

Department of Justice
Bureau of Alcohol, Tobacco, Firearms and Explosives

Supporting Statement
Information Collection Request
OMB # 1140-0024
Report of Firearms Transactions – Demand 2
ATF F 5300.5

A. Justification

1. This report is required under the authority of 18 U.S.C. 923(g) for the form, the provisions specified in 27 CFR § 478.126(a), and any other reporting requirement outlined in other applicable laws or regulations. This information collection documents firearm transactions for law enforcement purposes. Each licensee shall, when required by a Bureau of Alcohol, Tobacco, Firearms and Explosives (ATF) Official in writing, must submit a completed ATF F 5300.5, Report of Firearms Transactions, containing details of all firearms transactions records compiled for identified period and times specified in the official letter, until notified to the contrary.
2. The ATF Form 5300.5 is used when the Bureau of Alcohol, Tobacco, Firearms and Explosives Official has determined that the Federal Firearms Licensee (FFL) has met the Demand 2 reporting requirements. The Demand 2 Program requires FFLs with 25 or more traces, with a time to crime of 3 years or less in a calendar year, to submit an annual report followed by quarterly reports of used firearms acquired by the FFL. The form clearly identifies the information required, which can be extracted from the required records. ATF personnel will examine the completed forms to determine the extent of discrepancies, if any.
3. This form is available on ATF's website to download and print. The electronic form is fillable, and accessible to individuals with disabilities (508 Compliant), who can access and then submit the completed form electronically via for processing.
4. ATF uses a uniform subject classification system to identify duplication, and also to ensure that any similar information already available, cannot be used or modified for use, for the purpose of this information collection.
5. This collection of information has no significant impact on small businesses or other small entities. Computerized reports are acceptable.
6. The consequence of not conducting this information collection may result in criminal liabilities and revocation or denial of a Federal Firearms License. Also, ATF would not have trace access to previously collected firearms information, to assist law enforcement entities complete trace requests during criminal investigations.

7. There are no special circumstances. The data will be collected in a manner consistent with the guidelines in 5 CFR 1320.6.
8. No public comments were received during either the 60-day and 30-day Federal Register notice period.
9. No payment or gift is associated with this collection.
10. This information is used for law enforcement purposes only. These records will be viewed by ATF personnel only. Confidentiality is not assured.
11. No questions of a sensitive nature are asked.
12. There are 395 respondents associated with this collection. Each respondent will respond four times a calendar year (quarterly). The total responses are 1,580. It is estimated to take 30 minutes to complete the form. The total annual burden associated with this collection is 790 hours.
13. There is no capital/startup cost or annual cost to the respondent.
14. The annual cost to the Federal Government is \$240.00.
15. The changes in burden are due to decrease in the number of respondents and responses by 927 and 3,708 respectively. There was also a reduction in the burden hours for this IC by 1,854, from the previous renewal of this IC in 2015.
16. The results of this collection will not be published.
17. ATF does not request approval to not display the expiration date of OMB approval for this collection.
18. There are no exceptions to the certification statement.