

ASPEP-E15-L1  
(Draft)



**UNITED STATES DEPARTMENT OF COMMERCE**  
**Economics and Statistics Administration**  
**U.S. Census Bureau**  
Washington, DC 20233-0001  
OFFICE OF THE DIRECTOR

**A Message from the U.S. Census Bureau:**

We request your cooperation with the **2019 Annual Survey of Public Employment & Payroll**. This survey is the only source of comprehensive information on the employment and payroll for state and local governments in the United States. The information collected serves as an integral part of the foundation for developing national economic and public policy by measuring public activity.

**Enclosed are separate survey letters for specific activities performed by this agency.**

Complete each survey for the employees engaged in the activities described in the address label for the pay periods that include March 12, 2019.

We estimate these surveys will take between 10 minutes to 15 hours to complete, with an average of 50 minutes. Information about the authority, confidentiality, and burden of this data collection can be found on the back of this letter.

For assistance with completing these surveys, please call our customer help line at 1-800-832-2839, Monday through Friday, 8:00 a.m. to 5:00 p.m. Eastern time.

**Thank you** in advance for your time and cooperation, and for helping the U.S. Census Bureau measure America's people, places, and economy. Your response makes a difference.

Sincerely,

Ron S. Jarmin  
Performing the Non-Exclusive Functions  
and Duties of the Director

Enclosures

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**OMB Number**

This collection has been approved by the Office of Management and Budget (OMB). The eight-digit OMB approval number is 0607-0452 and appears in the top right corner of the log-in screen. Without this approval, we could not conduct this survey.

**Authority and Confidentiality**

Title 13, United States Code, Sections 161 and 182, authorizes the U.S. Census Bureau to conduct this collection and request your voluntary assistance. These data are subject to provisions of Title 13, United States Code, Section 9(b), which exempts data that are customarily provided in public records from rules of confidentiality.

**Burden Estimate Statement**

We estimate these surveys will take between 10 minutes to 15 hours to complete, with an average of 50 minutes, including the time to review instructions, search existing data sources, gather and maintain the data needed, and complete and review the survey.