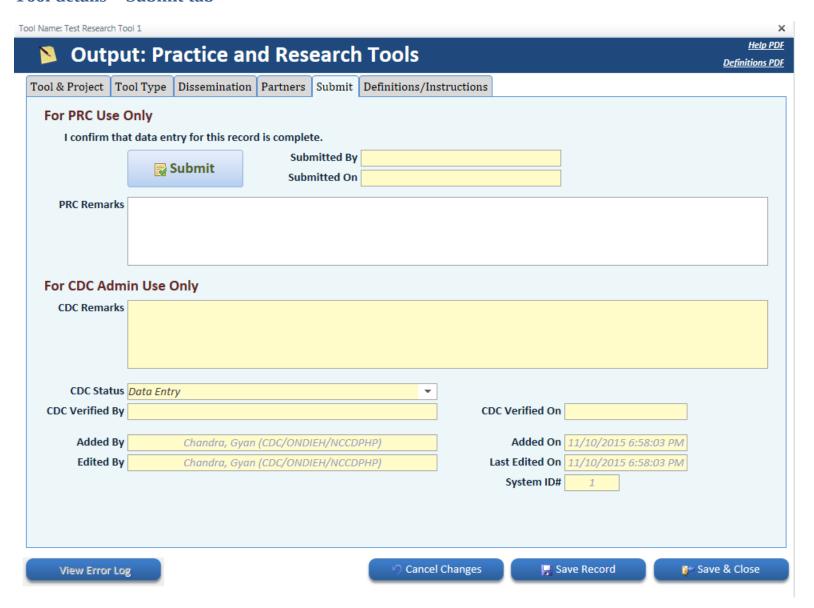
Tool details – Dissemination tab



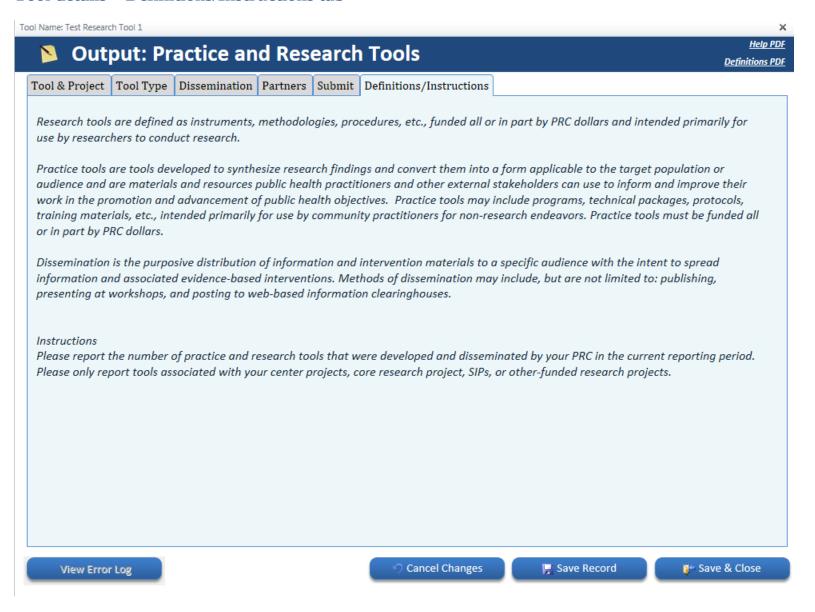
Tool details – Partners tab



Tool details – Submit tab

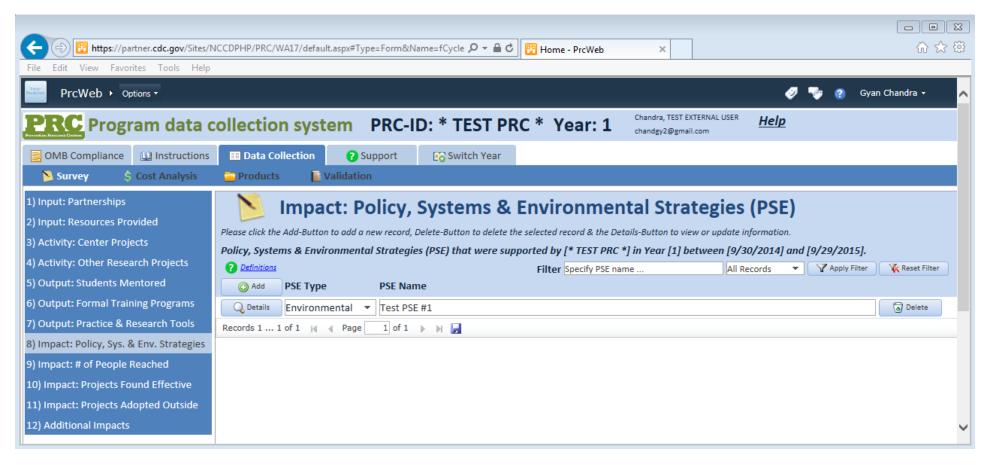


Tool details – Definitions/Instructions tab

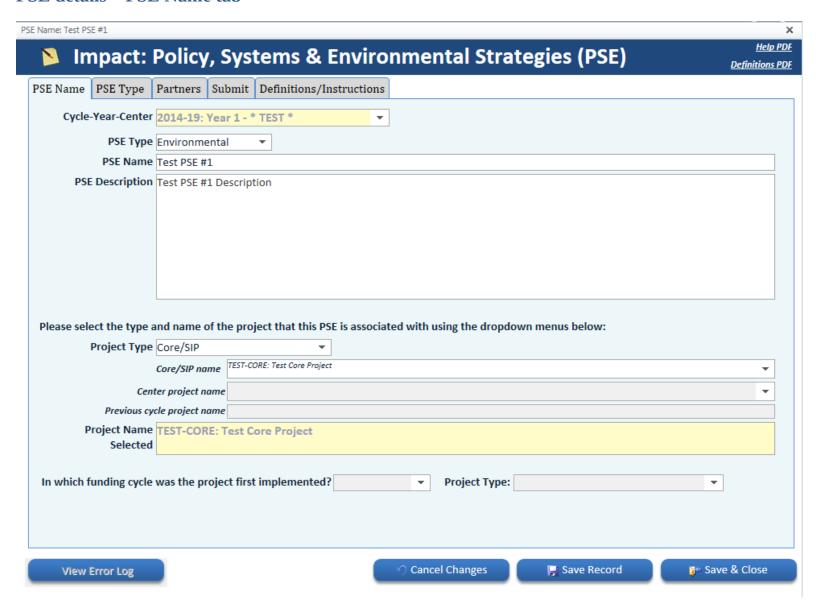


Survey – Impact: Policy, Systems & Environmental Strategies (PSE)

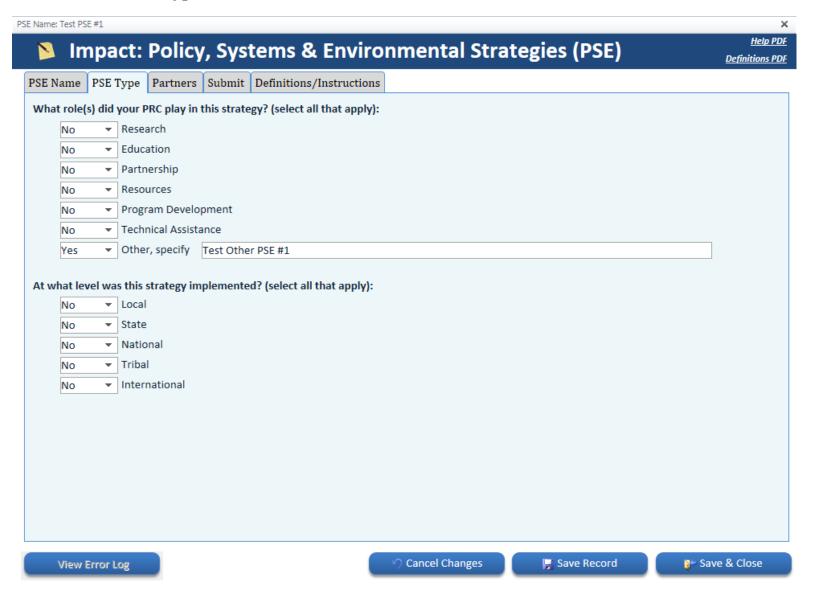
PSE summary



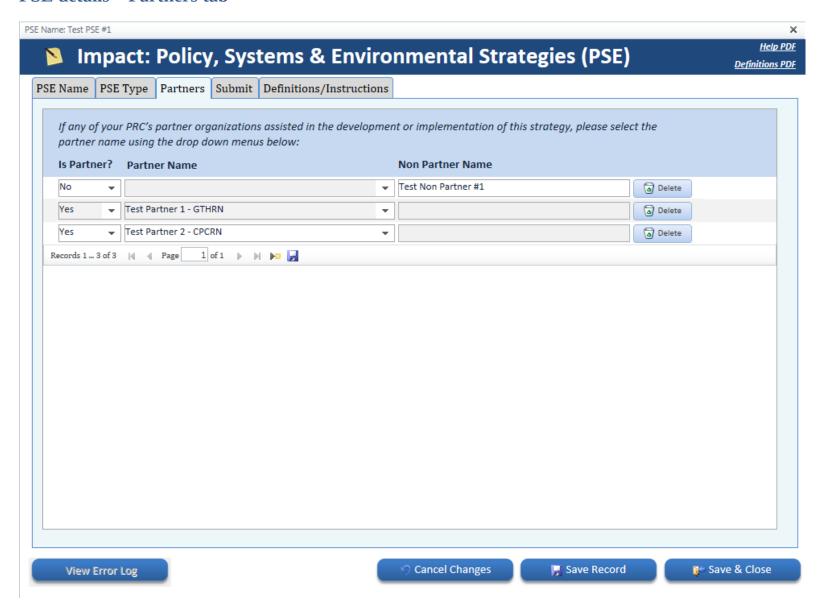
PSE details – **PSE** Name tab



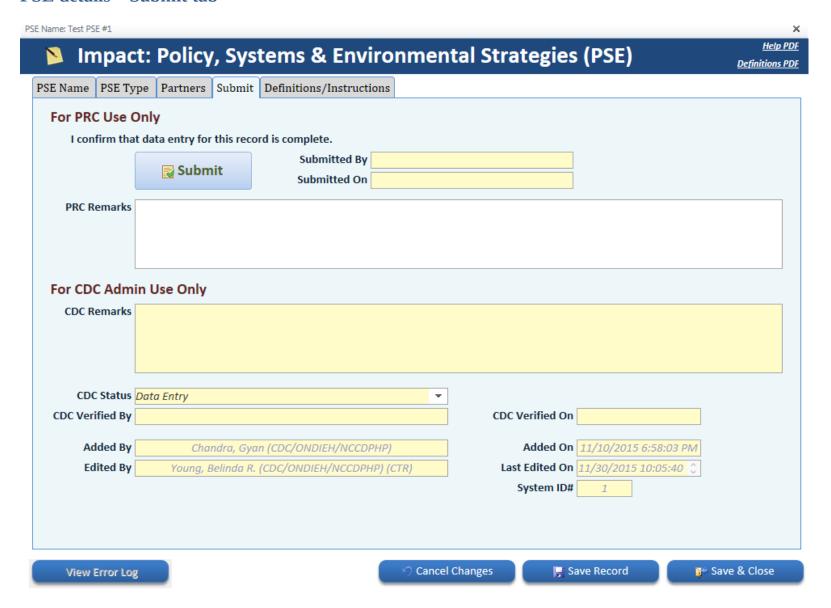
PSE details – PSE Type tab



PSE details – Partners tab



PSE details – Submit tab

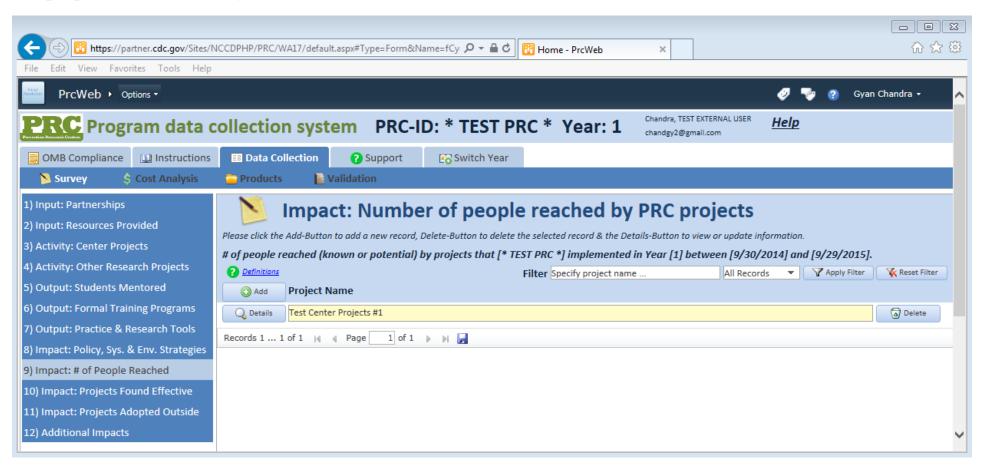


PSE details – Definitions tab

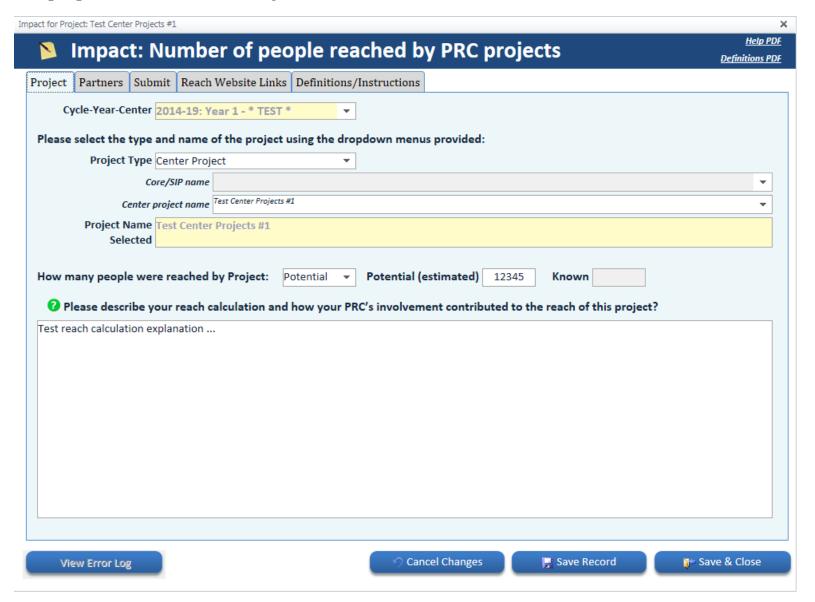


Survey – Impact: # of People Reached

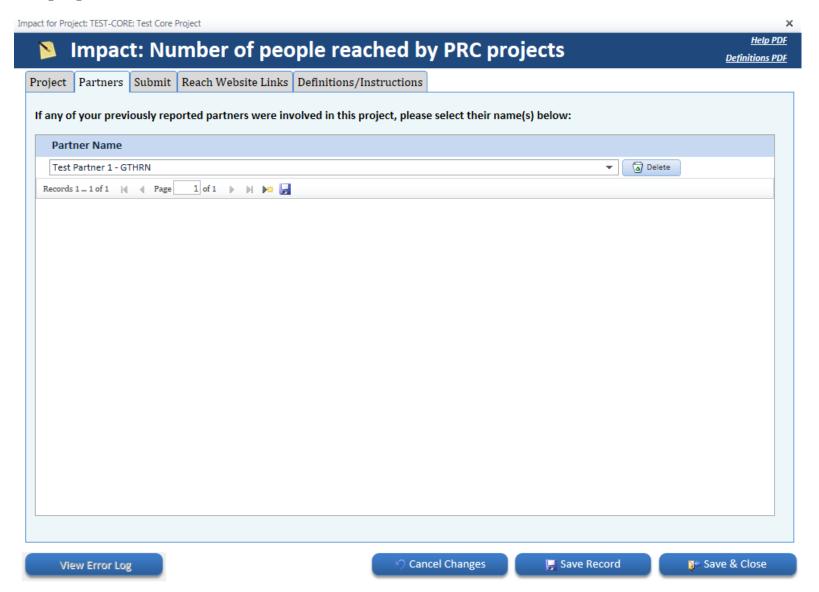
of people reached summary



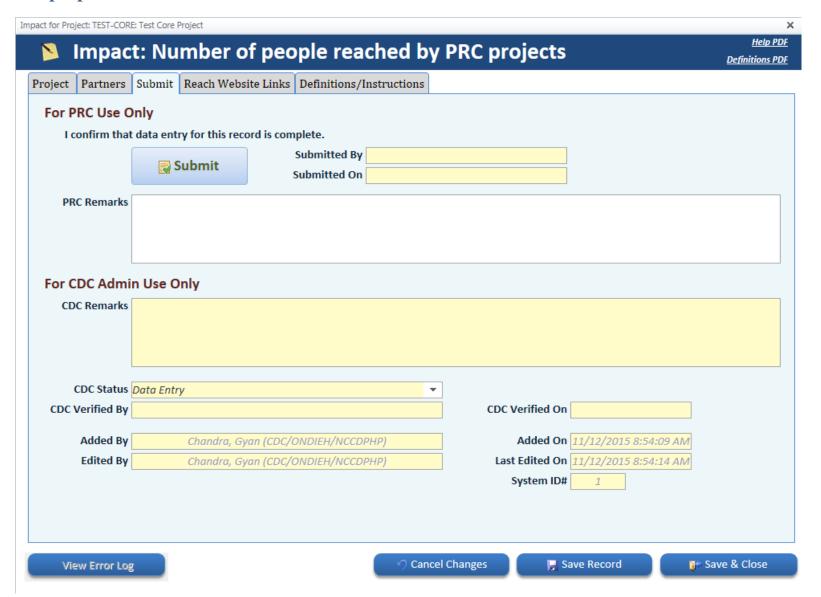
of people reached details - Project tab



of people reached details – Partners tab



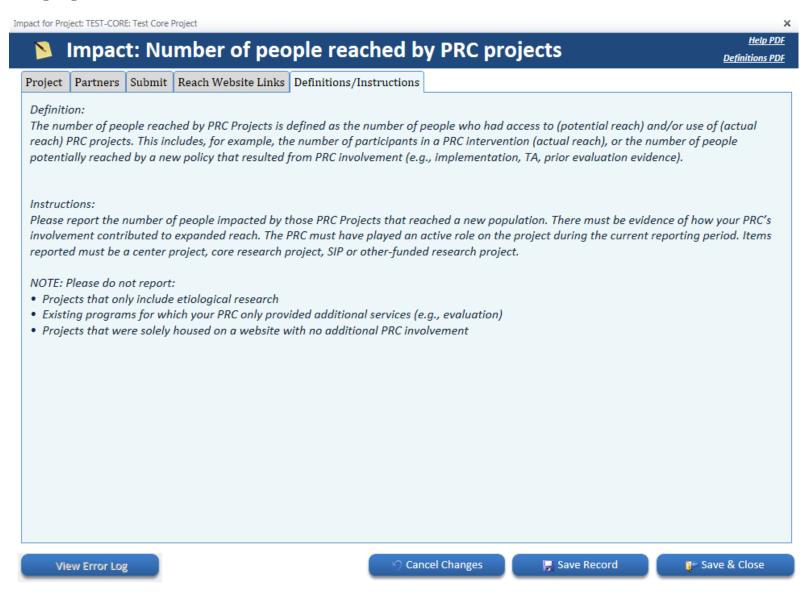
of people reached details - Submit tab



of people reached details - Reach Website Links tab

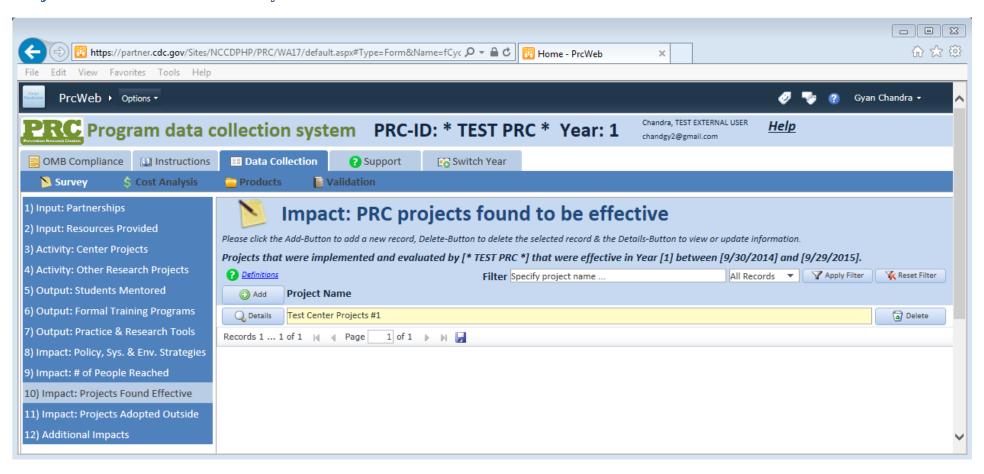
Impact for Project: TEST-CORE: Test Core Project Help PDF Impact: Number of people reached by PRC projects **Definitions PDF** Project Partners Submit Reach Website Links Definitions/Instructions Settings/Topic Reach Measurement Methods Parks/Public Areas Number of people in the community (http://quickfacts.census.gov) Worksites Number of Employees- Employer Records and/or U.S. Census County Business Patterns (www.census.gov/econ/cbp) **Education Settings** Number of enrolled children/students and employees http://factfinder2.census.gov) Number of people in the community (http://quickfacts.census.gov) Government Buildings Hospital/Health Care Facilities Number of patients and employees (http://www.ahd.com/state_statistics.html) Number of residents who live in housing Housing Farmer's Markets Number of residents within a 5-mile radius of the farmer's market (www.freedemographics.com) Chain Retailers Number of community members (http://quickfacts.census.gov) Non-Chain Retailers Number of residents within a 1-mile (urban) or 10-mile (rural) radius of retailer (www.freedemographics.com) Prisons/Juvenile Detention Center Number of inmates/prisoners and employees Number of patrons and employees within a five mile radius of the facility (www.freedemographics.com) Restaurants/Bars/Casinos Smokers CDC State Tobacco Activities Tracking and Evaluation (STATE) System (http://www.cdc.gov/tobacco/state system) and multiply by community census (http://quickfacts.census.gov) Specific Age Ranges All community residents of the target age range and location (http://quickfacts.census.gov) All community residents within the community/zone (http://quickfacts.census.gov) Community or Zoning/Land Use Population Count Specific Program Participation Use Program Records Determining Number of Individuals Use program records to determine the number of participating households and multiply by average number of people per household by Using a Project or Strategy Based on state, county, or zip code (http://auickfacts.census.gov) Household Program Records Cancel Changes Save Record Save & Close View Error Log

of people reached details – Definitions/Instructions tab

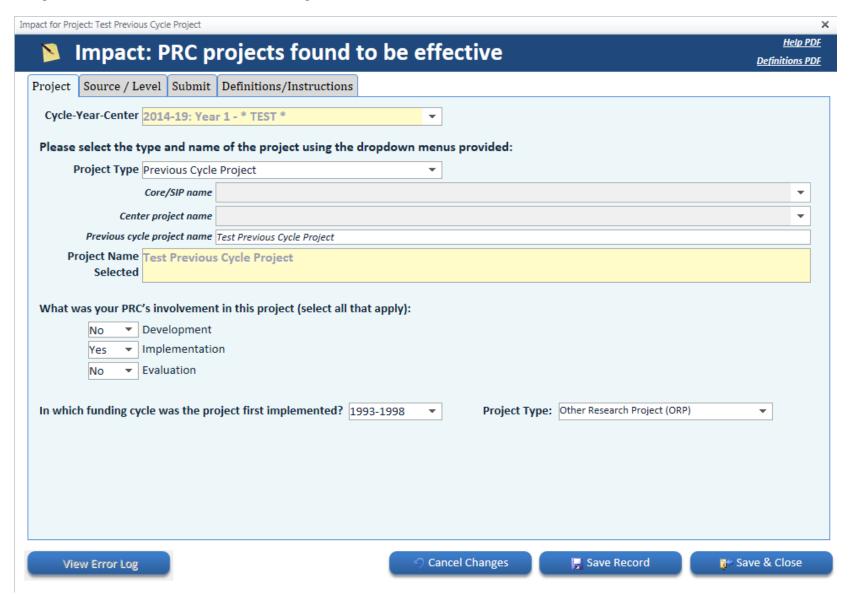


Survey – Impact: Projects Found Effective

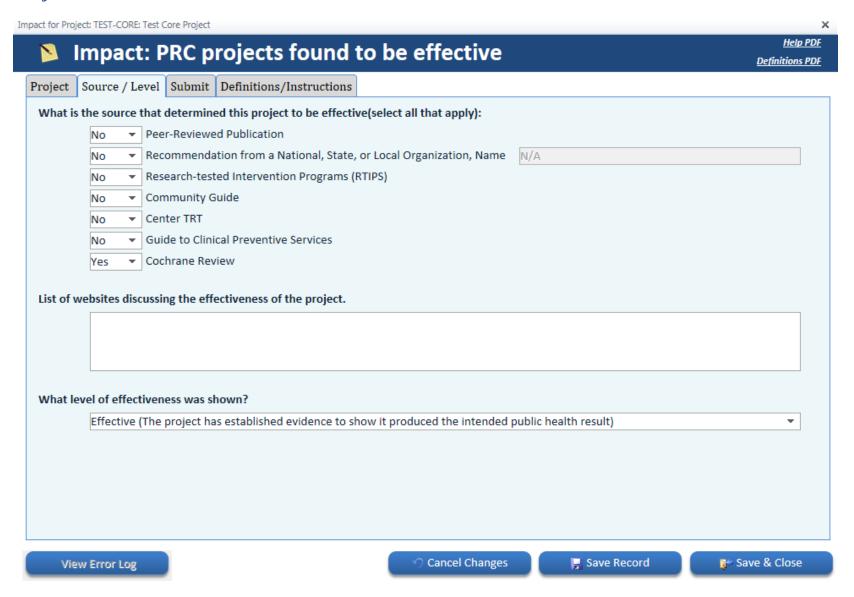
Projects found effective summary



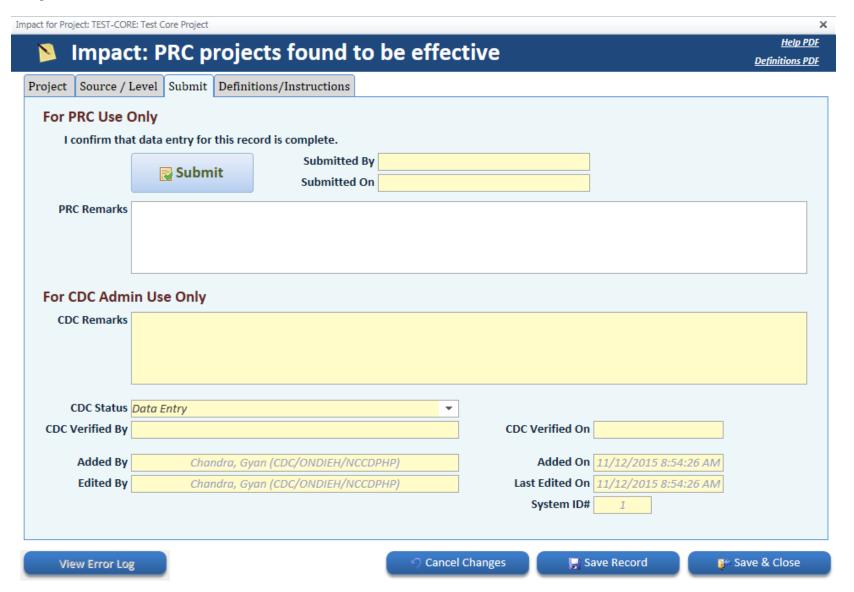
Projects found effective details – Project tab



Projects found effective details - Source/Level tab



Projects found effective details – Submit tab

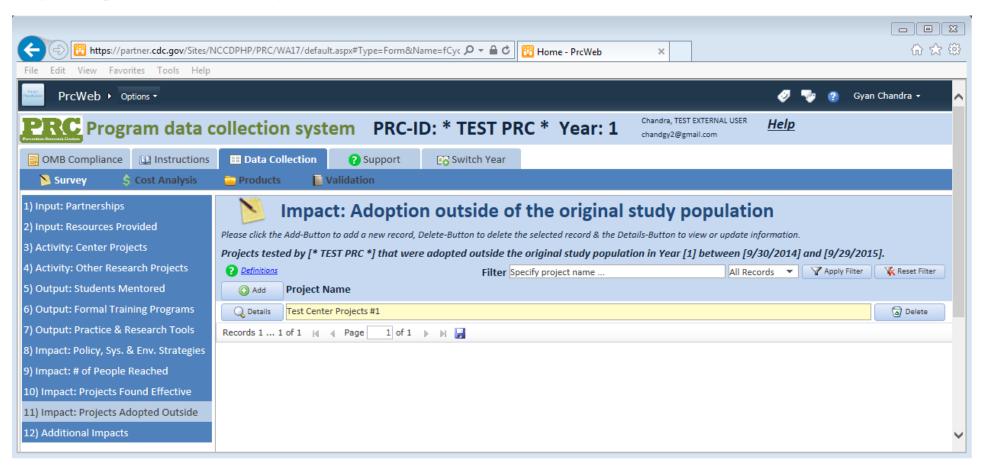


Projects found effective details – Definitions/Instructions tab

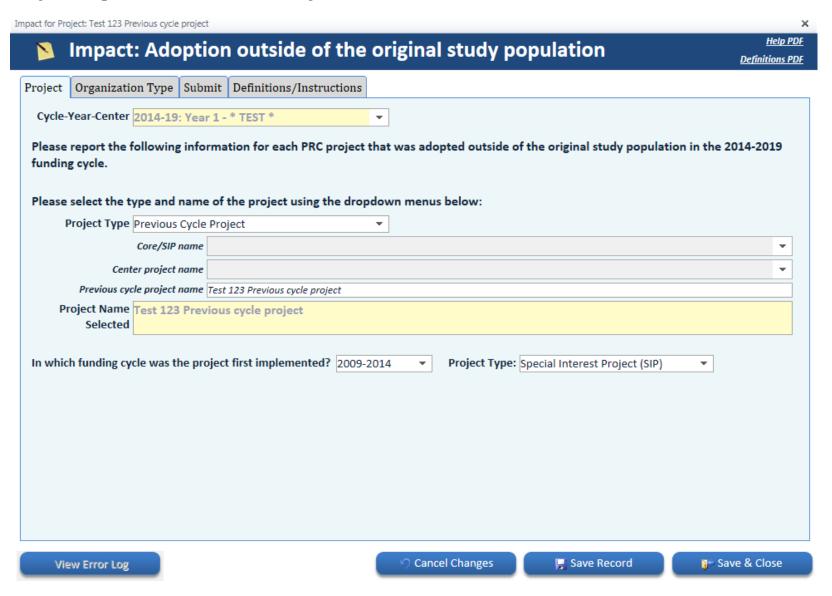


Survey – Impact: Projects Adopted Outside original study population

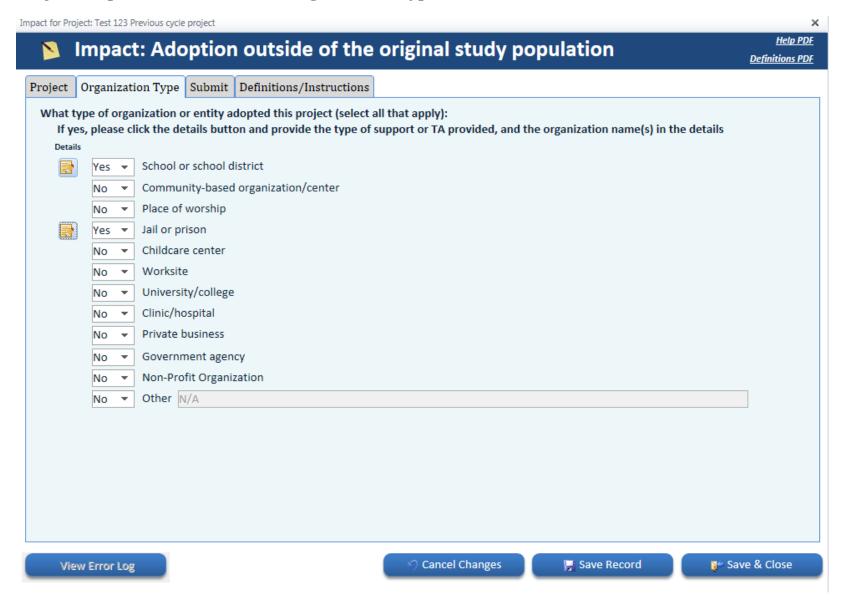
Project adoption outside summary



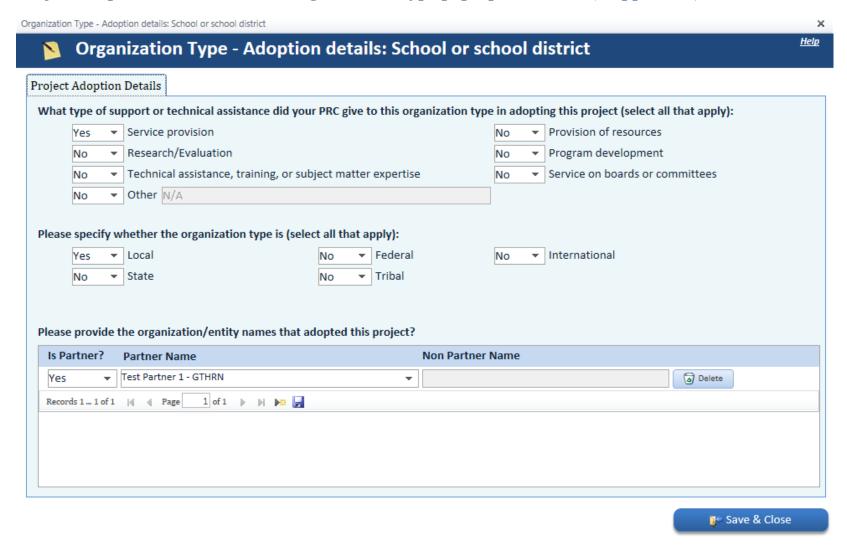
Project adoption outside details – Project tab



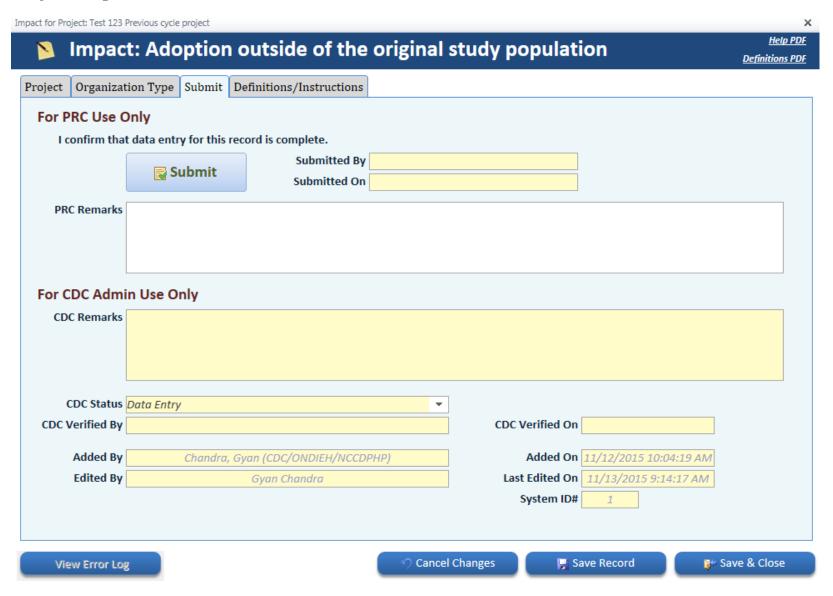
Project adoption outside details – Organization Type tab



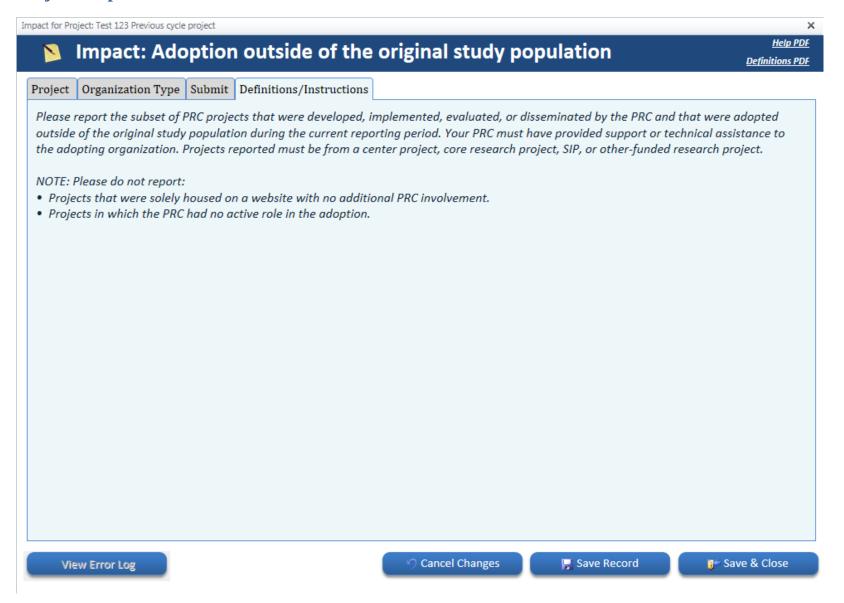
Project adoption outside details – Organization Type pop-up details tab (if applicable)



Project adoption outside details – Submit tab

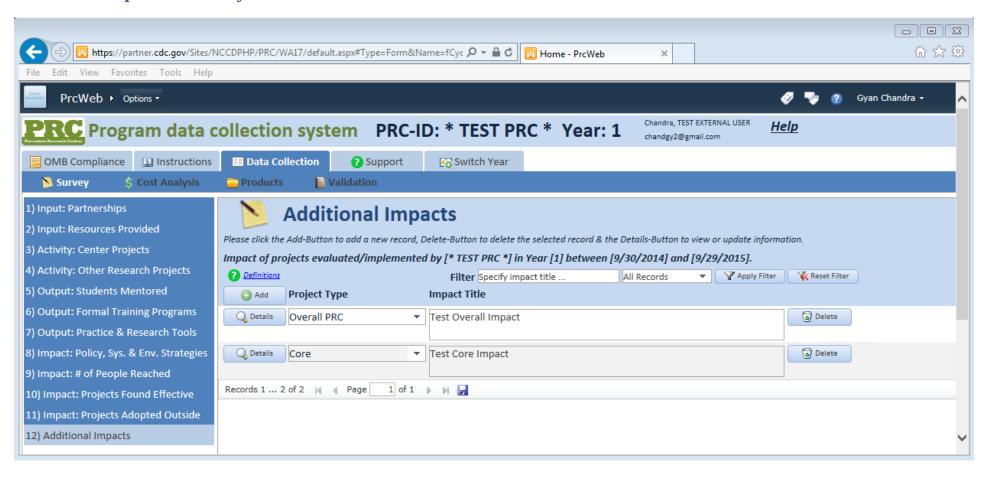


Project adoption outside details – Definitions/Instructions tab

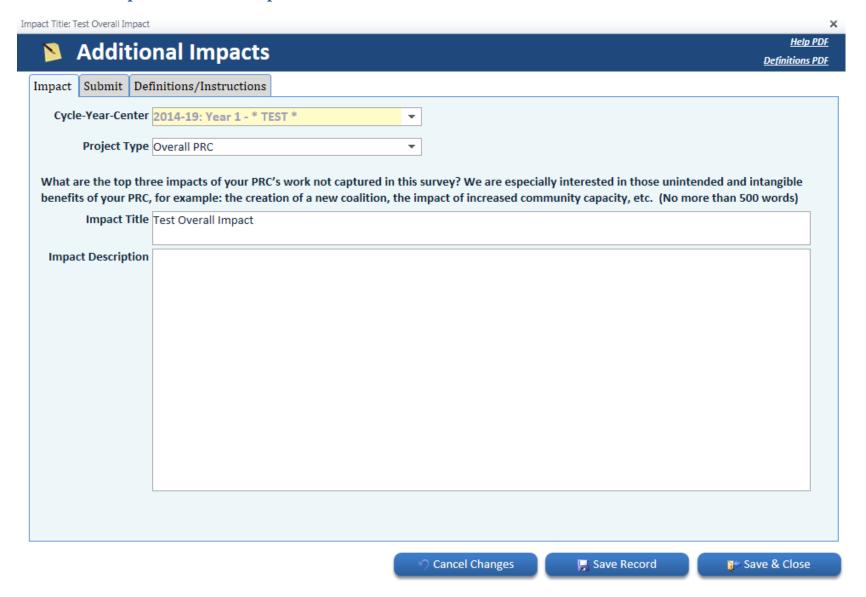


Survey – Additional Impacts

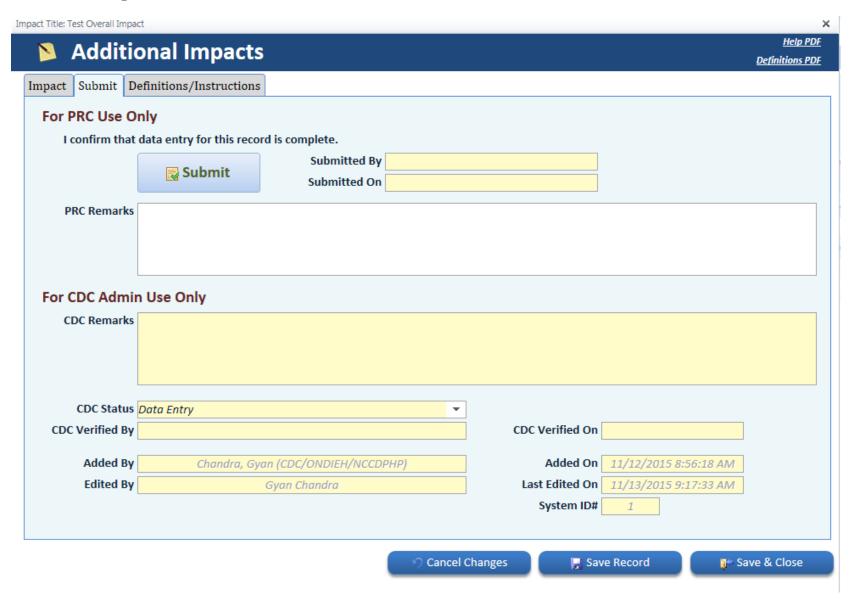
Additional impacts summary



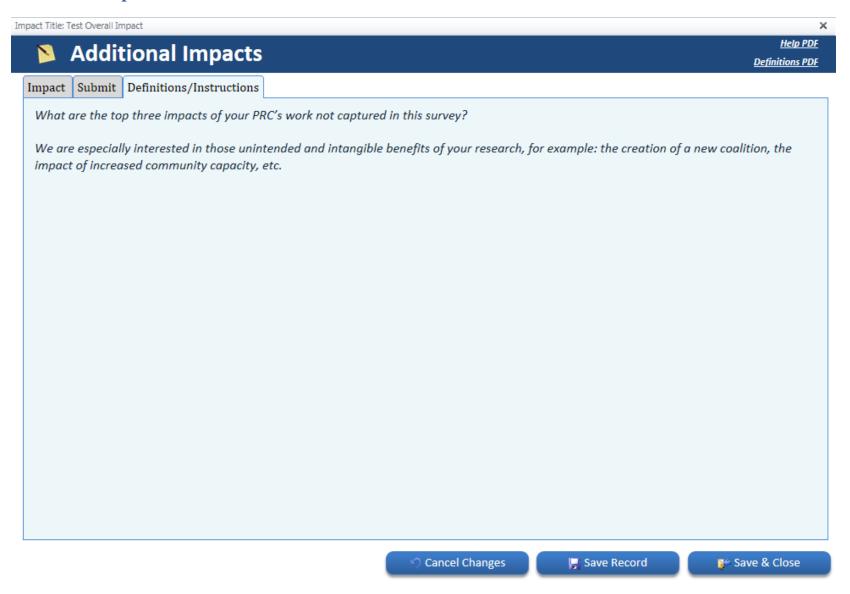
Additional impacts details - Impact tab



Additional impacts details - Submit tab

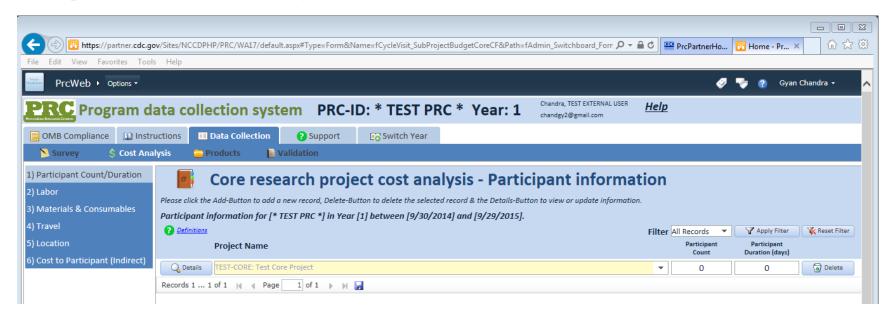


Additional impacts details – Definitions/Instructions tab

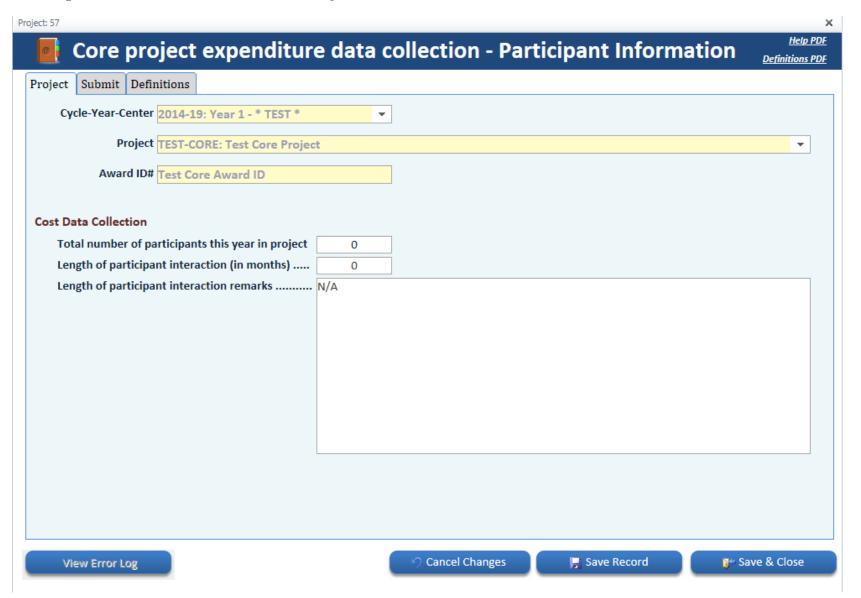


Cost Analysis – Participant Count/Duration

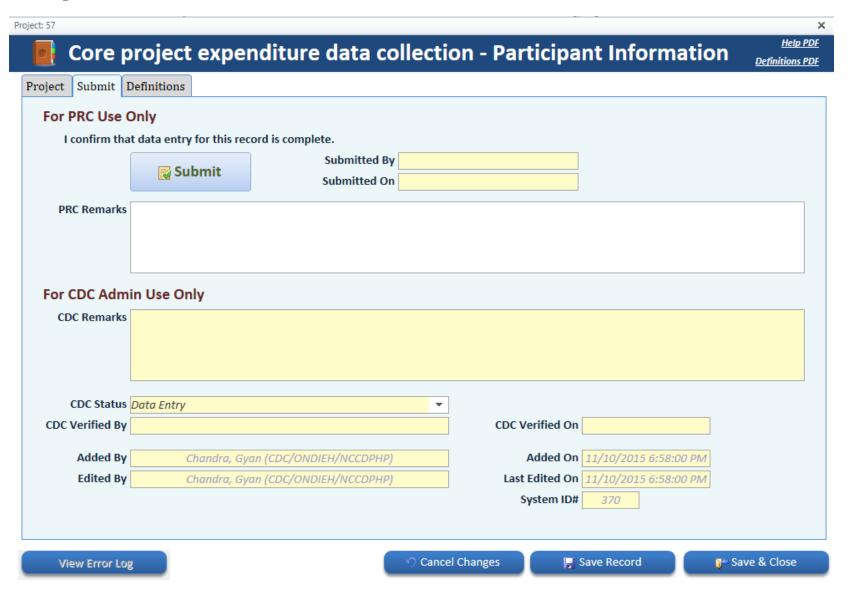
Participant count/duration summary



Participant count/duration details - Project tab



Participant count/duration details - Submit tab

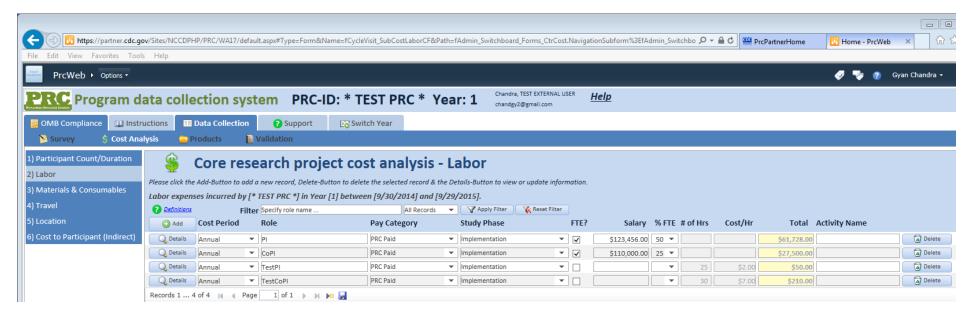


Participant count/duration details - Definitions/Instructions tab

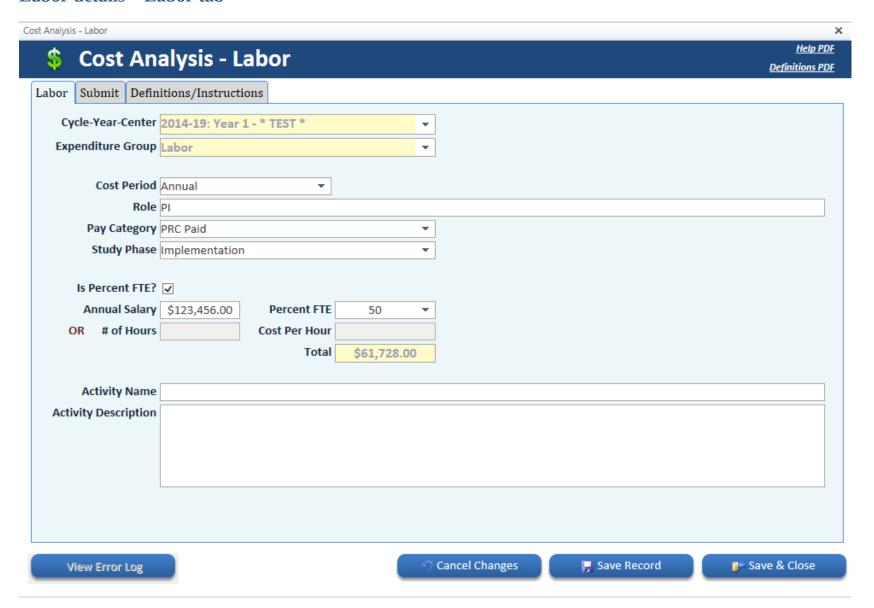
Project: 57 Help PDF Core project expenditure data collection - Participant Information **Definitions PDF** Project Submit Definitions If the PRC Core Research Project directly involves participants, please complete this section. For example, if the PRC Core Research Project is an intervention that involves participant recruitment. If the PRC Core Research Project does not directly involve participants, disregard this section. For example, if the PRC Core Research Project is a dissemination project, disturbed via various media channels. 1. Total number of participants: Please list the total number of participants involved with the PRC Core Research Project during this specific year. 2. Expenditure Type: Please list participant related expenses used during PRC Core Research Project. For example, costs of gift cards used to recruit participants. 3. Cost Period: Frequency of data entry, you can select to enter annually, semi-annually, quarterly, monthly or as a one-time cost. 4. Pay Category: This column has a drop-down menu option, which includes: PRC paid, volunteer, and consultant/contractor. Please choose the appropriate option for each title/person listed. - PRC Paid refers to anyone who is part of the PRC faculty and staff and who were paid using PRC core research project dollars. - Volunteer is anyone who provided time to the PRC core research project but who was not paid for their time. Volunteers may include university colleagues who provided expertise but who did not receive compensation, as well as students, community members, etc. - Consultant/Contractor refers to anyone who is not part of the PRC faculty and staff but worked on the PRC core research project and received compensation. 5. Number of Units: Please provide the total number of each listed item. Input "1" for cost reflecting totals. 6. Cost per Unit: Please provide the unit cost of each listed item. Input total cost if reporting items in bulk. Ex: Total semi-annual participant recruiting gift-cards # of units = 200; Cost per unit = \$25. 7. Description: Please provide a brief description each listed item. Descriptions do not have to be sentences, but need to be clear and concise. **Cancel Changes** Save & Close Save Record View Error Log

Cost Analysis – Labor

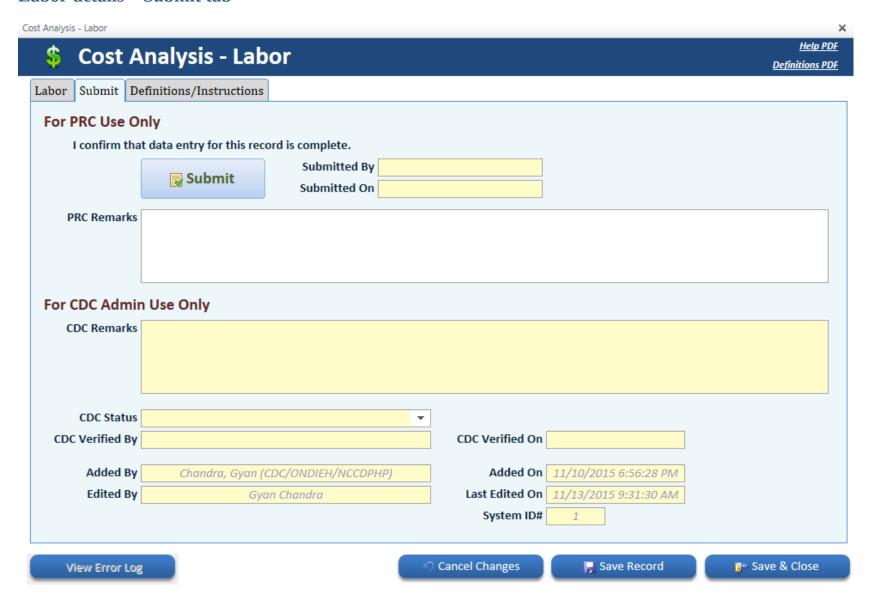
Labor summary



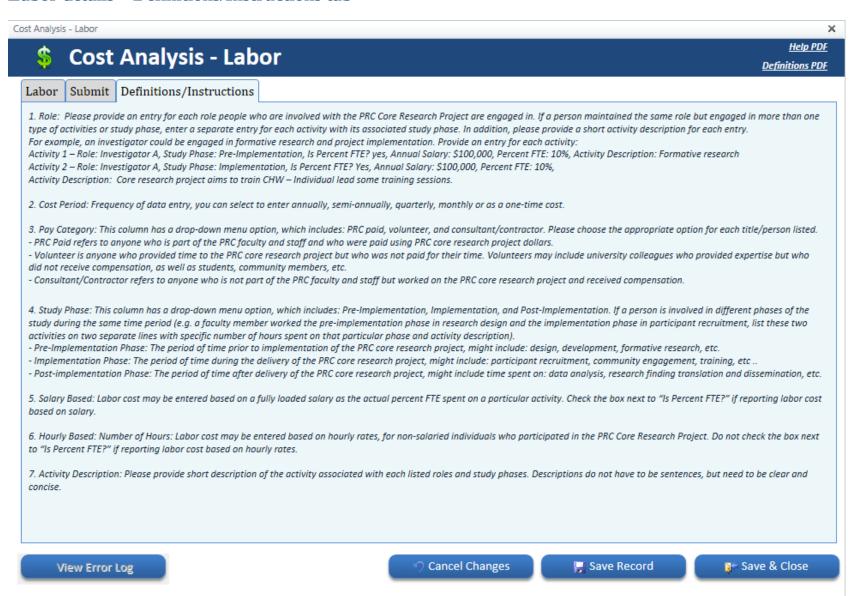
Labor details - Labor tab



Labor details – Submit tab

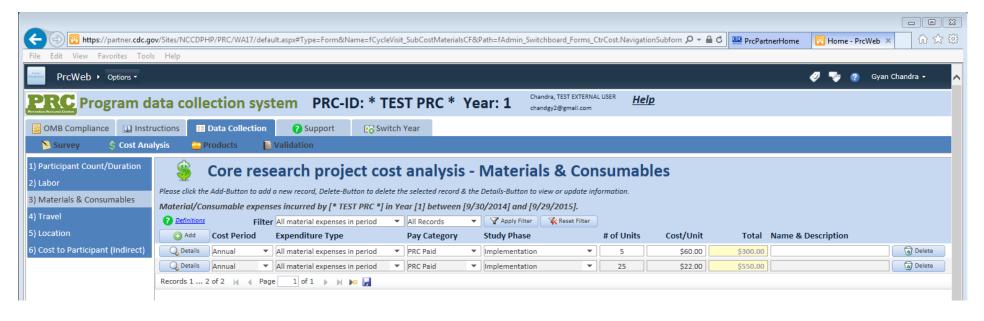


Labor details – Definitions/Instructions tab

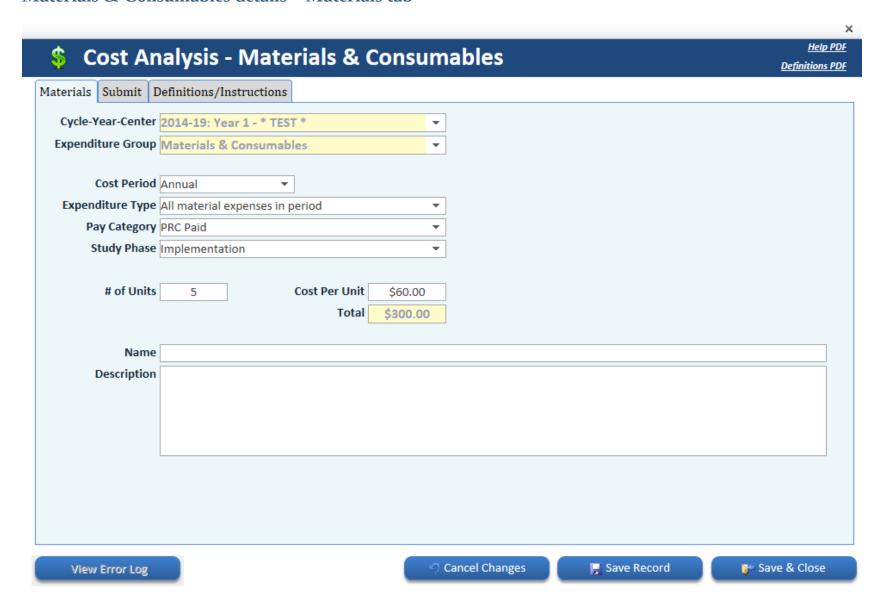


Cost Analysis – Materials & Consumables

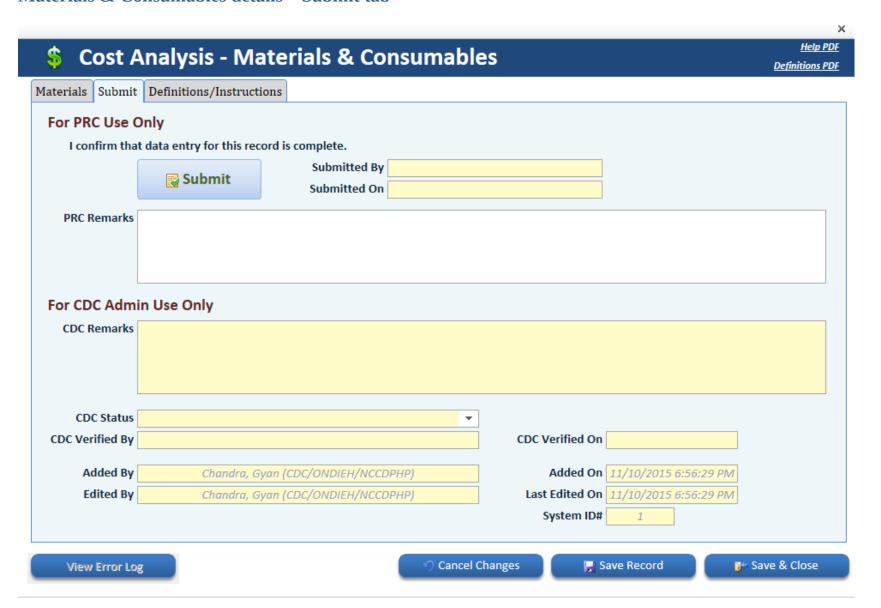
Materials & Consumables summary



Materials & Consumables details – Materials tab



Materials & Consumables details – Submit tab



View Error Log

Cost Analysis - Materials & Consumables Definitions PDF Materials Submit Definitions/Instructions 1. Cost Period: Frequency of data entry, you can select to enter annually, semi-annually, quarterly, monthly or as a one-time cost. 2. Type: This column has a drop-down menu with the following options: - All materials expenses in period: Indicates you are reporting the total dollar amount for all materials and consumables expenses within the specified cost period. - Office Supplies - Shipping Services - Computer Software - Marketing Medical Supplies - Other Equipment (Provide short description below) - Other Materials Consumables (Provide short description below) 3. Pay Category: This column has a drop-down menu option, which includes: PRC Paid, and In-Kind/Donated. - PRC Paid refers to any materials and consumables paid using PRC core research project dollars. - In-Kind/Donated refers to any materials and consumables used on the PRC core research project that were given in-kind or donated. This might include donated ad spots from a local TV station, donated medical supplies from a pharmaceutical company, free printing services from the university, etc. 4. Study Phase: This column has a drop-down menu option, which includes: Pre-Implementation, Implementation, and Post-Implementation. If a person is involved in different phases of the study during the same time period (e.a. a faculty member worked the pre-implementation phase in research desian and the implementation phase in participant recruitment, list these two activities on two separate lines with specific number of hours spent on that particular phase and activity description). - Pre-Implementation Phase: The period of time prior to implementation of the PRC core research project, might include: design, development, formative research, etc. - Implementation Phase: The period of time during the delivery of the PRC core research project, might include: participant recruitment, community engagement, etc. - Post-implementation Phase: The period of time after delivery of the PRC core research project, might include time spent on: data analysis, research finding dissemination, etc. Number of Units: Please provide the total number of each listed item. Input "1" for cost reflecting totals. Cost per Unit: Please provide the unit cost of the listed materials and consumables. Input total cost if reporting items in bulk. Ex: Total semi-annual shipping cost: # of units = 1; Cost per 7. Description: Please provide a brief description for "other equipment" and "other materials and consumables". Descriptions do not have to be sentences, but need to be clear and concise.

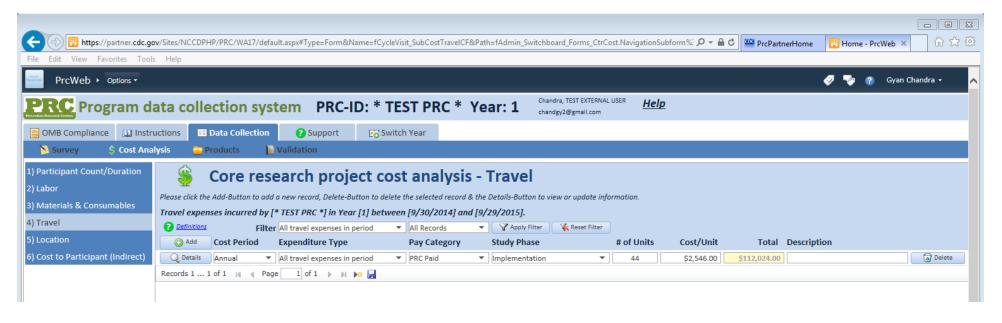
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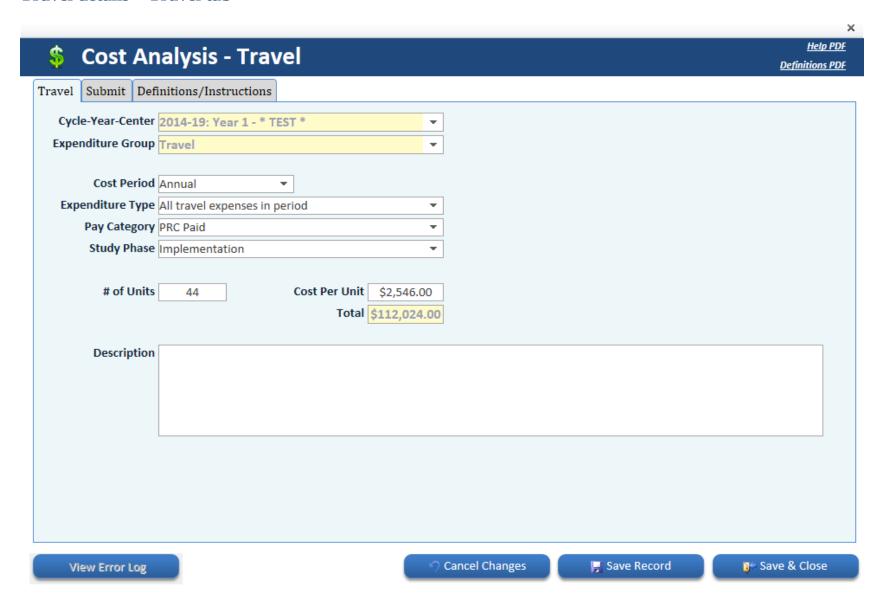
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Cost Analysis – Travel

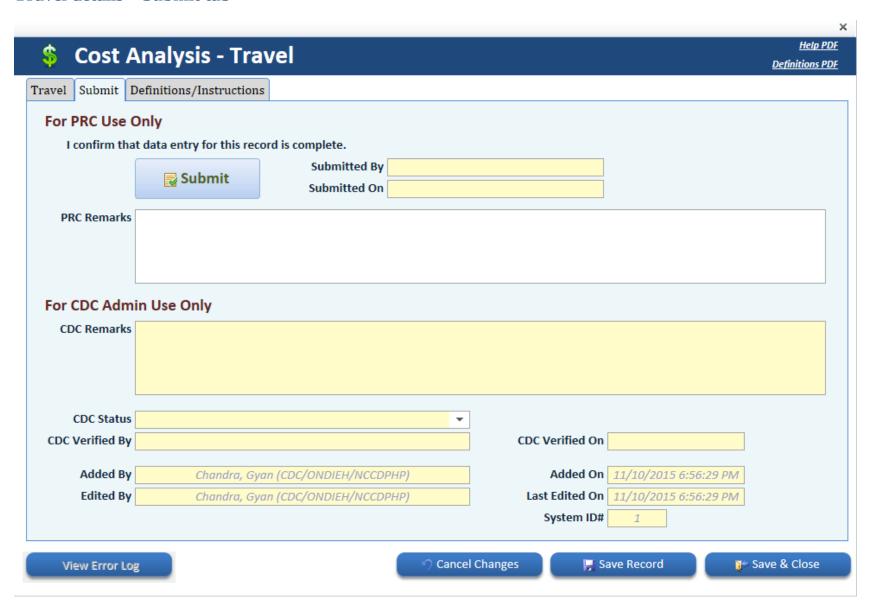
Travel summary



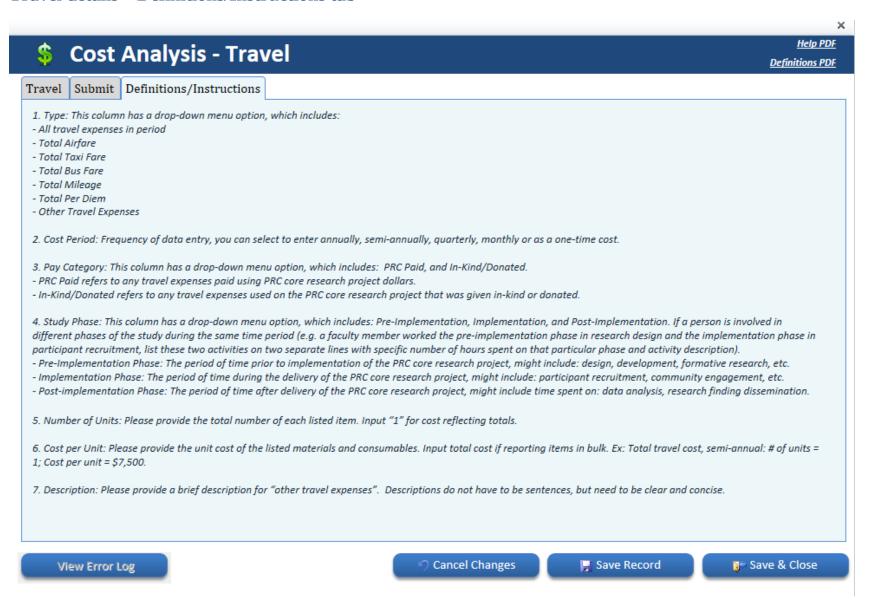
Travel details – Travel tab



Travel details - Submit tab

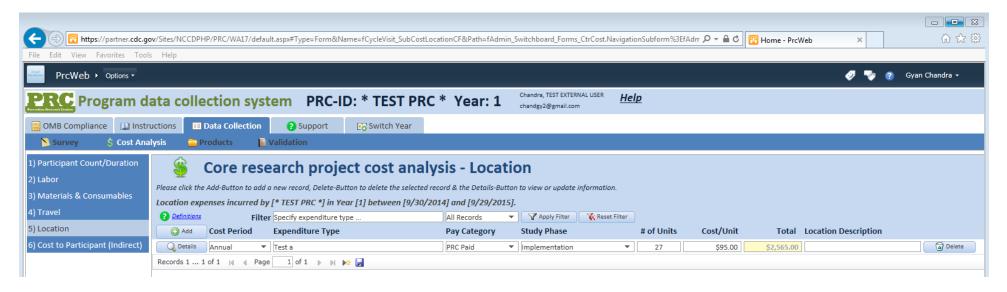


Travel details – Definitions/Instructions tab

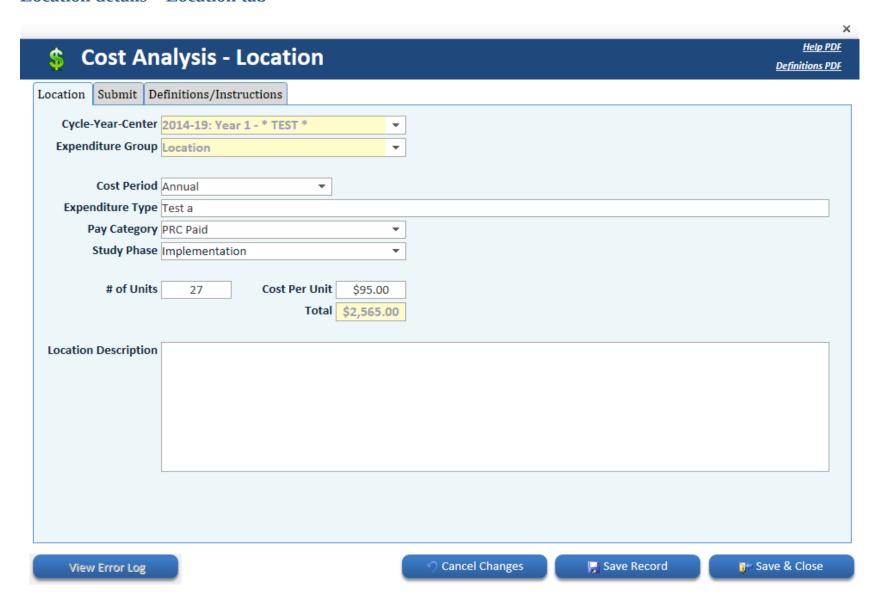


Cost Analysis – Location

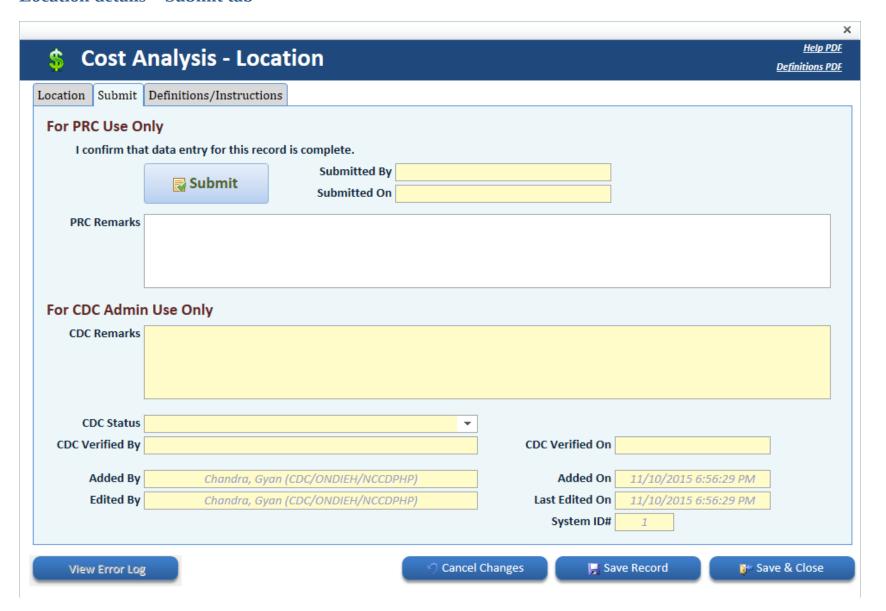
Location summary



Location details – Location tab



Location details – Submit tab



💲 Cost Analysis - Location

Help PDF **Definitions PDF**

Location Submit Definitions/Instructions

- 1. Type: Complete this section if the PRC Core Research Project delivery or implementation required additional locations, outside of the PRC's office space. For example, lobby of a retail space or rented conference room.
- 2. Cost Period: Frequency of data entry, you can select to enter annually, semi-annually, quarterly, monthly or as a one-time cost.
- 3. Pay Category: This column has a drop-down menu option, which includes: PRC Paid, and In-Kind/Donated.
- PRC Paid refers to any materials and consumables paid using PRC core research project dollars.
- In-Kind/Donated refers to any materials and consumables used on the PRC core research project that were given in-kind or donated. This might include donated ad spots from a local TV station, donated medical supplies from a pharmaceutical company, free printing services from the university, etc.
- 4. Study Phase: This column has a drop-down menu option, which includes: Pre-Implementation, Implementation, and Post-Implementation. If a person is involved in different phases of the study during the same time period (e.g. a faculty member worked the pre-implementation phase in research design and the implementation phase in participant recruitment, list these two activities on two separate lines with specific number of hours spent on that particular phase and activity description).
- Pre-Implementation Phase: The period of time prior to implementation of the PRC core research project, might include: design, development, formative research, etc.
- Implementation Phase: The period of time during the delivery of the PRC core research project, might include: participant recruitment, community engagement, etc.
- Post-implementation Phase: The period of time after delivery of the PRC core research project, might include time spent on: data analysis, research finding dissemination, etc.
- 5. Number of Units: Please provide the total number of each listed items (e.g. 100 sq. ft.). Estimate if not available. Please provide the total number of each listed item. Input "1" for cost reflecting totals.
- Please provide the unit cost of the type of location expense (e.g. \$2/sq. ft. Input "1" for cost reflecting totals. Estimate if not available.
- 7. Cost per Unit: Please provide the unit cost of the listed materials and consumables. Input total cost if reporting items in bulk. Ex: Total travel cost, semi-annual: # of units = 1; Cost per unit = \$7,500.
- 8. Description: Please provide a brief description for the location. Descriptions do not have to be sentences, but need to be clear and concise.

View Error Log

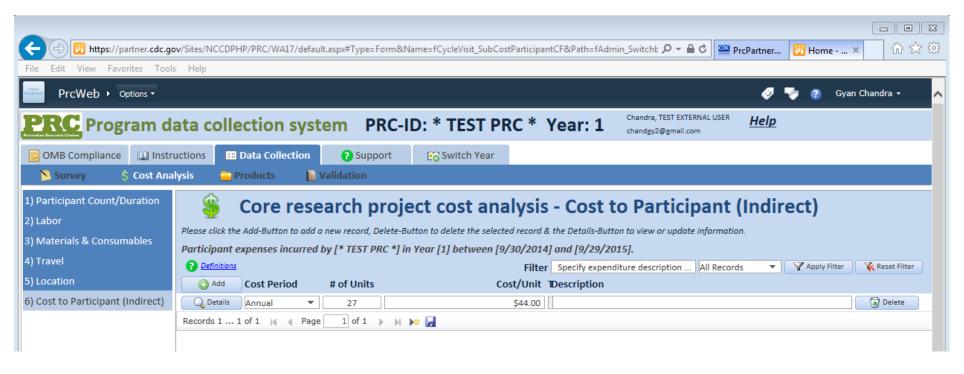




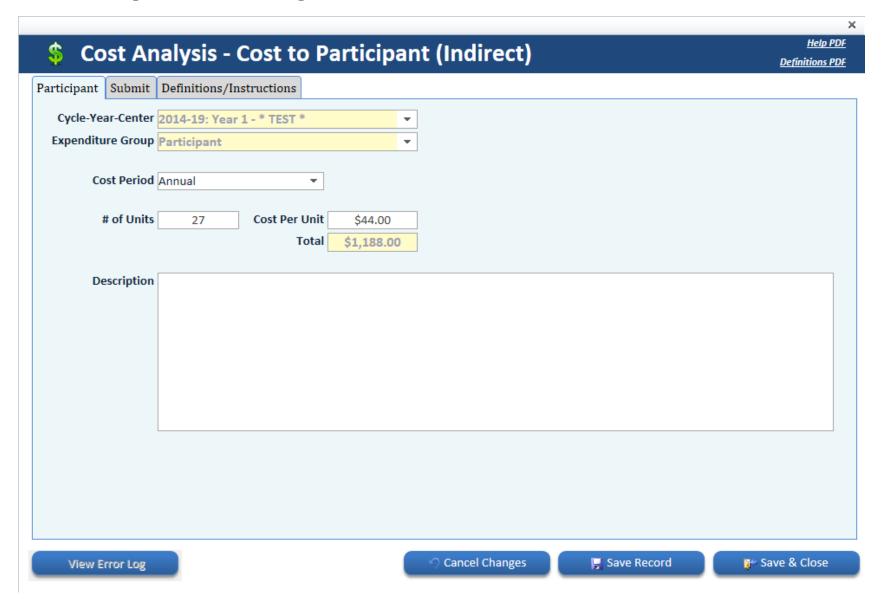
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Cost Analysis – Cost to Participant (Indirect)

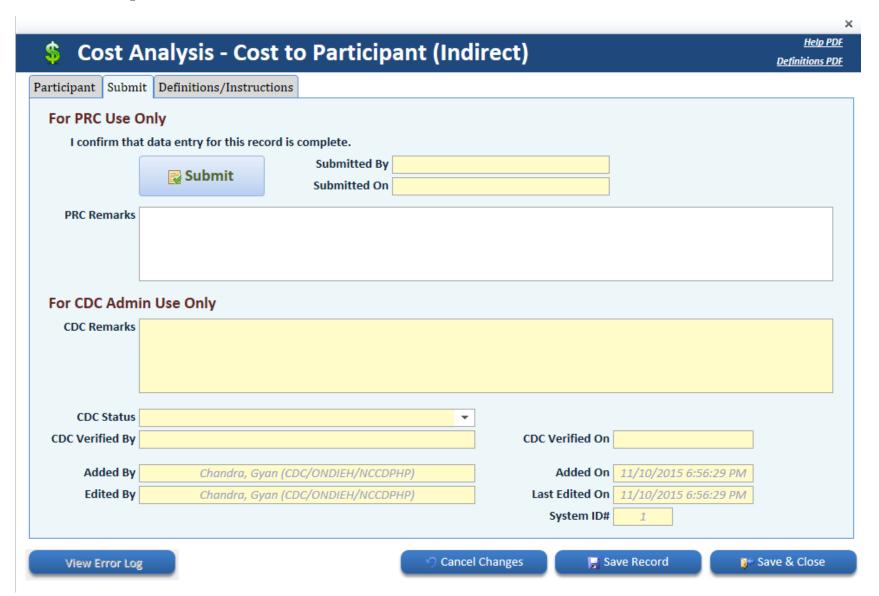
Cost to Participant summary



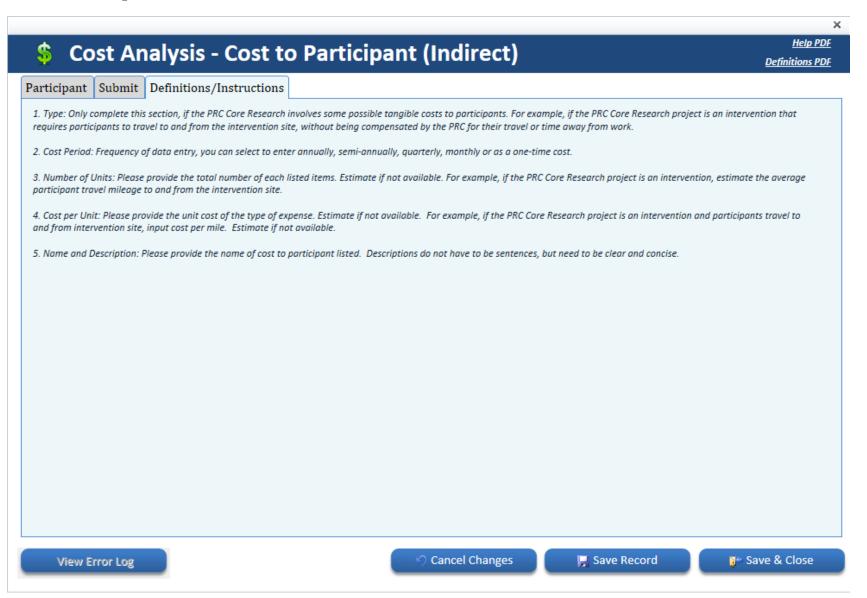
Cost to Participant details – Participant tab



Cost to Participant details – Submit tab

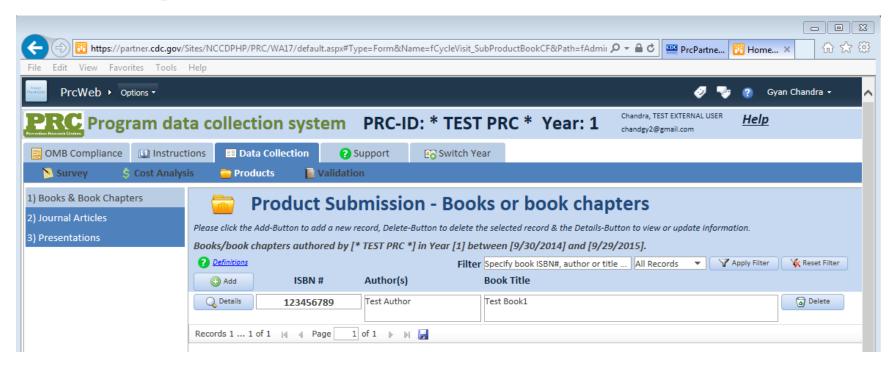


Cost to Participant details – Definitions/Instructions tab

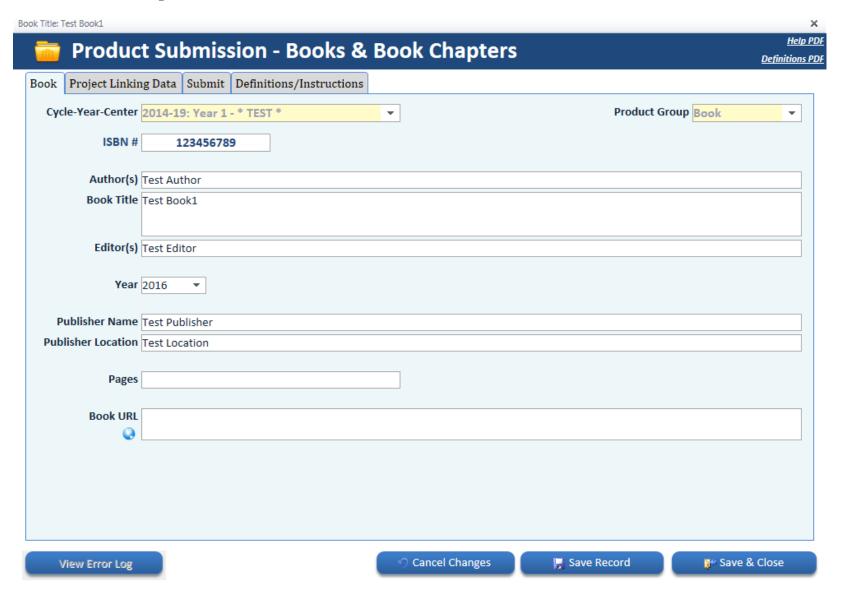


Products – Books & Book Chapters

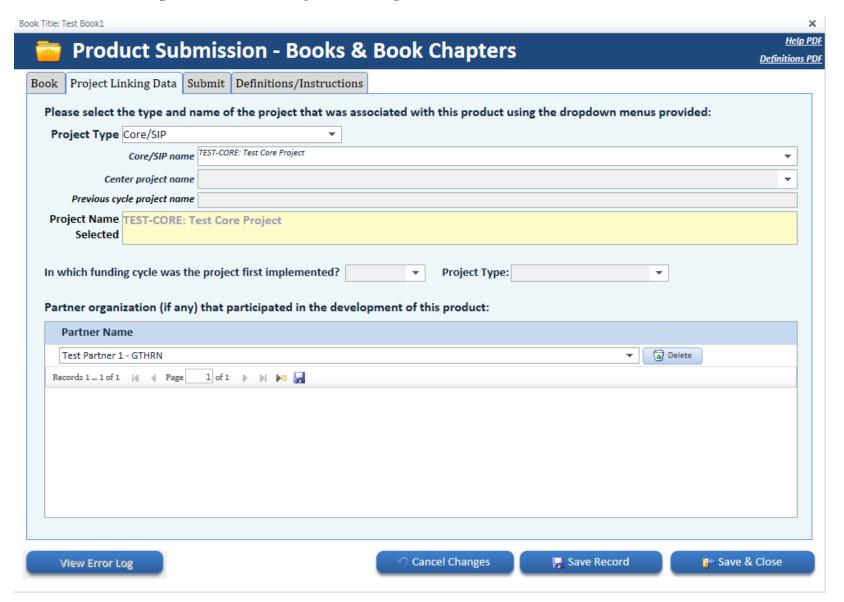
Books & book chapters summary



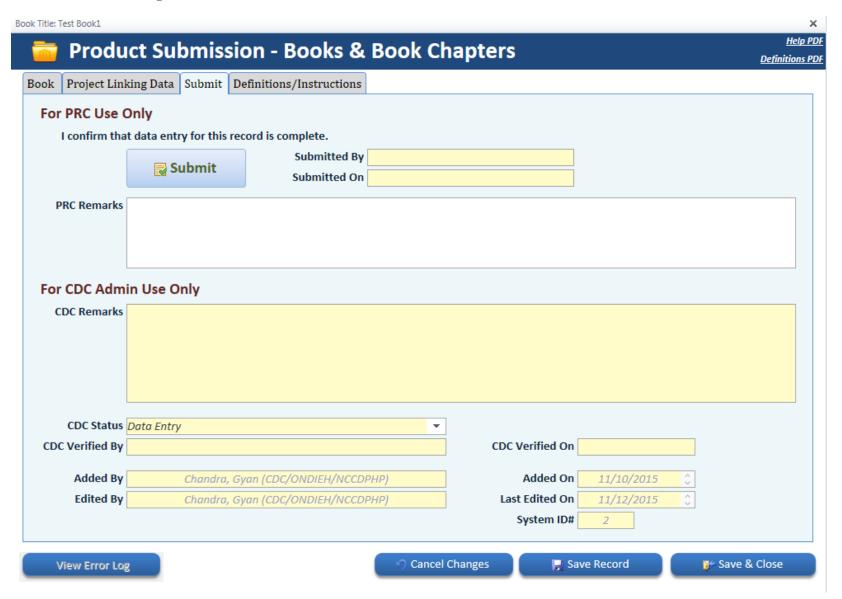
Books & book chapters details - Book tab



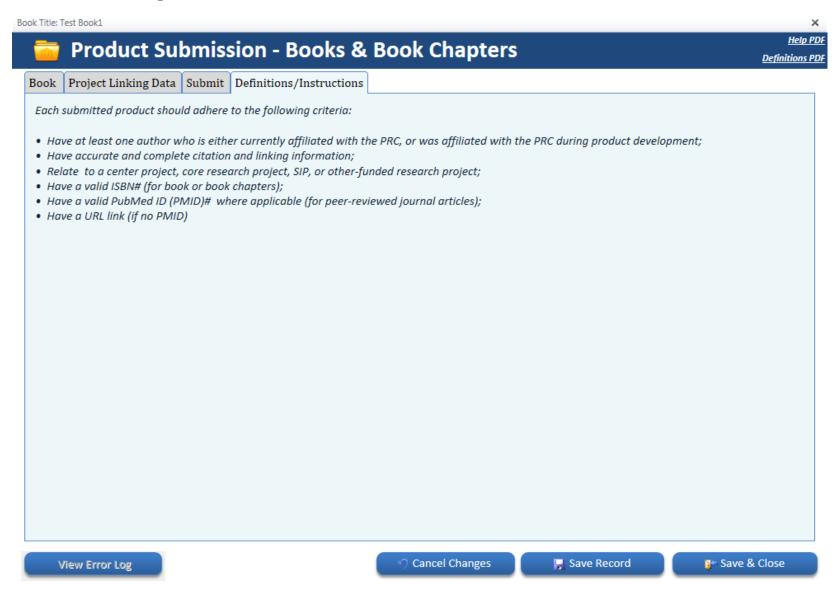
Books & book chapters details – Project Linking Data tab



Books & book chapters details – Submit tab

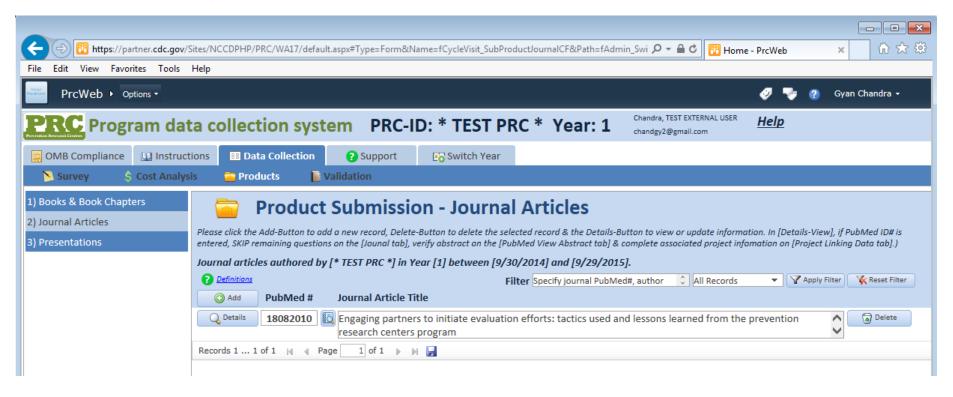


Books & book chapters details - Definitions/Instructions tab

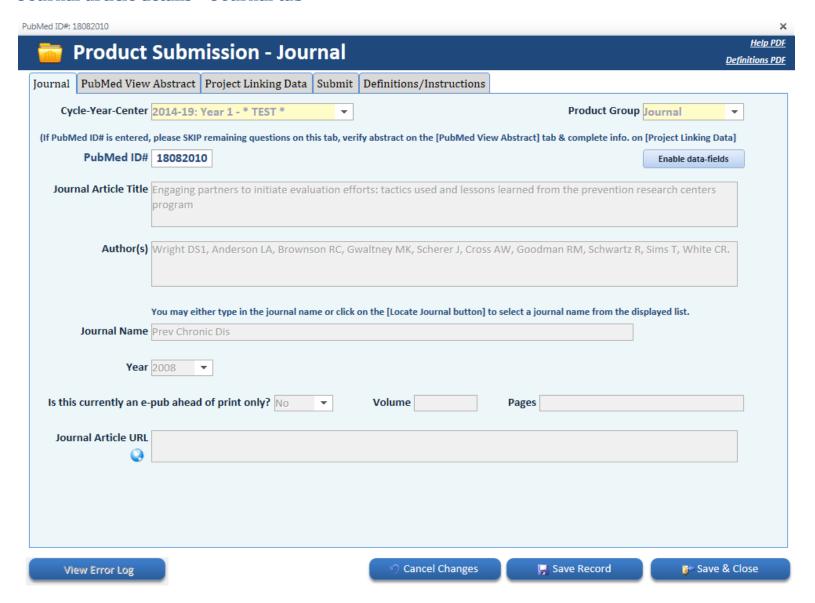


Products – Journal Articles

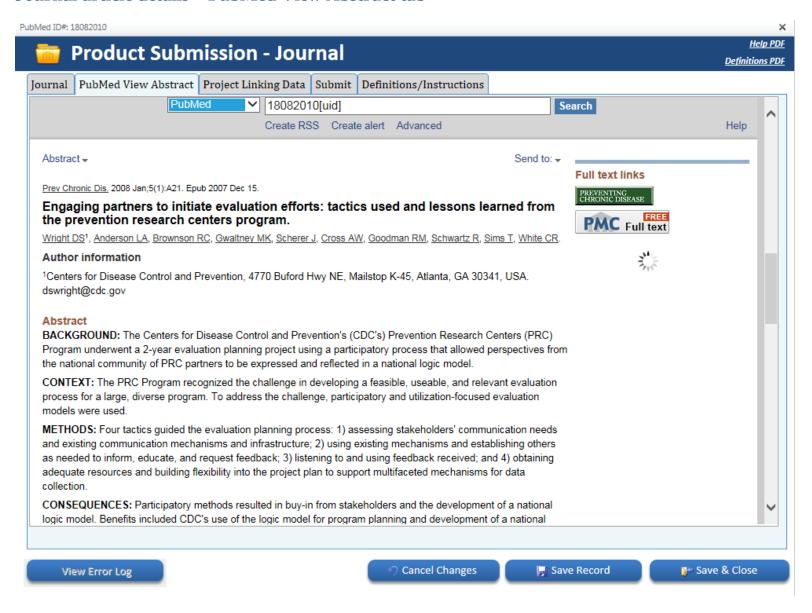
Journal articles summary



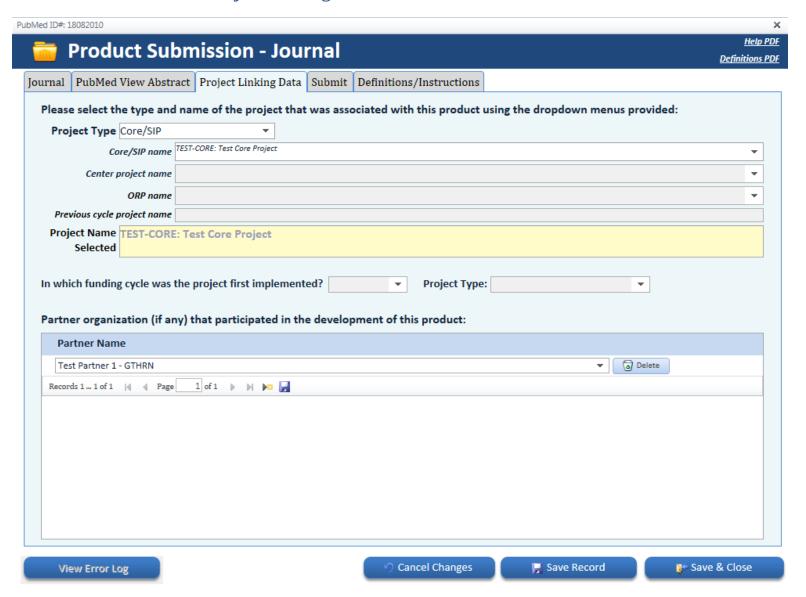
Journal article details - Journal tab



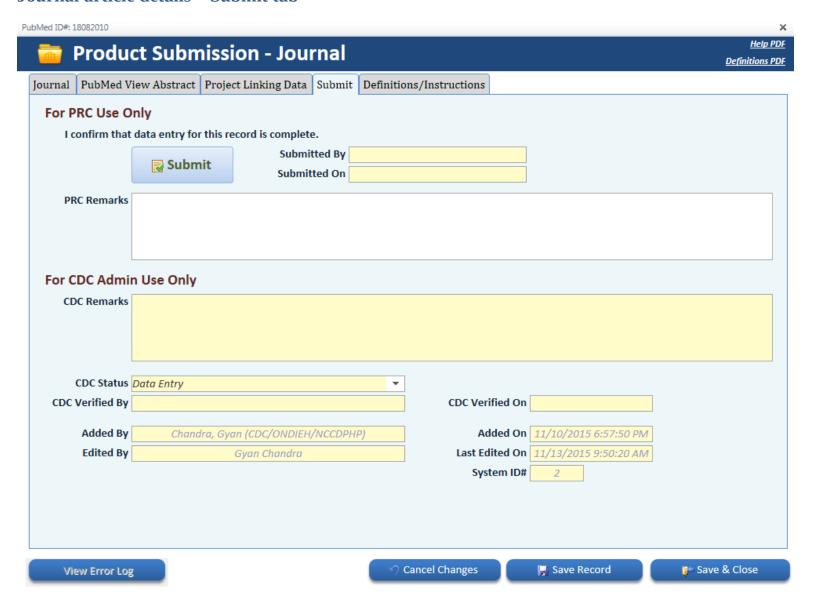
Journal article details – PubMed View Abstract tab



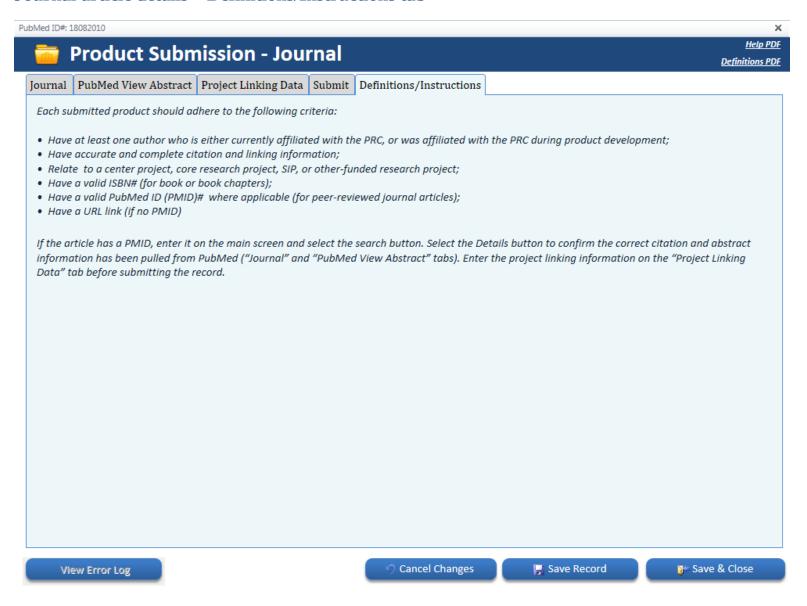
Journal article details - Project Linking Data tab



Journal article details – Submit tab

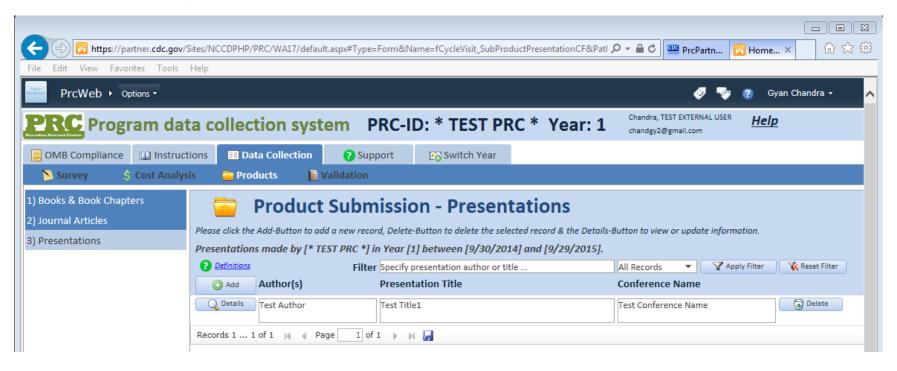


Journal article details – Definitions/Instructions tab

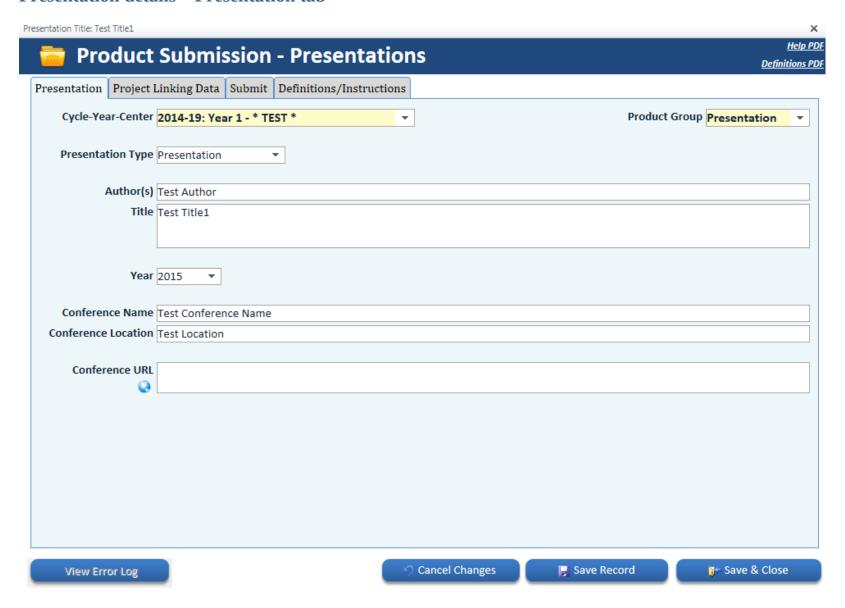


Products – Presentations

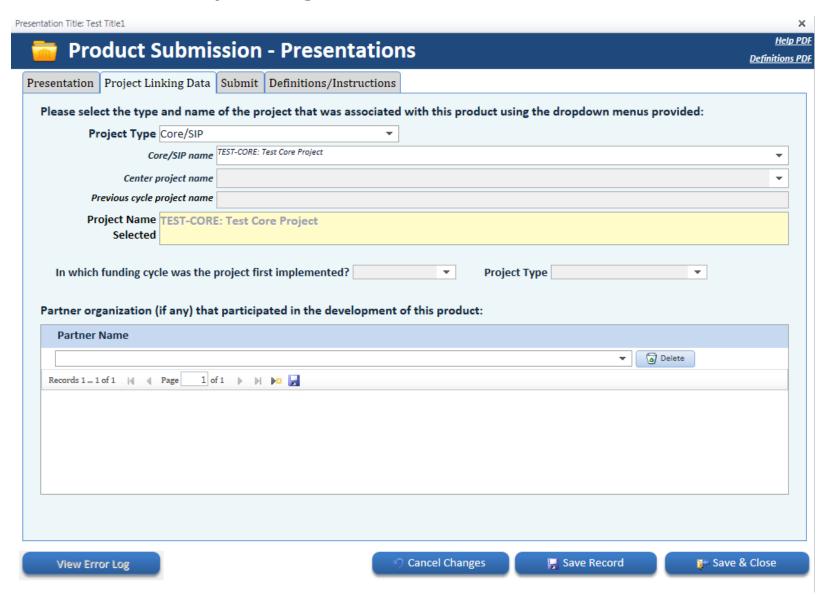
Presentation summary



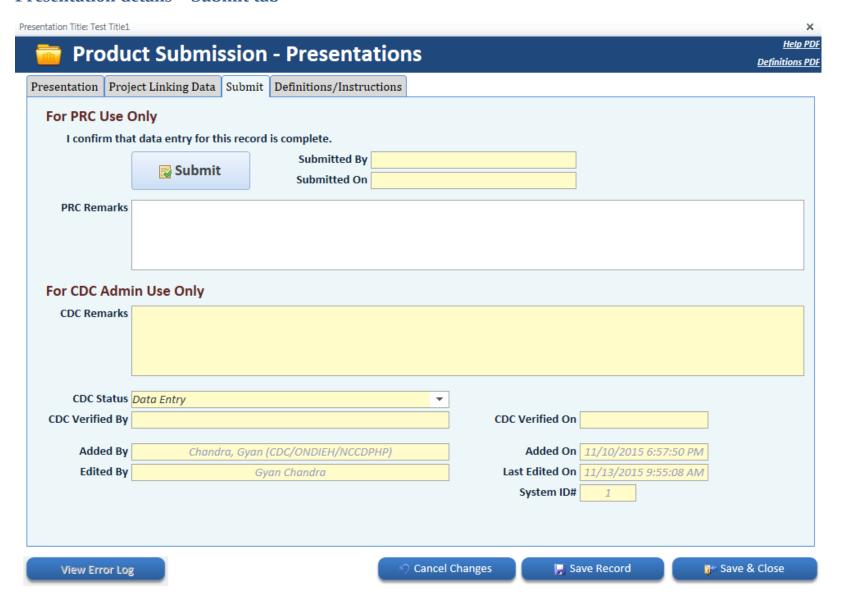
Presentation details – Presentation tab



Presentation details - Project Linking Data tab



Presentation details – Submit tab



Presentation details - Definitions/Instructions tab

