

ATTACHMENT P.1

SURVEY ADVANCE LETTER  
ENGLISH

**Rhoda Cohen**  
Survey Director

P.O. Box 2393  
Princeton, NJ 08543-2393  
Telephone (609) 799-3535  
Fax (609) 799-0005  
www.mathematica-mpr.com

[DATE]

[NAME]  
[ADDRESS]  
[CITY, STATE ZIP]

Dear [FIRST NAME LAST NAME]:

[Mathematica Policy Research/Decision Information Resources] and the Food and Nutrition Service of the U.S. Department of Agriculture are doing a study to test some innovative strategies made in the Supplemental Nutrition Assistance Program (SNAP) Employment and Training (E&T) program in your state to help people find and keep jobs. About a year ago, while enrolling in SNAP employment and training services, you filled out paperwork, including a consent form, to participate in this study.

As you might remember, part of the study involves some short surveys by telephone over the next few years. This letter is to inform you that an interviewer from [Mathematica Policy Research/Decision Information Resources] will call in the next few weeks to ask you to do the first survey, for which you will receive a \$20 gift card after the survey is completed. **However, if you call us before [DATE] and complete the survey, you will receive a \$40 gift card.**

The survey will take about 30 minutes. All answers you give will be private, except as required by law. Your participation is voluntary and will not affect any government assistance you may receive now or in the future. The purpose of the survey is to learn more about how the new SNAP E&T services provided in your state are affecting the people who use them.

The telephone number that we have for you is [xxx-xxx-xxxx]. If that is the wrong number, please call us toll-free number at 1-800-288-5645 to give us your correct telephone number. You can also use this number if you have any questions about the study. Please be sure to say you are calling about the SNAP E&T Pilots project.

Thank you in advance for your help with this important study. We look forward to speaking with you.

Sincerely,

**Public Burden Statement**

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0584-0604. The time required to complete this information collection is estimated to average 2 minutes including the time to read this letter. Send comments regarding this burden estimate to the Office of Policy Support, Food and Nutrition Service, USDA, 3101 Park Center Drive, Room 1014, Alexandria, VA 22302.