**Justification of Change Worksheet**

**Fruit Crops Information Collection 0581-0189**

**July 2018**

This Justification request is to replace the 14 Background/Acceptance forms currently approved in this 0581-0189 information package with the two currently approved ‘standardized’ Background/Acceptance forms approved on July 5, 2018, in the Tart Cherry 0581-0177 information package. These two approved forms are the ‘standardized’ forms (SC-8 and SC-9) that can be catered to each of the Marketing Order and Agreement Division’s (MOAD) Federal marketing orders. The Agricultural Marketing Service (AMS) is following a USDA initiative in consolidating and removing excess forms in each of the information collection packages.

This Fruit Crops package contains the forms for Federal marketing orders: 920 Kiwi, 906 TX Citrus, 929 Cranberries, 915 Avocados, 905 FL Citrus, 925 Desert Grapes, 927 Pears, 922 Apricots and 923 Sweet Cherries.

The 14 currently approved industry and public member background forms are being replaced by these two standardized forms. In addition, DISTRICT will be added in the POSITION section for the Kiwifruit, Cranberry, Avocado, Citrus, Fresh and Processed Pears, Apricots and Sweet Cherries Federal marketing order programs.

Replacing the deleted forms listed below with the approved standardized forms (SC-8 and SC-9) will decrease the burden from 14.64 hours to 11.75 hours. This is a decrease of 2.89 burden hours. Below is a description of the burden hour changes:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Form** | **Burden Hours** | **# of Respondents****(A)** | **Responses per Respondents (B)** | **Total Annual Response** **(AxB) = C** | **Hours per Response****D** | **Total Hours****(CxD)=E** |
| **Adding** |
| Background Form- Industry Member (SC-9) | 5 mins | **265** | **0.5000** | **132.5** | **0.0830** | **11** |
| Background Form- Public Member (SC-8) | 5 mins | **18** | **0.5000** | **9** | **0.0830** | **0.75** |
| **TOTAL ADDING** |  | **283** |  |  |  | **11.75** |
| **Deleting** |
| 920 Kiwi: SC-266 Confidential Background Questionnaire/Statement | 5 mins | 22 | 0.5000 | 11 | 0.0830 | .91 |
| 920 Kiwi: SC-266-1 Confidential Background Questionnaire/Statement | 5 mins | 2 | 0.5000 | 1.00 | 0.0830 | 0.08 |
| 906 TX Citrus SC-82 Confidential Background Questionnaire/Statement | 5 mins | 30 | 0.3300 | 10.00 | 0.0830 | 0.83 |
| 929 Cranberries. SC-259 Confidential Background Questionnaire/Statement | 5 mins | 2 | 0.5000 | 1.00 | 0.0830 | 0.08 |
| SC-260 Confidential Background Questionnaire/Statement | 5 mins | 22 | 0.5000 | 11.00 | 0.0830 | 0.91 |
| 915 Avocados SC-97 Confidential Background Questionnaire/Statement | 5 mins | 18 | 1.0000 | 18.00 | 0.0830 | 1.49 |
| 915 Avocados SC-97-1 Confidential Background Questionnaire/Statement | 5 mins | 2 | 1.0000 | 2.00 | 0.0830 | 0.17 |
| 905 FL Citrus SC-163 Confidential Background Statement for Administrative Committee | 5 mins | 34 | 1.0000 | 34.00 | 0.0830 | 2.82 |
| 905 FL Citrus SC-164 Confidential Background Statement for Administrative Committee Public Member | 5 mins | 2 | 1.0000 | 2.00 | 0.0830 | 0.17 |
| 925 Desert Grapes SC-74 Confidential Background Questionnaire/Statement | 5 mins | 24 | 1.0000 | 24.00 | 0.0830 | 1.99 |
| 927 Pears (Fresh and Processed) SC-120 Committee Member | 5 mins | 63 | 0.5000 | 31.50 | 0.0830 | 2.61 |
| 927 Pears (Fresh and Processed) SC-129 Public Member | 5 mins | 6 | 0.5000 | 3.00 | 0.0830 | 0.25 |
| 922 Apricots SC-152 Confidential Background Questionnaire/Statement | 5 mins | 24 | 0.5000 | 12.00 | 0.0830 | 1.00 |
| 923 Sweet Cherries SC-23 Confidential Background Questionnaire/Statement | 5 mins | 32 | 0.5000 | 16.00 | 0.0830 | 1.33 |
| **TOTAL DELETING** |  | **283** |  |  |  | **14.64** |
| **GRAND TOTAL DELETING-ADDING** |  | Same # of respondents |  |  |  | 14.64-11.75=**2.89 hours** |

**Background Form- Industry Member (SC-9)**

Federal marketing orders are administered by a committee consisting of producer/growers, handler, and sometimes public members. Committee nominees are required to complete and submit this form, which requests information pertaining to the nominee’s relation to the industry overseen by the committee on which he or she wishes to serve. The Secretary uses this information to determine whether nominees are eligible to serve in the positions for which they are nominated. The Background Questionnaire (with Acceptance Statement Included) includes a statement that the nominee signs, certifying that he or she will uphold the committee ethics regulations if elected. Any specific information regarding commodities specific information has been replaced with blank space so that multiple commodities can use the same form.

**Background Form- Public Member (SC-8)**

Federal marketing orders are administered by a committee consisting of producer/growers, handler, and sometimes public members. Committee nominees are required to complete and submit this form, which requests information pertaining to the nominee’s relation to the industry overseen by the committee on which he or she wishes to serve. The Secretary uses this information to determine whether nominees are eligible to serve in the positions for which they are nominated. The Background Questionnaire (with Acceptance Statement Included) includes a statement that the nominee signs, certifying that he or she will uphold the committee ethics regulations if elected. Any specific information regarding commodities specific information has been replaced with blank space so that multiple commodities can use the same form.