

**PAPERWORK REDUCTION ACT
CHANGE WORKSHEET**

Agency/Subagency U.S. Department of Housing and Urban Development Office of Housing, Office of Housing Counseling		OMB Control Number Currently under 2502-0261 Expires 07/31/2019
<i>Enter only items that change</i>		
	Current record	New record
Agency form number(s) Housing Counseling NOFA including Grant Charts		
Annual reporting and recordkeeping hour burden		
Number of respondents		
Total annual responses		
Percent of these responses collected electronically		
Total annual hours		
Difference		
Explanation of difference		
Program change		
Adjustment		
Annual reporting and recordkeeping cost burden (in thousands of dollars)		
Total annualized Capital/Startup costs		
Total annual costs (O&M)		
Total annualized cost requested		
Difference		
Explanation of difference		
Program change		
Adjustment		
Other changes**		
<p>Housing counseling agencies will continue to submit HUD-9906 grant charts with their Housing Counseling Program grant application. The grant charts limit the number of narrative writing responses for applicants, thereby reducing the administrative burden for grant applicants and HUD staff. HUD has made the following edits:</p> <ol style="list-style-type: none"> 1. Previously, local agencies and intermediaries had to complete different portions of the 9906 charts. Due to the confusion this caused, the charts were decoupled into two versions, each containing only the questions relevant to the given applicant. 2. Previously, in order to receive a bonus point, applicants needed to submit a narrative describing their counseling activities pertaining to green buildings and healthy homes. This narrative has been refined such that applicants must now address healthy homes vis-à-vis the hazards of lead. 3. HUD seeks to extend the previous authorization for collection of data on default counseling (HUD-9902) to cover use of such data for grant application and scoring. <p>The public reporting burden for this collection of information is estimated to be 40 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. The proposed revisions to the FY18 NOFA and Grant Charts do not affect the previously estimated time to complete the charts which were submitted in FY16 and FY17.</p> <p>Previous PRA submissions for this form were made under OMB Control Number 2502-0261 <i>Housing Counseling Program (expires 07/31/2019)</i> under the Office of Housing Counseling (OHC), Office of Housing.</p>		
Signature of Senior Official or designee:	Date:	For OIRA Use _____ _____

**This form cannot be used to extend an expiration date.